

TOWN MANAGER'S REPORT
February 28 – May 6, 2013

➤ **Financial Report YTD 2013**

- General Funds Balance \$1,430,049 ; Restricted Funds Balance \$3,185,171
- General Revenue \$896,358; Budget \$455,139; 196.94% of budget
- General Expenses \$397,537; Budget \$455,139; 87.34% of budget
- Restricted Revenue \$442,786; Budget \$141,074; 313.87% of budget
- Restricted Expenses \$14,807; Budget \$255,311; 5.80% of budget
- Grants/Other Expenses \$26,653; Budget \$26,440; 100.80% of budget
- Total Assets \$4,622,661; Total Liabilities \$23,610

Notes:

- Transfer tax received in April (gross) \$44,211. 7 MBTS (1 re-sale), 4 Windhurst Manor, 1 Coventry
- Eric issued 14 building permits in April \$21,378.25 (report attached)
- Delinquent Property Taxes - through the efforts of our Accounting Clerk Anna Scarola, the Town has only one (1) remaining delinquent tax payment due.

➤ **Administration**

- On March 15th, Councilman Kent, Town Clerk Matt Amerling, and Planning Commissioner Steve Maneri attending a planning seminar in Dover at the University of Delaware's Paradee Center.
- Councilman Kent and I attended the SCAT Legislative Breakfast on March 22nd in Georgetown. SCAT members discussed several issues with our legislators that affect our municipalities.
- Councilman Kent and I attended the Delaware League of Local Government's dinner meeting on March 28th. Connie Holland, AICP, Office of State Planning Coordination spoke on Master Planning in Delaware.
- April 20th, the Town hosted the spring clean-up day. I was joined by Councilman Kent and volunteer Rich Shoobridge. We had 15 residents/property owners who utilized the service. Also on this day, we had 8 volunteers, 20 MBTS residents and 12 employees from WSFS Bank work at Camp Barnes for their clean-up day.
- Mediacom Franchise Agreement: On April 29th, the Southern Delaware Cable Consortium heard from Phil Fraga, attorney representing us, stating the final packages were being completed and will inform us when we will meet to review.
- May 1st the financial staff generated the FY14 property tax bills. May 2nd Eric generated license renewal invoices and the Town had 9 volunteers come to Town Hall and stuffed the bills and invoices along with the newsletter in envelopes to mail.
- Eric and Councilman Kent attended the Sussex County Hurricane Recovery Command and Control Workshop.

Respectfully submitted,
Deborah Botchie
Town Manager