

TOWN OF MILLVILLE
Town Council Meeting
November 13, 2012 (7:00 p.m.)
AGENDA

1. Call Meeting to Order
2. Pledge of Allegiance to the Flag
3. Adoption of Town Council Minutes and Notes
 - A. Adoption of Town Council Minutes - October 9, 2012
 - B. Adoption of Town Council Workshop Notes - October 23, 2012
4. Acceptance of Treasurer's Report - Treasurer Joan Bennett
 - A. October 2012
5. Administrative Matters
 - A. Administrative Report for the Month of October 2012 - Town Manager
6. New Business
 - A. Discussion for possible vote on the FY13 Budget Revisions - Treasurer Joan Bennett & Town Manager.
Synopsis: The Treasurer and Town Manager did a six-month review of the budget and found some expense line items need to be adjusted.
 - B. Discussion for possible vote on the revisions to the Personnel Policy Manual.
Synopsis: Town Manager requested the staff be given a one-half holiday for Return Day which occurs every other year due to its status as a Sussex County tradition and the previous elimination of Good Friday as a paid holiday for the staff.
 - C. Discussion for possible vote on Resolution 13-03.
Synopsis: If approved, Resolution 13-03 will allow the Town Manager to sign on behalf of the Town agreements between developers and the Town of Millville, including public works agreements, landscape agreements, and stormwater maintenance agreements. These agreements are first reviewed by the Town Engineer and Town Solicitor.
7. Committees
 - A. Millville Great Pumpkin Festival - Deputy Mayor Jon Subity
 - B. Sprinkler System for the Town Hall - Secretary Bob Gordon
8. Property Owners/Audience Comments and Questions
9. Announcement of Next Meeting

Motion to go into executive session

10. Executive Session - Discuss personnel matters in which the names, competency, qualifications and abilities of individual citizens will be discussed.

Motion to come out of executive session and reconvene open meeting.

11. Additional New Business - Discussion of possible vote on Resolution 13-04.
Synopsis: If approved, Resolution 13-04 will allow the Town Manager to hire the qualified individual that applied for the Town Clerk/Administrative Assistant position.

12. Adjournment