

**MINUTES OF THE MILLVILLE
TOWN COUNCIL MEETING
February 10, 2015 @ 7:00 PM**

In attendance were Mayor Gerry Hocker, Deputy Mayor Bob Gordon, Council Members Harry Kent, Susan Brewer and Steve Maneri; Town Solicitor Seth Thompson; and Town Manager Debbie Botchie and Executive Assistant Matt Amerling.

1. CALL TO ORDER:

Mayor Gerry Hocker called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ADOPTION OF TOWN COUNCIL MINUTES

A. Adoption of Town Council Minutes – January 13, 2015

B. Adoption of Town Council Workshop Minutes – January 27, 2015

Council Member Harry Kent motioned to approve the Council minutes for January 13, 2015, and the Council Workshop minutes for January 27, 2015. Deputy Mayor Bob Gordon seconded the motion. Motion carried 5-0.

4. FINANCIAL REPORT – Treasurer

A. January 2015

Treasurer Harry Kent read the Financial Report for the month ending 1/31/15.

January 31, 2015:

General Revenue: \$ 68,015. General Expenses: \$ 37,540.

Restricted Revenue: 26,700. Restricted Expenses: 4,685.

Mr. Gordon motioned to approve the Treasurer's Report for the month ending January 31, 2015. Council Member Steve Maneri seconded the motion. Motion carried 5-0.

5. ADMINISTRATIVE MATTERS

A. Administrative Report for January 2015 – Town Manager

Town Manager Debbie Botchie stated there will be two (2) new restaurants opening in the Town. One of the establishments will be Surf Taco, which is going to be a take-out taco establishment; and the other will be Hooked Up Raw Bar & Public House. The Surf Taco will be located across the street from Atlantic Auto, and Hooked Up will be located in the Giant Food Shopping Center, in the space formerly occupied by Sirlae's Brazilian Steak House. Ms. Botchie stated Steve Hagan is the owner of Hooked Up – he has other "Hooked" restaurants in the area which are successful – and he feels this restaurant will also be successful. Ms. Botchie further stated Hooked Up will be more family-oriented, with lower prices, TVs, a billiards table area and a seating area so patrons cannot just go in to play pool.

Ms. Botchie stated the two speed limit signs are on Central Avenue, lowering the speed limit from 35 miles per hour (mph) to 30 mph. Ms. Botchie stated she is working with Joe Fiero to work with the Delaware State Police (DSP) to set up the four-hour blocks approved at the last

Town Council meeting (on January 27, 2015). Ms. Botchie further stated she has spoken with GMB builders regarding the design for the Town's new municipal building and GMB has been working for the past two weeks on the project.

6. NEW BUSINESS

- A.** Discuss and possible vote on an amendment to the Personnel Manual, section 3-4: Pension Plan. *Synopsis:* The Town will be providing a different pension plan for the employees as well as allowing part-time employees to take part in the pension plan after one year of continuous service.

Ms. Botchie stated this section is under the Town's personnel manual and she, Town Financial Administrator Lisa Wynn, and Council Member Harry Kent have been working with Loftus Financial to change the employee pension plan from a simple IRA to a "regular 403 something" – the government's version of a 401(k). Ms. Botchie stated she is asking Council to approve the amendments to the language in the pension section of the personnel manual and allow a part-time employee, if eligible, to opt into the Town's pension plan. Town Solicitor Seth Thompson stated he thinks this all makes sense. Ms. Botchie stated she thinks it makes sense for the Town to take out specifics like percentages of what Council will match, and Ms. Botchie believes it should be done at budget time and approved under such line items. Mr. Kent asked if the fact Council is changing from the Town Manager to the Financial Administrator, is there no problem with that from a legal perspective. Mr. Thompson stated there is no legal problem as long as the Town is designating someone who the State employee can contact.

Council Member Susan Brewer motioned to approve the amendment to the Personnel Manual, section 3-4: Pension Plan. Mr. Kent seconded the motion. Motion carried 5-0.

MOTION TO ENTER PUBLIC HEARING

Mr. Gordon motioned to enter the public hearing at 7:12 p.m. Mr. Kent seconded the motion. Motion carried 5-0.

7. PUBLIC HEARING

- A.** Public Hearing Notice – Secretary Steve Maneri
- B.** Written Comments – Town Manager

There were no written comments.

- C.** Discuss and possible vote on draft Ordinance 15-01. *Synopsis:* Ordinance 15-01 amends the Town of Millville Code to repeal Chapter 155, Article VI, § 155-15 and Article XII, § 155-72; To adopt a new Chapter 155, Article VI, § 155-15; to adopt Flood Hazard Maps, to designate a Floodplain Administrator, to adopt administrative procedures, and to adopt criteria for development in Flood Hazard Areas. The Planning & Zoning (P&Z) Commission, at its regular meeting on January 12, 2015, voted 3-0 to recommend to Town Council to approve Ordinance 15-01.

Town Solicitor Seth Thompson stated in Chapter 155-15 of the Town Code, the Flood Hazard District, that is one of the sections the Town is repealing with this ordinance, and the

other is the Flood Plain Permits, and it will be replaced with the Federal Emergency Management Agency (FEMA) ordinance. Mr. Thompson stated the ordinance has been reviewed by himself, Town Code & Building Administrator Eric Evans, and Ms. Botchie so it could be fitted appropriately within the Town's Code. Mr. Thompson stated this ordinance will take effect on March 16, 2015, and that is when the flood maps are due to come out for the new flood areas. Mr. Thompson further stated the Town has been participating in FEMA's insurance program since 1981 so this is an update a lot of municipalities in the area are going through at this point in time.

D. Property Owner Comments & Questions

There were no public comments or questions.

MOTION TO EXIT PUBLIC HEARING

Mr. Gordon motioned to exit the public hearing at 7:18 p.m. Mr. Maneri seconded the motion. Motion carried 5-0.

8. NEW BUSINESS

A. To consider for possible vote the approval of Ordinance 15-01.

1.) Mayor Hocker requests individual vote.

Mr. Gordon motioned to approve Ordinance 15-01. Mr. Kent seconded the motion. Mr. Gordon voted yes. Mr. Kent voted yes. Ms. Brewer voted yes. Mr. Maneri voted yes. Mayor Hocker voted yes. Motion carried 5-0.

9. PROPERTY OWNERS/AUDIENCE COMMENTS AND QUESTIONS

Ms. Linda Kent, of Cypress Point Trail, stated, as the Farmer's Market manager, the Town's annual Farmer's Market will begin this year on June 18, 2015, and run from 8:00 a.m. until 12:00 noon every Thursday until September 10, 2015. Ms. Kent stated, on February 11, 2015, Ms. Kent will be attending the State Agricultural Department meeting up in Dover; and, on February 24, 2015, Ms. Botchie and one of the volunteers, Maggie King, will be going to the university to check out some more vendors and information about the Farmer's Market. Ms. Kent stated, regarding the Millville Volunteers, the federal RSVP program has been taken out of the county grouping and is now under the State of Delaware, thus renaming the program Volunteer Delaware 50+ (VD-50+).

10. ANNOUNCEMENT OF NEXT MEETING – The next meeting will be the Town Council Workshop meeting on February 24, 2015.

11. ADJOURNMENT

Mr. Kent motioned to adjourn the meeting at 7:22 p.m. Mr. Gordon seconded the motion. Motion carried 5-0.

Respectfully submitted,
Matt Amerling, Executive Assistant