



**TOWN OF MILLVILLE**  
 36404 Club House Road, Millville, DE 19967  
 TEL (302) 539-0449 FAX (302) 539-0879  
 www.millville.delaware.gov

## BUSINESS LICENSE APPLICATION

**IF YOU WILL NOT BE RENEWING YOUR LICENSE, WE ASK THAT YOU COMPLETE THE APPLICATION AND RETURN BY MAIL, FAX OR EMAIL TO [rcaporaletti@mvtown.com](mailto:rcaporaletti@mvtown.com) SO WE CAN UPDATE OUR RECORDS. Your assistance is greatly appreciated.**

**INSTRUCTIONS:**

1. Submit the completed Business License Application and check payable to the TOWN OF MILLVILLE in the amount applicable (see #4 below) plus any applicable late fee to the address above.
2. Owner/applicant must sign the application.
3. Submit a copy of your valid Delaware state business license.
4. FEE SCHEDULE: Annual Business License \$100.00  
                           Business License purchased after Nov 1<sup>st</sup> \$ 50.00  
                           Temporary License (up to 30 consecutive days) \$ 25.00
5. Renewal Applications are mailed each year to the mailing address provided by the applicant. A late fee of \$50 per application if renewal application and payment is received after JUNE 1<sup>st</sup>.
6. Licenses will be mailed to the mailing address above.
7. Working without the required business license is a violation of the Town Code and subject to penalties.

BUSINESS NAME			
NATURE OF BUSINESS			
MAILING ADDRESS			
PHYSICAL LOCATION OF BUSINESS			
BUSINESS PHONE		BUSINESS FAX	
CONTACT PERSON & TITLE			
PHONE		EMAIL	

I/we will comply with the provisions of Chapter 90 of the Town of Millville Code entitled "Licenses" which can be found on our website. I/we swear or affirm under penalty of perjury, that all of the information provided on this application is true and correct.

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWN OFFICIAL USE ONLY**

I \_\_\_\_\_ - \_\_\_\_\_ L \_\_\_\_\_ - \_\_\_\_\_

Received by: \_\_\_\_\_ Amount: \_\_\_\_\_ Check : \_\_\_\_\_ Date: \_\_\_\_\_

Town Official Approval: \_\_\_\_\_ Date: \_\_\_\_\_