

**MINUTES OF THE MILLVILLE  
PARK & RECREATION COMMITTEE MEETING  
October 5, 2017 @ 1:00 p.m.**

In attendance were Chairman Steve Maneri; Town Code & Building Official Eric Evans; Committee Member Valerie Faden; Committee Member Peter Michel; Town Clerk Matt Amerling; Committee Member Paul DuCott and Committee Member Pat Plocek.

**1. CALL MEETING TO ORDER**

Deputy Mayor Steve Maneri called the meeting to order at 1:00 p.m.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. ROLL CALL**

All members were present.

**4. ADOPTION OF PARK & RECREATION COMMITTEE MINUTES**

**A. Minutes – September 14, 2017**

Committee Member Pat Plocek stated one correction be made to page five (5), paragraph two (2), where it says he recommended the Town buy the mirrors, he didn't say that recommendation. Town Clerk Matt Amerling stated he would listen to the recording again and make the appropriate change. Committee Member Valerie Faden stated there were two (2) misspelling errors on page five (5), paragraph three (3). Mr. Amerling made the changes. Mr. Plocek motioned to accept the September 14, 2017, Town Parks & Recreation meeting minutes as amended. Committee Member Paul DuCott seconded the motion. Motion carried 7-0.

**5. COMMENTS/QUESTIONS.**

Committee Chairman Steve Maneri stated the only items to discuss are regarding the kitchen in the community building, specifically with the ice-maker. Ms. Faden asked Committee Member Peter Michel what capacity the Bishop's Landing clubhouse ice-maker has. Mr. Michel stated he is not sure, but it's not very much. Ms. Faden stated since the Committee is making a decision on an ice-maker based on the one in Bishop's Landing, which only produces about five (5) pounds of ice, she thinks a maker producing fifty (50) pounds of ice is certainly adequate. Mr. Michel stated he thinks Ms. Faden's choices which produce fifty (50) pounds are too small. Mr. Maneri stated he also thinks the fifty (50) pounds won't be enough because if this building is rented out for big events such as weddings, there will be a need for a bigger machine. Mr. Maneri asked if the Committee wants to go with a larger storage and capacity to make more ice in a twenty-four (24)-hour period or less. Town Code & Building Official Eric Evans stated if the Committee is looking at ice capacity and storage, the maker from Lowe's will make two-hundred-fifty (250) pounds of ice within a twenty-four (24)-hour period, and it's about the same price as the maker from the Webstaurant

Store; but the only thing to note about Lowe's hardware is when parts break down, most times, you have to buy Lowe's parts. Mr. DuCott stated out of all the ice-makers before the Committee today, Mr. DuCott likes the Lowe's ice-maker the best. Mr. Maneri stated right now, the Committee is looking at what size the ice-maker will be and the dimensions of it so it can be put in the plan. The Committee decided to go with the dimensions of a width of twenty-six (26) inches, a depth of twenty-seven and three-eighths ( $27 \frac{3}{8}$ ) inches, and a height of thirty-eight and three-quarters ( $38 \frac{3}{4}$ ) inches. Mr. Maneri stated if the ice-maker is located to the left of the door, in the kitchen pantry, the Town can use the basin for the drain line from the janitor closet. Mr. Evans stated yes, the water supply can come from the same wall, and there just needs to be an outlet. Mr. Maneri stated it is a one-ten (110) but it may have to be put on a different circuit or on breaker. Mr. Evans stated if the ice-maker is going to the left of the door, in the kitchen pantry, there needs to be louvered doors for the pantry so there can be some ventilation. The Committee agreed. Mr. Maneri stated the Committee chose the one (1) microwave, under cabinet, so there could be more counter space. Mr. Maneri stated with the warming racks/trays, he would hold off on making space for those, and they can be rolled into the pantry if needed or rolled into the kitchen and plugged in there.

Mr. Maneri stated there was some news this week regarding the trees along the property line in the park. Town Clerk Matt Amerling stated he spoke with Delaware Forest Service representative Laura Yowell and she came out to the park with him yesterday. Mr. Amerling stated Ms. Yowell said none of the trees were dead; however, a lot of them had a disease called Seiridium Canker and, because of this and because it would be extremely time-consuming and costly, the Town could either take down the trees with the disease or pull out all of the trees and start over by replanting. Mr. DuCott asked how many trees were there. Mr. Amerling stated at least twenty (20) to thirty (30). Mr. Michel stated he thinks he counted thirty-four (34). Mr. Amerling stated Ms. Yowell said there were too many trees along the property line, so if and when the Town took down any trees, there should be fewer planted to provide appropriate spacing. Ms. Faden asked if it would be easier to make this decision after getting a cost estimate and see how it is relative to the budget. Mr. Maneri stated the Town will get costs on the trees as well as checking on whether the Town can get volunteers to help out so they and some Committee members can start cutting the trees. Mr. Maneri stated his concern is with the trees going up to where the playground equipment stops (first phase of the park) because those can be taken out while ground is broken or before it's broken, and also, no one wants trees to be dropping when the playground equipment is already in place. Mr. Amerling stated those are very big trees there. Mr. Maneri stated to Mr. Evans to check with any businesses around here who may sell wood chips and that way the Town can sell off the chips to a business. Mr. Amerling stated the big concern with volunteers doing the cutting is making sure when the big trees come down, they come down in the right direction (not on the neighboring property). Mr. Maneri stated he would like to try and approach businesses by saying the Town will give the business all of the chippings and all the business has to do is haul the chippings away. Mr. Evans stated the Town can try that but these trees are pine and pine is not the optimal wood chip product; but it doesn't hurt to

check. Mr. Maneri stated he “is game” for gathering some volunteers and cutting down as many as they can; but the big issue is how the trees – chipped or unchipped – will be hauled away. Mr. Evans stated he will speak with Mr. Bill Lord, of Lord’s Landscaping, regarding chipping and maybe negotiate his advice for landscaping. Mr. Maneri stated some of the Committee has also discussed maybe approaching Mr. Lord about using his property next door for occasional overflow parking. Mr. Evans stated a suggestion to have Mr. Maneri meet with Mr. Lord regarding those issues, and Mr. Evans will contact other tree companies and get a price for trees as well as maybe cutting the trees down and/or hauling them away. Mr. Maneri stated, if the Committee can, he would like to save money by getting volunteers together out there, cut the trees down, cut branches off, and either rent a chipper or borrow one from Mr. Clarke Droney, and have someone we trust to run the wood through the chipper. Mr. Evans stated if Mr. Maneri wants to have volunteers do all of that work, you’re talking a long day’s work but less than a dump truck of mulch. Mr. DuCott stated a suggestion of chipping the trees into a dumpster. Mr. Maneri stated that can be done and the Town can rent a dump truck to take it away. Mr. Maneri stated he would like to start this by the end of October.

Mr. Maneri asked Mr. Evans if he had any more information on breaking ground. Mr. Evans stated even after the Town gets the plans from AECOM, the only thing the Town will have is the DelDOT approval plan and Soil Conservation District (SCD) plans, but we still have to get the plans to GMB to have them design the park. Mr. Evans stated there are other specifications (specs) for the Committee to plan areas such as the pickleball courts, the walking trail, the parking lot, etc., all of which is not done yet and needs to be designed thereafter. Mr. Evans stated he doesn’t see the playground equipment getting set up until sometime around April. Mr. Evans stated, right now, until the Town gets the plans, the big item to address are the trees along the property line. Mr. Evans stated his best guess is that GMB has forty-five (45) to sixty (60) days until we go to bid.

Mr. Evans stated the Committee still needs to figure out the well. Mr. Evans stated he spoke with Bob, who looked at the pump, and said he doesn’t think the well will service the community building plus the utility building, so the Town will possibly have to spec out a well, which means “spec-ing out” a pumping system. Mr. Michel asked if there will be a sprinkler system off the well. Mr. Evans stated he doesn’t know. Mr. Maneri stated when the Town eventually puts city water down there, the well is going to be used for irrigation, and if we have to run the building off the well for now, we unfortunately won’t have enough to do irrigation. Mr. Maneri further stated if the Town runs the building then switches to “regular water,” that’s how it will be done.

## **6. ANNOUNCEMENT OF NEXT MEETING**

The next Parks & Recreation meeting will not yet be set until Mr. Maneri and Mr. Evans have researched more regarding options of getting rid of the trees as well as pricing.

**7. ADJOURNMENT**

Mr. Evans motioned to adjourn at 1:50 p.m. Mr. Plocek seconded the motion. Motion carried 7-0.

Respectfully submitted,  
Matt Amerling, Town Clerk