

## **ADMINISTRATIVE REPORT FOR THE MONTH OF MARCH 2010**

### ➤ **Financial Report YTD**

- General Funds Balance \$554,563.16; Restricted Funds Balance \$2,754,810.01
- General Revenue \$477,970.12; Budget \$460,852.00; 103.71% of budget
- General Expenses \$303,640.05; Budget \$460,853.00; 65.89% of budget
- Restricted Revenue \$416,910.55; Budget \$304,964.00; 136.71% of budget
- Restricted Expenses \$60,895.66; Budget \$60,600.00; 100.49% of budget
- Grant Expenses \$21,258.11; Budget \$18,539.00; 114.67% of budget
- Total Assets \$3,313,546.58
- Total Liabilities \$11,618.88

### ➤ **Administrative Department**

a) 108 building permits have been issued YTD.

b) P&Z Commission met on 3/8/10 to take a first look at four (4) applications for rezoning of properties from C1 Commercial District to C2 Commercial District. Next meeting will be held 4/12/10 for recommendation to the Town Council; a public hearing will be held in May for Council's vote.

c) I have received confirmation from the Town of Ocean View that the portion of land owned by the Indian River School District which was de-annexed out of Millville is now annexed by Ocean View.

d) The Financial Administrator and I have worked diligently on the FY10/11 Budget which will be possible adopted at the Council's April workshop.

e) I have met and spoken with Mr. Richard Bloch from Washington, DC on several occasions regarding his property located at 35715 Atlantic Ave/1.29 acre tract. Mr. Bloch wishes to open a community theater, "Dickens Theater", as a first stage of a somewhat larger plan that will include a professional center with 5 office units. The P&Z Commission will be reviewing this concept at their 4/12/10 meeting.

f) The Delaware Energy Office is providing match free grants for energy audits for all municipal owned buildings. Millville has been allocated \$20,000.00 for the audit. I've spoken with several firms who wish to be chosen for the jobs. I'll have more detail in the coming weeks.

g) Windhurst Manor will begin building their Club House and Pool in the next few weeks.

h) MBTS will be adding an addition to their current pool house to be used as an exercise facility.

i) Representatives from Christopher Companies, MBTS new builder, stopped by Town Hall on Friday to make introductions.

Respectfully submitted,  
Deborah Botchie  
Town Manager