



TOWN OF MILLVILLE
36404 Club House Road
Millville, DE 19967
(T) 302-539-0449 (F) 302-539-0879

PERMIT # _____

PROPERTY OWNER: _____

PROPERTY LOCATION: _____

TAX MAP / PARCEL: 1 34 - ____ .00 - ____ . ____ Unit ____

GENERAL CONTRACTOR: _____

PERMIT AGREEMENT

A building permit has been requested to erect, move, add to, or alter an existing structure within the Town of Millville. The Town has certain regulations, which you must comply with in order to obtain a building permit and work on a dwelling in the Town. Your signature on this agreement indicates that you understand and will obey the following regulations:

1. All construction to be drawn and work completed according the IRC/IBC as adopted by the Town of Millville, and all Municipal Codes.
2. Inspections required will be determined during the permit review, however, the inspector has the authority to enter onto any construction site to visualize and inspect the construction practices being performed at all times during the construction period.
3. If the inspector deems a project non-compliant, a re-inspection will be required. The applicant is required to pay the re-inspection fee of \$75.00 at Town Hall prior to scheduling a re-inspection.
4. If the work described in any building permit other than a dwelling or dwelling unit has not been substantially completed, within one year of the date of issuance thereof, said permit shall expire and be canceled by the Town Official. **(Substantially completed shall mean approximately eighty-percent (80%) completed)**
If the work described in any building permit shall be for the repair or construction of a dwelling or dwelling unit and is not completed within one year, said permit shall expire and be canceled by the Town Official.
5. All contractors and sub-contractors working on this permit shall possess a current Town of Millville Business License.
6. The construction site shall be kept clean; no refuse, trash or other waste material shall accumulate on the work site.
7. Hours of construction in the Town of Millville:
SEPT 1 TO MAY 15: MONDAY THRU FRIDAY; 8 AM TO 7 PM
SATURDAY; 8 AM TO 5 PM
MAY 16 TO AUG. 31: MONDAY THRU FRIDAY 7:30 AM TO 7 PM
SATURDAY; 8 AM TO 5 PM
NO CONSTRUCTION ON SUNDAY - EXCEPT BY HOMEOWNER; SEE ORDINANCE 07-07 ART. II-C
8. You must obtain a Certificate of Occupancy from the Town Official once the work is completed. The dwelling cannot be occupied until this certificate is obtained.

Signature: _____

Date: _____