

**TOWN MANAGER'S REPORT**  
**JANUARY 2016**

➤ **Financial Report YTD 2016**

- Unrestricted General Funds Balance \$3,559,355; Restricted Funds Balance \$4,201,189
- General Revenue \$1,157,439; Budget \$831,538; 139.19% of budget
- General Expenses \$361,202; Budget \$831,538; 43.44% of budget
- Restricted Revenue \$888,103; Budget \$391,895; 226.62% of budget
- Transfer Tax Expenses \$970,130; Budget \$2,510,876; 38.64% of budget
- Grants/Other Expenses \$50,106; Budget \$57,533; 87.09% of budget
- Total Cash Assets \$7,775,623; Total Cash Liabilities \$34,766

➤ **Administration**

- I met with Kyle Gulbranson, AECOM, Brian Lewis, GameTime, and Councilman Maneri for our first park/playground design meeting. The meeting was very productive and I'll have more information hopefully by the next Council meeting.
- The new addition to the Town Hall is now being reviewed by DelDOT. We may be out 60 days for their completion of the review.
- There will soon be a special Council meeting to interview applicants to fill former Council Member Harry Kent's vacant seat until its expiration of March 2017. I will announce and advertise the meeting as soon as the Town sets a date.

Respectfully submitted,  
Deborah Botchie  
Town Manager