

TOWN MANAGER'S REPORT
SEPTEMBER 2017

➤ **Financial Report YTD 2017**

- Unrestricted General Funds Balance \$4,904,303.00; Restricted Funds Balance \$4,353,977.00
- General Revenue \$791,756.00; Budget \$852,541.00; 92.87% of budget
- General Expenses \$265,113.00; Budget \$852,541.00; 31.10% of budget
- Restricted Revenue \$475,127.00; Budget \$519,208.00; 91.51% of budget
- Transfer Tax Expenses \$373,280.00; Budget \$3,107,860.00; 12.01% of budget
- Grants/Other Expenses \$11,029.00; Budget \$48,481.00; 22.75% of budget
- Total Cash Assets \$9,262,514.00; Total Cash Liabilities \$49,436.00

➤ **Administration**

- I received the Tidewater bill which was in the amount of \$995.00. The last quarter was \$379.00 so I realized right away that the irrigation system had been disconnected from the well and connected to Tidewater in error. I had Scott Royals, who handles our irrigation, come back and reverse what he had done. Scott stated he was told to do this by Megee Plumbing when the new building was at the end of completion. Harkins has been notified and I'm looking to receive a check for the difference in the bills.
- The Volunteers are currently collecting items for the Stockings for Soldiers program. Items may be dropped off at Town Hall until October 31.
- Matt and I are in the middle of working with Tri-County Electric and Christmas Décor on getting the pole Christmas decorations set up. We are making sure whether each company will need a DelDOT road permit or not to put up the equipment. There will most likely be a total of fourteen (14) poles with decorations.
- The Town has volunteered to host the April 4, 2018, SCAT meeting, which will feature the Delaware State Housing Authority (DSHA) as the topic.

Attached are the following reports:

1. Crime Mapping for September
2. Code & Building Official's monthly report

Respectfully submitted,
Deborah Botchie
Town Manager