

**MINUTES OF THE MILLVILLE
TOWN COUNCIL MEETING
September 12, 2017 @ 7:00 PM**

In attendance were Mayor Bob Gordon, Deputy Mayor Steve Maneri, Secretary Valerie Faden, Council Member Peter Michel, Town Manager Debbie Botchie, Town Solicitor Seth Thompson, GMB Representative Andrew Lyons Jr., Town Clerk Matt Amerling, and Town Financial Director Lisa Wynn. Treasurer Susan Brewer was absent.

1. CALL MEETING TO ORDER

Mayor Bob Gordon called the meeting to order at 7:00 p.m.

2. ROLL CALL

Mayor Gordon stated everyone was present, except for Council Member Susan Brewer.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. ADOPTION OF TOWN COUNCIL MINUTES AND NOTES

A. Adoption of Town Council Minutes – August 8, 2017

B. Adoption of Town Council Workshop Minutes – August 22, 2017

Council Member Valerie Faden motioned to adopt the August 8, 2017, Town Council meeting minutes, and the August 22, 2017, Workshop meeting minutes. Council Member Peter Michel seconded the motion. Motion carried 4-0.

5. FINANCIAL REPORT – Treasurer

A. August 2017

Town Manager Debbie Botchie read the Financial Report for the month ending 8/31/17.

August 31, 2017:

General Revenue: \$ 84,544. Restricted Revenue: \$ 101,274.

General Expenses: 46,299. Restricted Expenses: 37,396.

6. ADMINISTRATIVE MATTERS

A. Administrative Report for August 2017 – Town Manager

There were no comments.

7. CITIZENS' PRIVILEGE, VISITORS, PRESENTATIONS & APPOINTMENTS

There were no comments.

MOTION TO ENTER PUBLIC HEARING

Council Member Peter Michel motioned to enter public hearing at 7:04 p.m.
Deputy Mayor Steve Maneri seconded the motion. Motion carried 4-0.

8. NEW BUSINESS

A. Public Hearing Notice – Secretary

B. Written Comments – Town Manager

There were no written comments.

C. Discuss Resolution 18-04 – Town Solicitor Seth Thompson

Synopsis: On June 13, 2017, by Resolution 18-02, the Mayor and Town Council referred an annexation request to the standing Annexation Committee to investigate the possibility of annexing certain territory contiguous to the present southwesterly limits of the Town of Millville presently owned by The Howard Robert Hickman Revocable Trust, identified as Sussex County Tax Map and Parcel Numbers 134-12.00-394.00 and 134-12.00-394.04, totaling 31.32+/-acres, and to amend the Zoning Map and Zoning Ordinance of the Town of Millville to include said territory in the Residential (R) District. The Annexation Committee held public meetings on June 28, 2017 and July 20, 2017, and recommends to the Mayor and Council to proceed with proposed annexation as stated in their report dated July 21, 2017. If passed, Resolution 18-04 would annex parcels 134-12.00-394.00 and 134-12.00-394.04 into the Town of Millville, and amend the Zoning Map and Zoning Ordinance of the Town of Millville to include said territory in the R-Residential District, said territory being AR-Agricultural in Sussex County currently.

Residents/Property Owner Comments & Questions

Mr. Bill Kunst, of Country Village, stated most people who live back in the area under review, including Mr. Kunst, decided to move there because of the wetlands and woods which surrounded their properties. Mr. Kunst stated there was no notification to him or his neighbors as to when the trees would be cut down, and they were just cut down unexpectedly, leaving much wildlife without a home. Mr. Kunst stated he would like to see how close to his and his neighbors' homes things are going to be because Mr. Kunst heard some condos may be going in. Mr. Kunst stated during hurricanes and nor'easters, the tax ditch behind his house serves a purpose of having water flow down into it. Mr. Kunst stated there is currently some debris going in the tax ditch and if the ditch backs up, Country Village and the surrounding area will be flooded. Mr. Kunst asked if any of the tax ditch issues were taken into consideration when this community was conceived. Town Solicitor Seth Thompson stated a little bit of what Mr. Kunst addressed is getting "a little ahead of ourselves" because tonight's item up for discussion is whether the parcel is annexed into the Town of Millville. Mr. Thompson stated the level of approval being discussed by Mr. Kunst would not be defined at the annexation stage, but rather the subdivision and site plan phases. Mr.

Thompson stated Mr. Kunst's concerns are valid and this development could have gone up under just County regulations, but because they are annexing into Town, they will have to go by Town regulations, and since the community would be zoned as residential, that only allows for single family homes and, if they wanted to put up condos, the developer would have to re-zone. Mr. Thompson stated, as for the flooding and the tax ditch, hopefully the applicant can address that issue.

Mr. Phillip Tolliver, of Morris & Ritchie Associates, Inc., stated he is representing the land's owner, Dr. James Schiff, and agrees with Mr. Thompson that everyone is "getting a little ahead of ourselves" in terms of process and the minutiae of final engineering details. Mr. Tolliver stated this is the very beginning of the process, just asking to annex into the Town, but it is appropriate to answer Mr. Kunst's questions and give an idea of what the intentions are for the property. Mr. Tolliver stated the property is contiguous with the Town and the annexation of the property is consistent with the Town's comprehensive plan as well as the State comprehensive plan. Mr. Tolliver further stated when he and Dr. Schiff started looking at this property, about a year ago or so, their original intention was to develop in County. Mr. Tolliver stated they went to the Preliminary Land Use Service (PLUS) and the State planner recommended approaching the Town of Millville about potential annexation, to which Mr. Tolliver spoke with Town Manager Debbie Botchie, and it seemed to make sense to annex the property due to the contiguous location, the future use of a Town park next door, and the County has already sized a regional pump station being located about nine-hundred (900) feet to the north of the site. Mr. Tolliver stated the current County engineer envisioned this community to have one-hundred-sixty-five (165) lots, but Mr. Tolliver is only proposing up to ninety-four (94) single family lots, so he's well below the number of what the County envisioned this to be developed as. Mr. Tolliver stated there is the pump station, sewer capacity, a high pressure water main in front of the site which Tidewater owns, and the water should drain toward the back, the east, which is the Deep Hole tax ditch, Country Village is to the east of that ditch. Mr. Tolliver stated east of that tax ditch, there is an eighty (80)-foot right-of-way for maintenance and clean-out purposes, and nothing will be done on that side of the tax ditch. Mr. Tolliver stated there is also a right-of-way on his side of the tax ditch, about twenty (20) or twenty-five (25) feet, which nothing will be done as well to that side. Mr. Tolliver stated all of the construction will take place away from that ditch, leaving a wooden buffer all along the tax ditch area. Mr. Tolliver stated there is another tax ditch, referred to as Prong Two (2), of the Deep Hole tax ditch, which the tax ditch managers and the Delaware Department of Natural Resources and Environmental Control (DNREC) cleaned out. Mr. Tolliver stated, as time goes on, whoever's draining to this tax ditch, they have to pay taxes to the tax ditch managers; so Mr. Tolliver would think picking up another ninety-two (92) or ninety-four (94) units would help defray the cost of the actual maintenance of the ditch. Mr. Tolliver stated this site will be designed in accordance with Town and State stormwater management ordinances, and the State recently adopted a new stormwater management code, very much akin to what Maryland did back in 2006, which is heavily geared toward water quality and quantity; so there will be stormwater

management facilities strategically located around the site to try to mimic what mother nature is doing now. Mr. Tolliver further stated in order to control development costs, and minimize destruction to the environment, the drainage pattern should go the way mother nature would, to mimic the existing drainage.

Mr. Tolliver stated when drivers pull off Windmill Drive and into the community, the first thing drivers will see will be the clubhouse and pool, which Mr. Tolliver refers to as the “inviteability factor,” meaning when you come in, you’re not looking into someone’s house but looking to an open space. Mr. Tolliver stated another noteworthy item to the concept plan is he doesn’t have any lots butting up to other lots. Mr. Tolliver stated there is a small cemetery with two (2) plots and it will be undisturbed, but the fence surrounding the plots will be rebuilt so it looks better and there will be a nice buffer around it. Mr. Tolliver stated the homes will be single family, and the builder has not officially been determined yet, but, right now, they’re leaning more toward an upscale community as opposed to an entry-level community. Mr. Tolliver stated the roads would be public and maintained by the homeowners’ association (HOA). Mr. Tolliver stated the development is consistent with the Town’s comprehensive plan, the zoning code, and the State’s comprehensive plan.

Mr. Tolliver stated he has no idea why trees were cleared and no one notified Mr. Kunst. Mr. Kunst stated he went to the guy cutting the trees, and it was on this property, and Mr. Kunst asked the man what was going in the location. Mr. Kunst stated the man said it may be condos but he wasn’t sure. Mr. Tolliver stated it wasn’t his people doing the cutting because they are not putting in condos. Mr. Kunst showed Mr. Tolliver and the audience where the cutting was being done on the far right between Mr. Kunst’s property and the proposed annexed land. Mr. Tolliver stated he has no knowledge of this cutting so it may be someone else. Mr. Tolliver stated the U.S. Army Corps of Engineers came to the site and determined there are no wetlands on site so they don’t have to worry about impeding on any supposed wetlands.

Mr. Thompson asked Mr. Tolliver if he agreed with the Town’s Annexation report. Mr. Tolliver stated yes, and he would just reference the July 21, 2017, report advantages of items one (1) through seven (7).

MOTION TO CLOSE PUBLIC HEARING

Ms. Faden motioned to close the public hearing at 7:28 p.m. Mr. Maneri seconded the motion. Motion carried 4-0.

9. NEW BUSINESS

- A.** Discuss and possible vote on Resolution 18-04.
Mayor Gordon requests individual vote.

Mr. Thompson stated he noticed a typo in the resolution, in the “whereas” clause located immediately before “now therefore,” Mr. Thompson accidentally typed that no public hearing was required when, in fact, it is required, so that will be changed. Ms. Faden

motioned to adopt Resolution 18-04. Mr. Michel seconded the motion. Mr. Maneri voted yes because this annexation would be “a big plus for the Town,” helping out the Town as well as the developer. Mayor Bob Gordon voted yes because of the advantages this annexation would bring to the Town and because it would fall into the Town’s future development. Ms. Faden voted yes because, as stated in the annexation committee report, the advantages far outweigh any disadvantages as referenced in the July 21, 2017, annexation report. Mr. Michel voted yes because everything he has read about the annexation would be good for the Town. Motion carried 4-0-1 absence.

B. Discuss and possible vote on the FY17 Audit. – Presented by Mr. Herb Geary of TGM Group, LLC.

Mr. Herb Geary, of TGM Group LLC, stated his thanks to Town Manager Debbie Botchie and Town Financial Director Lisa Wynn, who do an outstanding job. Mr. Geary stated on pages three (3) to five (5) is TGM Group’s Independent Auditors’ Report, which is based on financial statements, and it’s the same opinion the Group has given the Town in the past, which is the highest level of assurance the Group can give a local government. Mr. Geary stated the next thing is the interim control letter, and the only comment listed, which has been the same comment for years and is fairly typical for a smaller-sized local government, is that the Town only has one part-time employee helping with accounting, but the Town does everything it can with segregation of duties, and the TGM Group does not have a problem with it, and the Town does a great job with the staff it does have. Ms. Faden asked if there was anything specific the Town could do to implement transaction review controls. Mr. Geary stated he spoke with Ms. Botchie and Ms. Wynn throughout the audit process about different ways to solidify the process, Ms. Botchie has always been very open to those comments, and Mr. Geary doesn’t think there is anything they’ve discussed or haven’t implemented over the years – other than maybe hiring one (1) more person to take a portion of maybe one (1) duty or two (2) from Ms. Wynn. Ms. Faden asked if there were any current recommendations. Mr. Geary stated no, he cannot think of anything to make the controls stronger than they already are.

Mr. Geary stated on pages nine (9) through fifteen (15) is Ms. Botchie’s narrative of the financial activities of the year and what is happening with what monies throughout the upcoming year; and it is a good synopsis of what the Town is doing financially as it is well written. Mr. Geary stated the first set of financial statements on pages sixteen (16) to nineteen (19) contain all of the receivables, the liabilities, all of the Town’s fixed assets; and the second set of financial statements, which start on page nineteen (19) show the Town has a budget of four-point-three (4.3) million dollars cash on hand, and in the unrestricted category, there is restricted cash of four-point-four (4.4) million dollars, bringing it to a total of eight-point-seven (8.7) million dollars total. Mr. Geary stated the difficult part of having \$8.7 million in a municipality is insuring it, and Ms. Botchie and Ms. Wynn have utilized seven (7) or eight (8) different financial institutions, with one (1) financial institution which certificates of deposit were invested with seven (7) or eight (8) other banks. Mr. Geary further stated it is through the sixteen (16) or seventeen (17) different financial institutions the Town is using the government’s federal backing to

insure the Town's cash. Mr. Geary stated on page nineteen (19), Council will see the Town has the unassigned fund balance of four-point-two (4.2) million dollars, which can be used for whatever the Town wishes to use it for. Mr. Geary stated on page twenty-one (21) shows the Town's total annual expenditures of \$2.2 million, but that includes the \$1.5 million capital outlay. Mr. Geary stated, for the general fund, actual revenues were over budget by three-hundred-seventy-five thousand dollars (\$375,000.00), and most of that comes from building permits and review. Mr. Geary stated actual expenditures were under budget by forty-six-thousand dollars (\$46,000.00), so it has been consistent over the years. Mr. Geary stated it was a very positive year and this is a very fiscally sound Town.

Ms. Faden stated she noticed on the general fund, the actual income was significantly higher than budgeted and was wondering if that was contributed to the new investment strategies or to the fact certain instruments came due and that's where the extra revenue came from. Financial Director Lisa Wynn stated no, most of the revenue was from the CDs; and Ms. Wynn accrues it, so that income is consistent, which is because of the CDs and getting better interest rates. Ms. Faden asked, regarding the eighty-two-thousand dollar (\$82,000.00) grant, the actual expenditure was seventy-seven-thousand-five-hundred dollars (\$77,500.00), so does the remainder come back into the miscellaneous. Ms. Wynn stated she booked it as a payable because they hadn't given the Town an invoice for the new equipment so it won't get paid out until the invoice comes in, and the Town has accrued it back into FY17.

Ms. Faden motioned to approve the audit as presented. Mr. Michel seconded the motion. Motion carried 4-0.

- C. Discuss and possible vote on a proposal submitted by George, Miles & Buhr, LLC (GMB), for the bidding services for the Town of Millville Community Park. GMB proposes to serve as the Town of Millville's consultant representative during construction. GMB proposes to accomplish the following Scope of Services:

- Bid phase services including preparing Owner/Contractor agreements, bid advertising, pre-bid conference, and answering bidders' questions, prepare addenda as necessary, bid opening, and recommendation of award of the site work.
- Bid phase services including preparing Owner/Contractor agreements, bid advertising, pre-bid conference, and answering bidders' questions, prepare addenda as necessary, bid opening, and recommendation of award of the buildings.

Town Solicitor Seth Thompson stated he has his standing comments with regard to the general conditions but it's not a large issue as this group of services is fairly limited. Mayor Gordon asked if this is basically the same contract the Town had with GMB on the municipal building. GMB representative Andrew Lyons Jr. stated yes, this is for the bidding phase. Ms. Faden asked who the project manager is. Mr. Lyons stated the project manager on this would be himself, and on the buildings and site work it would be himself

and Morgan Helfrich. Mr. Thompson stated this is not subject to competitive bidding because this is a professional service.

Mr. Maneri motioned to approve the proposal dated August 29, 2017, submitted by GMB, for the bidding services for the Town of Millville Community Park. Mr. Michel seconded the motion. Motion carried 4-0.

10. **OLD BUSINESS**

- A. Update, discuss and possible vote on the purchase of a new sign for the Town Hall municipal building. *Synopsis:* At its August 8, 2017, Town Council meeting, Council agreed to receive more options on signage for the Town Hall.

Ms. Faden stated she's been in contact with a couple of sign companies and it's surprising how long it's taken to actually speak with someone because, in both cases, it took Ms. Faden a week to actually speak to the person she needed to contact. Ms. Faden stated she only received information one aspect at a time so she doesn't have the full information she wanted to present tonight. Ms. Faden stated in addition to obtaining proposals, she has been doing some research on signage and there are aspects to take into account regarding uppercase versus lowercase letters, as well as particular color combinations, which grab one's attention more than another. Ms. Faden stated she would like to present this additional information into a presentation for Council when she gets all the information from the signage companies. Mr. Maneri asked what sign companies she contacted. Ms. Faden stated Sign-a-rama, Quillen Signs, and the sign company Council Member Susan Brewer referenced from Ocean City. Mr. Thompson stated because this has a possible vote, Council can have this item on its next meeting as old business. Mayor Gordon and Ms. Botchie stated the item will go on the agenda for the next workshop meeting on September 26, 2017.

- B. Discuss and possible vote on the Millville by the Sea (MBTS) traffic calming plan for Sand Dollar Village. **PRELIMINARY MATTER: DISCUSS AND POSSIBLE VOTE ON MBTS REQUEST FOR EXTENSION OF TIME FOR PREPARATION OF TRAFFIC CALMING PLAN – The Town received a letter dated 9/1/17 requesting additional time to survey residents throughout MBTS.** *Synopsis:* At its March 9, 2016, Town Council meeting, Council voted 3-0 (with 2 abstentions) to approve the preliminary site plan for Sea Star Village. At its November 8, 2016, Town Council meeting, Council voted 3-0-1 recusal to approve Section 1 of Sea Star Village, with a condition the Town and the applicant agree upon a traffic calming plan for Sand Dollar Village. At its August 22, 2017, Town Council Workshop meeting, Council voted 3-1-1 recusal to table the item until the developer and master HOA could meet and come up with a better compromise regarding a traffic calming device to install.

Mr. Thompson stated there is a preliminary matter of Millville by the Sea's (MBTS) request for an extension so that will be the first matter, and this item tonight is simply for the extension of time. Mr. Maneri recused himself from the dais. Ms. Fawn Morgan, of LDC Advisers, the development manager of MBTS, stated the developer is concerned about traffic

safety in the community, and the developer is committed to a reasonable and sensible plan to calm traffic, which is supported by all residents of MBTS, including residents of other neighborhoods affected by this plan. Ms. Morgan stated, as she understood it, the original intent of the original condition was to address traffic on Huntington Street and Pembroke Lane as those streets lead to other villages and communities within MBTS. Ms. Morgan stated these streets are also scheduled to be owned by the MBTS master community association and, as such, all residents in MBTS would be responsible for repair and maintenance of these streets, including any traffic calming devices which are installed. Ms. Morgan stated there are currently three-hundred-eighty-two (382) residences in MBTS, but with the other village planned, there will be an additional one-hundred-two (102) residents. Ms. Morgan further stated because the Council's direction at the August 22, 2017, Council workshop was to confer with the master HOA – and MBTS took that to mean all residents of MBTS – MBTS took that responsibility very seriously and have engaged a community research specialist to design a comprehensive survey, and MBTS made the determination to engage an outside consumer research specialist to design the survey to insure it was objective and reasonable and sensible and asked the right questions. Ms. Morgan stated MBTS is currently in the process of creating the survey and hopes to distribute the survey in the next two (2) weeks, which is the reason for the extension being requested tonight. Ms. Morgan further stated the decision from the workshop meeting gave MBTS approximately one (1) week to survey all MBTS residents due to the holiday (Labor Day) weekend and having to get any materials into the Town one (1) week prior to the Council meeting.

Mr. Thompson asked what the response time may be. Ms. Morgan stated she doesn't know at this point, but it will be an electronic survey, MBTS will send a notice out by e-blast to all of the email addresses MBTS has on record, and this will be a closed survey, meaning each home will get only one vote. Mr. Thompson asked if there are any developer controlled lots which will get the survey or is truly the 382 residences. Ms. Morgan stated the 382 residences but MBTS does plan to poll eight (8) homes currently under contract in Sea Star Village as they will be directly affected by these devices. Ms. Morgan stated MBTS does have its engineers looking at a variety of mechanisms by which to control traffic on these streets. Mr. Michel asked Ms. Morgan if she has ever electronically polled these people before. Ms. Morgan stated no, MBTS has surveyed the community but generally it has been with individual interviews. Mayor Gordon asked if it would be fair to have the survey done and have MBTS come before Council with the results by the next Council meeting on October 10, 2017. Ms. Morgan stated that date would be her goal, and Ms. Morgan can commit to returning in October and presenting the results MBTS has by that date. Ms. Morgan stated when MBTS gets a low response rate to surveys, it tells MBTS the issue is not important to people, so MBTS hopes to get a reasonable response rate. Ms. Morgan stated, so far, MBTS has heard from a handful of people but not the entire community, and it is important to remember this is an improvement of which the maintenance will be paid for by everyone. Ms. Morgan stated part of her concern is that she has installed traffic calming devices in other communities to only then be asked later to come and take them out. Ms. Morgan stated MBTS wants to make sure they do what's right for the community as a whole.

Ms. Morgan stated she read the August 22, 2017, Council workshop minutes and there were

statements made in that workshop which were attributed to Ms. Morgan and they are inaccurate. Mr. Thompson stated Council cannot change the minutes but Ms. Morgan is free to submit a rebuttal at the time when Council is addressing the underlying issue.

Mr. Michel motioned to approve the extension until the October 10, 2017, Town Council meeting. Ms. Faden seconded the motion. Motion carried 3-0-1 recusal by Mr. Maneri. Mr. Maneri rejoined the dais.

11. PARK AND RECREATION COMMITTEE REPORT – Deputy Mayor Steve Maneri

Mr. Maneri stated the Town almost has an OK from DelDOT on the entrance plan and the Town will go out to bid on that. Mr. Maneri stated the Sussex Conservation District (SCD) should give its OK on the plan in about a month. Mr. Maneri stated hopefully the final is going out tomorrow, and SCD could take up to October 20, 2017, to get back to the Town. Mr. Maneri stated at the last Parks & Recreation (P&R) meeting on August 17, 2017, most of the decisions had been made on the community building and maintenance building for the park, looking into cupolas for the main community building. Mr. Maneri stated there will be metal roofs on both buildings and the siding will be Celect. Mr. Maneri stated the Committee met with Tim Chatterton, of RMF, who is engineering the project and the Committee is waiting for him to get back his information. Mr. Maneri stated there is a lighting plan which just came in, and, after speaking with Morgan Helfrich, of GMB, if the Town can email her the information on the kitchen, we can get that aspect ready to go. Mr. Maneri stated with the next meeting, once the flooring is chosen, hopefully we can go out to bid real soon. Mr. Maneri stated he would like to thank the entire Committee because they've been working very hard, and hopefully the Town can get started in November and be open by the spring, depending on the weather. Mr. Maneri stated the next P&R meeting will be on Thursday, September 14, 2017, at 1 p.m.

12. CITIZENS' PRIVILEGE

Mr. Walter Bartus, of Huntington Street, stated, regarding the traffic calming plan for MBTS, the residents of Sand Dollar Village did take a survey, which was created by Mr. Bartus using the Survey Monkey online tool. Mr. Bartus stated he has the final results, and out of the two-hundred-fifty (250) residents surveyed in the MBTS POA, which is Sand Dollar Village, he received one-hundred-thirty-eight (138) responses and sixty-nine percent (69%) of the residents approved with going forward with speed humps. Mr. Bartus stated he realizes the streets are not DelDOT streets or Town streets, but he used the DelDOT standards to make sure he got adequate results. Mr. Bartus stated the DelDOT criteria for a permanent installation was that at least fifteen percent (15%) of the surveys have to be responded to, and Mr. Bartus is well above that limit and the survey received the two-thirds (2/3) favor, so Mr. Bartus' survey results have met both criteria for a permanent installation.

Mr. Dwight Yeager, of Tudor Place, stated he and Mr. Bartus used DelDOT as the guide because DelDOT's traffic calming manual is paramount throughout the United States. Mr. Yeager stated Mr. Bartus, himself and a small group of residents got together and established

the problem, which is speed and construction traffic. Mr. Yeager stated they had been working with the developer, and, in June 2016, the first traffic calming device – a speed hump – was installed, and it's worked very well where it is; however, once the vehicle passes the speed hump, cars quickly accelerate their speed. Mr. Yeager stated soon after, the "ball was dropped" and the developer did not come back to another meeting with residents and residents heard nothing until November 2016, when Mr. Chuck Ellison stood before Council and requested moving forward with section one (1) of Sea Star Village. Mr. Yeager stated Mayor Gordon didn't want this to drag on and he didn't want the residents having to wait one (1) year. Mr. Yeager stated we are now at ten (10) months and Mr. Yeager is wondering why MBTS is asking for an extension when 10 months ago, they were made aware that a traffic calming plan has to come up. Mr. Yeager stated, when it all comes down to it, the developer owes the Town a traffic calming plan and it should be geared to Sand Dollar Village.

**13. ANNOUNCEMENT OF NEXT MEETING – TOWN COUNCIL WORKSHOP MTG.,
SEPTEMBER 26, 2017**

14. ADJOURNMENT

Ms. Faden motioned to adjourn at 8:23 p.m. Mr. Michel seconded the motion. Motion carried 4-0.

Respectfully submitted,
Matt Amerling, Town Clerk