



Town of Millville
36404 Club House Road
Millville, DE 19967
(T) 302-539-0449 (F) 302-539-0879

APPLICATION FOR EVENT LICENSE

An Event License is required for any vendor stand, stall, vehicle, tent or similar display per each day of a permitted public event not sponsored by the Town. Your assistance is greatly appreciated.

BUSINESS NAME (REQUIRED): _____

NATURE OF BUSINESS: _____

MAILING ADDRESS: _____

PHYSICAL LOCATION OF BUSINESS: _____

NAME & LOCATION OF EVENT: _____

DATE(S) OF EVENT(S) _____

BUSINESS PHONE () _____ **BUSINESS FAX** () _____

VENDOR CONTACT PERSON: Name: _____

Phone: _____ Email: _____

Instructions:

Please submit the completed Event License Application and a check payable to the TOWN OF MILLVILLE in the amount applicable on this form plus any applicable penalty fee to:

1. Complete application.
2. Owner, partner, or officer **must sign the application, and a copy of a valid Delaware state business license must** be presented to the Town.
3. **EVENT FEE: \$25.00 (per day per event)**
4. Make checks payable to TOWN OF MILLVILLE
5. Submit completed License Application with payment to the Town of Millville.

Town of Millville
36404 Club House Road
Millville, DE 19967

****WORKING WITHOUT THE REQUIRED EVENT LICENSE IS A VIOLATION OF THE TOWN CODE AND SUBJECT TO PENALTY****

I will comply with the provisions of Chapter 90 of the Town of Millville Code entitled "Licenses" which can be found at millville.delaware.gov. I/WE SWEAR OR AFFIRM UNDER PENALTY OF PERJURY THAT ALL OF THE INFORMATION PROVIDED ON THIS LICENSE APPLICATION IS TRUE AND CORRECT.

Owner/Applicant Signature (REQUIRED): _____ **Date (REQUIRED):** _____

****License will be sent to the mailing address above****

This Section to be completed by Town Official

Received by: _____ Amount: _____ Check No. _____

Dated: _____ Approved by: _____