

**MINUTES OF THE MILLVILLE
TOWN COUNCIL MEETING
July 11, 2017 @ 7:00 PM**

In attendance were Mayor Bob Gordon, Deputy Mayor Steve Maneri, Treasurer Susan Brewer, Secretary Valerie Faden, Council Member Peter Michel, Town Solicitor Seth Thompson, and Town Manager Debbie Botchie.

1. CALL MEETING TO ORDER

Mayor Bob Gordon called the meeting to order at 7:00 p.m.

2. ROLL CALL

Mayor Gordon stated everyone was present.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. ADOPTION OF TOWN COUNCIL MINUTES AND NOTES

A. Adoption of Town Council Minutes – June 13, 2017

B. Adoption of Town Council Workshop Minutes – June 27, 2017

C. Adoption of Town Council Executive Meeting Minutes – June 27, 2017

Council Member Valerie Faden stated there was one correction to the June 27, 2017, Executive Session meeting, changing the word “soul” to “soil.” Council Member Susan Brewer motioned to adopt the June 13, 2017, Town Council meeting, the June 27, 2017, Town Council Workshop meeting, and the June 27, 2017, Executive Session meeting, with the correction as stated by Ms. Faden. Ms. Faden seconded the motion. Motion carried 5-0.

5. FINANCIAL REPORT – Treasurer Susan Brewer

A. June 2017

Council Member Susan Brewer read the Financial Report for the month ending 6/30/17.

June 30, 2017:

General Revenue: \$ 117,254. Restricted Revenue: \$ 107,493.

General Expenses: 83,150. Restricted Expenses: 68,530.

6. ADMINISTRATIVE MATTERS

A. Administrative Report for June 2017 – Town Manager

Ms. Faden stated she had spoken with Ms. Botchie regarding getting together with the Delaware State Police (DSP) to provide some analysis of crime in the Town and surrounding communities because the crimestoppers search on the DSP Website is not as detailed and, this way, the Town will know better as to how many hours to allocate to the

DSP during particular days or times of the year. Ms. Botchie stated she will contact the DSP to try to set up the meeting.

7. CITIZENS' PRIVILEGE, VISITORS, PRESENTATIONS & APPOINTMENTS

There were no comments.

8. UPDATE, DISCUSSION AND POSSIBLE VOTE ON THE MILLVILLE COMMUNITY PARK

Mayor Gordon stated this item was just an opportunity for the Parks & Recreation Committee to review items from their meetings, but there is nothing to report yet and there will be no vote tonight. Deputy Mayor and Parks & Recreation Chairman Steve Maneri stated the Committee is making progress and they are meeting twice per month. Mr. Maneri stated once the Town gets its permits in order, there will be more to review and discuss. Ms. Brewer stated she has heard the talk around Town and people are excited; and Ms. Brewer would like to thank the Parks & Recreation Committee for their work and contribution to the project.

MOTION TO GO INTO EXECUTIVE SESSION

Ms. Brewer motioned to go into Executive Session at 7:10 p.m. Council Member Peter Michel seconded the motion. Motion carried 5-0.

- 9. EXECUTIVE SESSION** – Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body.

MOTION TO COME OUT OF EXECUTIVE SESSION AND RECONVENE OPEN MEETING.

Ms. Brewer motioned to come out of Executive Session and reconvene open meeting at 8:24 p.m. Ms. Faden seconded the motion. Motion carried 5-0.

10. NEW BUSINESS

- A.** Discussion and possible vote on items discussed in Executive Session.

Ms. Faden motioned to authorize the Town Solicitor to draft a letter as discussed in the Executive Session. Mayor Gordon seconded the motion. Motion carried 5-0.

11. CITIZENS' PRIVILEGE

There were no comments.

**12. ANNOUNCEMENT OF NEXT MEETING – TOWN COUNCIL WORKSHOP MTG.,
JULY 25, 2017**

13. ADJOURNMENT

Ms. Faden motioned to adjourn at 8:25 p.m. Ms. Brewer seconded the motion. Motion carried 5-0.

Respectfully submitted,
Matt Amerling, Town Clerk