

**TOWN MANAGER'S REPORT**  
**DECEMBER 2016**

➤ **Financial Report YTD 2016**

- Unrestricted General Funds Balance \$4,289,521.00; Restricted Funds Balance \$4,644,163.00
- General Revenue \$1,034,455.00; Budget \$862,064.00; 120.00% of budget
- General Expenses \$369,031.00; Budget \$862,064.00; 42.81% of budget
- Restricted Revenue \$892,876.00; Budget \$530,217.00; 168.40% of budget
- Transfer Tax Expenses \$905,614.00; Budget \$3,162,166.00; 28.64% of budget
- Grants/Other Expenses \$21,817.00; Budget \$26,861.00; 81.22% of budget
- Total Cash Assets \$8,951,780.00; Total Cash Liabilities \$33,253.00

➤ **Administration**

December 12<sup>th</sup>, I met with Irfan Ali, who was hired by LDC Advisors as an independent consultant (aka LDC's local representative), who will be staying with the MBTS project to oversee the development and also interface with the Town. Mr. Ali shared with me that LDC Advisors were hired by IHP Investment Fund III, MBTS investor/owner, to manage the day-to-day activities, including entitlement and improvement plan processing. He stated there were very few facts he could share with the Town as this time as they are diligently trying to get through the transition after Miller & Smith's decision to resign as development manager of MBTS.

December 17<sup>th</sup> the staff and our significant others enjoyed a great meal at the Northeast Seafood Kitchen to celebrate the Christmas holiday. The staff thanks Council once again for approving the budget to allow us to get together outside our working environment. (Significant others paid their own bill)

Planning & Zoning Committee will be meeting on January 4, 2017, to review a revised conceptual site plan for Phase 5 in Bishop's Landing. The applicant is requesting a revision to the previously approved final site plan for Phase 5, which consists of 53 units of 28' wide townhomes, also referred to as Beach Villas. The applicant is requesting to change to 27 units that are 28' wide and 18 units that are 40' wide for a total of 45 units. This would be a reduction of 8 units.

Town Council will be reviewing the final site plan for Millville by the Sea - Sea Star Village Section 2, at a public hearing on the regularly scheduled meeting night, January 10, 2017. Also on the agenda will be a FY16 Budget revision.

Attached is the Crime Mapping report from the Delaware State Police website for December. Secretary Valerie Faden requested to be placed on the January meeting schedule to discuss increasing the Delaware State Police patrolling hours.

Respectfully submitted,  
Deborah Botchie  
Town Manager