

TOWN OF MILLVILLE
Town Council Meeting
December 8, 2015 (7:00 p.m.)
AGENDA

1. Call Meeting to Order
2. Pledge of Allegiance to the Flag
3. Adoption of Town Council Minutes and Notes
 - A. Adoption of Town Council Minutes - November 10, 2015
 - B. Adoption of Town Council Workshop Minutes - November 24, 2015
 - C. Adoption of Town Council Executive Session Minutes - November 24, 2015
4. Financial Report - Town Manager
 - A. November 2015
5. Administrative Matters
 - A. Administrative Report for November 2015 - Town Manager

MOTION TO ENTER PUBLIC HEARING

6. Public Hearing

- A. Public Hearing Notice - Secretary Steve Maneri
- B. Written Comments - Town Manager
- C. Review and discuss final draft of Ordinance 16-03.

Synopsis: Ordinance 16-03 will remove Special Exceptions requirements from the Town of Millville Code at Chapter 155 at: Article XI Board of Adjustment § 155-58. Special Exceptions.

- D. Property Owner Comments & Questions

7. Public Hearing

- A. Public Hearing Notice - Secretary Steve Maneri
- B. Written Comments - Town Manager
- C. Review and discuss final draft of Ordinance 16-04

Synopsis: Ordinance 16-04 will amend the Town Code relating to the Town Planning & Zoning (P&Z) Commission, including its composition, duties, and procedure.

- D. Property Owner Comments & Questions

MOTION TO EXIT PUBLIC HEARING

8. New Business

- A. To consider for possible vote the final draft of Ordinance 16-03.
 - 1.) Mayor Hocker request individual vote.
- B. To consider for possible vote the final draft of Ordinance 16-04.
 - 1.) Mayor Hocker request individual vote.
- C. Review of preliminary site plan and possible vote on final site plan for Petco retail store in the Millville Town Center Shopping Center. (preliminary review and final approval)

Synopsis: Due to the disbanding of the Town P&Z Committee, the Town Council will conduct preliminary review and final approval of the site plan submitted by Petco for a retail store to move in and expand at Tax Map Parcel 134-12.00-411.00. The proposed use does not change and the building is being expanded by approximately 2,282-square-feet.

- D. Discuss and possible vote of the Millville Volunteer Fire Company (MVFC) request for grant funds in the sum of \$26,500 - Town Manager

Synopsis: On June 9, 2015, Town Council approved Resolution 16-01, which added an impact fee of \$500 per any new commercial and residential construction within the Town. These monies are put into a grant for the MVFC's fire/ambulance services. The funds are to only be used for outdated capital items used in the MVFC's daily operations or to purchase capital items which enhance operations. The funds shall not be used for salary expenses, including budgeted base salaries, overtime and bonuses.

MOTION TO ENTER PUBLIC HEARING

- E. (1) Public hearing regarding Resolution 16-02, a resolution to request an amendment of the Charter of the Town of Millville.

Synopsis: The amendment to the Town Charter will consist of:

- 1) Replacing the metes and bounds description of the Town boundaries with the recorded maps and plots of the Town, to avoid the need to amend the Charter to include the metes and bounds of any annexed territory;
- 2) Allowing 1 of the 5 Council members to be non-resident freeholders within the Town;
- 3) Establishing the timing of the transition to the Council's new composition;
- 4) Updating the Charter's provisions on holding municipal elections, including allowing freeholders to vote, in addition to residents;
- 5) Updating the Charter to remove a provision that may be inconsistent with the Delaware Constitution's provision on oaths;
- 6) Updating and elaborating on the Council's meeting process;
- 7) Updating and elaborating on the Council's process for passing certain acts;
- 8) Adding a process for determining forfeiture of office; and
- 9) Providing the Town Council the flexibility to allocate up to 6% annually of its real property taxes between fire departments, ambulance services, and emergency treatment services, since the current Charter's language divides that same 6% total between the fire companies at 3% and the ambulance or emergency treatment services at 3%.

MOTION TO EXIT PUBLIC HEARING

- (2) Discuss and possible vote on Resolution 16-02.
Mayor Hocker request individual vote.

9. Property Owners/Audience Comments and Questions

10. Announcement of Next Meeting - The next meeting will be the Town's workshop on December 22, 2015.

11. Adjournment

NOTE: THE ABOVE AGENDA IS INTENDED TO BE FOLLOWED, BUT IS SUBJECT TO CHANGES, DELETIONS, ADDITIONS, AND MODIFICATIONS, AS PERMITTED UNDER THE FREEDOM OF INFORMATION ACT OF THE STATE OF DELAWARE. COPIES OF PUBLIC DOCUMENTS MAY BE OBTAINED AT THE TOWN HALL. WRITTEN COMMENTS FOR PUBLIC HEARINGS WILL BE ACCEPTED AT TOWN HALL DURING REGULAR BUSINESS HOURS PRIOR TO THE MEETING DATE.