

TOWN MANAGER'S REPORT
May 6th thru June 3rd 2014

➤ **Financial Report YTD 2014**

- Unrestricted General Funds Balance \$2,215,924; Restricted Funds Balance \$3,688,440
- General Revenue \$134,706; Budget \$777,425; 17.33% of budget
- General Expenses \$38,471; Budget \$777,425; 4.95% of budget
- Restricted Revenue \$31,709; Budget \$362,246; 8.75% of budget
- Restricted Expenses \$10,648; Budget \$28,462; 37.41% of budget
- Grants/Other Expenses \$194; Budget \$31,214; 0.62% of budget
- Total Cash Assets \$6,158,301; Total Cash Liabilities \$15,129

Notes:

- Transfer tax received in May (gross) \$29,961

➤ **Administration**

- May 2nd (inadvertently omitted from last month report); The Millville by the Sea (MBTS) working group which consists of Mayor Gerry Hocker, Secretary Kent, Code & Building Administrator Eric Evans, Planning & Zoning Chairperson Bob Linett, URS Planner Kyle Gulbranson and me met with Chuck Ellison of Miller & Smith, and Billy Scott of Scott and Shuman, P.A., to discuss the Deed of Use Easements that were recorded on April 23, 2014 on Sand Dollar Village Phase II, which was not approved by Town Council. Mr. Ellison and Mr. Scott were informed that due to this violation of the Clean Hands Ordinance, all applications for building permits or site plan reviews would be denied. The group continued their discussion on the Development Performance Standards for the revised Master Plan.
- May 9th - I attended the SCAT Steering Committee meeting in Georgetown and we had many discussions on upcoming legislation.
- May 12th - The Planning and Zoning Commission met and said goodbye to Mrs. Christine West who has served the Town of Millville well for 6 years.
- May 15th - The new HVAC unit was installed.
- May 16th - Eric and I met with a current business owner who may want to open a new Taco restaurant.
- May 21st - Mayor Gerry Hocker, Town Solicitor Seth Thompson, Kyle Gulbranson URS Corp., Eric and I met with Doug Smith, CEO of Miller and Smith, Craig Havenner, President of Christopher Companies, and Debbie Rosenstein, VP of Christopher Companies to discuss the plan of action regarding the violation of the Code regarding the recording of a Deed of Use Easement. The Planning and Zoning will be reviewing the revised subdivision site plan for Sand Dollar Village PH II on June 9th.

Respectfully submitted,
Deborah Botchie
Town Manager