

ADMINISTRATIVE REPORT FOR THE MONTH OF JULY 2012

➤ **Financial Report YTD JULY 2011**

- General Funds Balance \$952,867; Restricted Funds Balance \$2,492,448
- General Revenue \$363,956; Budget \$480,846; 75.69% of budget (we are at 75% w/9 months remaining)
- General Expenses \$87,817; Budget \$480,846; 18.26% of budget (on target)
- Restricted Revenue \$95,322; Budget \$146,736; 64.96% of budget
- Restricted Expenses \$13,774; Budget \$20,103; 68.52% of budget (budget will increase by \$3,000 in October when I do the 6 month review)
- Grant Expenses \$0; Budget \$20,210; 0% of budget
- Total Assets \$3,471,245
- Total Liabilities \$14,799

Notes:

- Transfer tax received in July was from 4 Windhurst Manor, 1 lot in the Meadows, 1 Cedar Cove, 2 Creekside in the \$25,775.
- Eric issued 13 building permits in July in the amount of \$39,998.50 (report attached)

➤ **Administrative Department**

- FY11 Audit is still underway and going smoothly.
- The final draft Mediacom Cable Franchise Renewal Agreement has been sent to Mr. Phil Fraga of the Cohen Law Group. We met here at the Town Hall a few weeks ago to finalize the agreement to what we believe will be suitable for our residents. Our next step in the process will be a conference call with all the Towns and Mr. Fraga which I will host here again.
- New owners have taken over the Twenty-Six Restaurant; the name is Furies. The Twenty-Six Restaurant was a legally non-conforming use as the existence of the property was prior to the adoption of the new code. After dabbling in the code, §155-37 Nonconforming uses of structures and premises in combination, we found that since the restaurant closed only 3 months ago, the same non-conforming lawful use may be continued. It would have not been allowed to re-open if the restaurant had been discontinued or abandoned for one year and a day. The Town's legal counsel confirmed same.

- A new day care facility will be opening sometime this month at the location where Coastal Printing was operating behind Shoppes of Millville.
- Al Ruble has submitted to P&Z a Concept Plan to continue nature trail around lake to tie in with Phase 1-A nature trail.
- Grace Wolfe has submitted to P&Z an application for a minor subdivision creating four lots fronting Dukes Drive.
- The Board of Adjustment held a hearing on July 28th to consider two variance applications. Woodcrest Acquisition, LLC was approved for a variance from Article VI reducing the front yard setback from 40' to 30'. Millville Town Center Associates, LLC, was approved for a variance from Article IX allowing for additional square footage for replacement signs for M&T Bank.

Respectfully submitted,
Deborah Botchie
Town Manager