

**TOWN MANAGER'S REPORT**  
**January 9, 2014 – February 4, 2014**

➤ **Financial Report YTD 2014**

- Unrestricted General Funds Balance \$2,061,979; Restricted Funds Balance \$3,544,981
- General Revenue \$965,943; Budget \$626,063; 154.29% of budget
- General Expenses \$315,507; Budget \$626,063; 50.40% of budget
- Restricted Revenue \$400,478; Budget \$319,437; 125.37% of budget
- Restricted Expenses \$8,398; Budget \$252,713; 3.32% of budget
- Grants/Other Expenses \$35,247; Budget \$38,136; 92.42% of budget
- Total Cash Assets \$5,621,727; Total Cash Liabilities \$20,475

**Notes:**

- Transfer tax received in January (gross) \$47,458. 4 MBTS, 3 Bishop's Landing, 2 Coventry, 1 Windhurst resale
- Eric issued nineteen (19) building permits in January totaling \$65,852.
- Finance Department mailed the supplemental tax bills on January 23, 2014, in the amount of \$9,038.91.

➤ **Administration**

- January 6<sup>th</sup>; Mayor Gerald Hocker, Jr., Town Solicitor Seth Thomas, URS Planner Kyle Gulbranson, Senator Gerald Hocker, Representative Ron Gray and I, met with Secretary Shailen Bhatt (DelDOT), Shante Hastings (DelDOT), Danielle Blount (Governor's office), Tina Shockley (DelDOT), Connie Holland (OMB) and Dorothy Morris (OMB) to discuss various issues the Town has in regards to sidewalks, wetland mitigation site and streetscape project. An update is forthcoming.
- January 8<sup>th</sup>; Councilmembers Harry Kent & Joan Bennett and I attended the SCAT meeting. Governor Markell was the guest speaker. The Governor was asked about what the state was doing about increasing the cost of energy that was being passed to ratepayers; the impacts of the Affordable Care Act and rising Worker's Compensation rates. He replied it's too early to tell.
- January 10<sup>th</sup>; Councilmember Harry Kent and I attended the SCAT Steering Committee meeting in Georgetown. Several proposed bills were the topic of discussion. SCAT legislative committee will continue to keep the Town's updated as the bills are introduced.
- January 10<sup>th</sup>; I attended an Emergency Services meeting held by AECOM/DelDOT with several members from the MVFC & EMS, RVFC, Sussex Paramedics, OVPD, George & Lynch, Inc., Bethany Beach EMS, and Joe Thomas of SC EMS, to develop a plan of action for the movement of emergency service vehicles through the SR26 construction project.
- January 21st; The Employee Salary & Benefits committee met and held an executive session to discuss personnel matters in which the names, competency, qualifications and abilities of individual employees.

Respectfully submitted,  
Deborah Botchie  
Town Manager