

TREASURER'S REPORT  
November '17

General Fund Revenue	\$148,857
General Fund Expenditures	\$41,789
Restricted Revenue	\$86,258
Restricted Expense	\$16,334

Town of Millville  
Assets and Liabilities  
As of 11/30/17

<b>Assets</b>		
GL	Unrestricted - General Fund:	
10001	WSFS General Checking	1,668,747
10003	Petty Cash	200
10010	Artisans' Unrestricted CD	252,704
10015	Commonwealth Unrestricted CD	243,896
10016	Commonwealth Unrestricted CD	251,315
10017	Commonwealth Unrestricted CD	112,511
10018	Commonwealth Unrestricted MM	23,926
10019	Commonwealth Unrestricted CD	250,288
10020	Commonwealth Unrestricted CD	250,333
10021	Commonwealth Unrestricted CD	250,025
10022	Commonwealth Unrestricted CD	250,000
10023	Commonwealth Unrestricted CD	251,039
10024	Commonwealth Unrestricted CD	251,207
10025	Commonwealth Unrestricted CD	251,095
10026	Commonwealth Unrestricted CD	14,063
10027	Commonwealth Unrestricted CD	251,294
10028	Commonwealth Unrestricted CD	251,409
10029	Commonwealth Unrestricted CD	251,553
	<b>Total Unrestricted Funds</b>	<b>5,075,605</b>
<b>Restricted Funds:</b>		
<i>Checking Accounts:</i>		
15001	Fulton Transfer Tax	12,677
15006	WSFS Police Dept	620,597
15007	WSFS Realty Transfer Tax	2,692,221
15017	WSFS Economic Development	205,587
15024	WSFS Escrowed Funds	27,905
15025	WSFS Millville Fire Co Grant	76,929
	<i>Savings Account:</i>	
15021	Capital One 360	249,423
	<i>Certificates of Deposit:</i>	
15014	M & T Bank (1)	0
15018	Bank of Delmarva	253,220
15022	First Shore Federal Savings (2)	137,865
15027	M & T Bank (2)	115,703
	<i>Grant Funds:</i>	
15025	WSFS Municipal Street Aid	1,291
15026	WSFS P & Z Grant	1,625
	<b>Total Restricted Funds</b>	<b>4,395,043</b>
<b>Other Assets</b>		
11102	Property Taxes Receivable	353
15100	Accounts Receivable	150
16500	Prepaid Insurance	11,564
16501	Prepaid Expenses	538
	<b>Total Other Assets</b>	<b>12,605</b>
	<b>Total Assets</b>	<b>9,483,253</b>
<b>Liabilities</b>		
20000	Accounts Payable	0
20200	Escrow Payable	27,905
20300	Grants Payable - MVFC	4,429
21000	Payroll Liabilities	936
21100	Simple IRA Liability	0
21120	Accrued Wages	0
26000	Deferred Revenue	0
26100	Deferred Property Tax	13,524
	<b>Total Liabilities</b>	<b>46,802</b>

Statement of Income & Expenses with Variance to Budget  
November '17

		Nov '17	May '17 - Nov '17	Approved Budget	YTD
					7 mo into year: 5 mo remaining
<b>Income</b>					
GL	General Fund Revenue	16,141	74,620	46,850	159.27%
40025	Building Permit Review/Inspections	82,621	382,731	238,250	160.64%
40075	Building Permits	23,310	41,760	0	0.00%
40150	Subdivision Fees	0	0	0	0.00%
40175	Road Inspection Fees	140	220	0	0.00%
40200	Building Rent	0	950	1,500	63.33%
40250	Plan Review - Concept / Site	0	0	0	0.00%
40275	Zoning Review	0	0	38,000	117.63%
40300	Licenses-Business, Rental, Realtor	200	44,700	0	0.00%
40350	Miscellaneous Income	0	1,275	0	0.00%
40400	Sale of Sub./Ord./Rezoning Books	0	0	0	0.00%
40500	Mediacom Franchise	0	16,924	28,728	58.91%
40600	Police Fines--Vendor	0	257	0	0.00%
40650	Town Issued Fines	125	1,650	750	220.00%
40750	Refunds, Reimbursements, Other Gen Revenue	0	0	0	0.00%
40800	Sign Permits. Review	0	713	500	142.60%
40850	Variances / Special Exceptions	0	0	0	0.00%
40875	Variances / Special Exceptions	4,145	26,486	17,963	147.45%
40875	Interest Income - Unrestricted	0	418,142	400,000	104.54%
41320	Property Taxes	150	0	0	0.00%
41330	Property Tax Penalty	0	0	0	0.00%
41400	Gross Rental Receipts Taxes	0	0	0	0.00%
	<b>Total General Revenue</b>	<u>22,025</u>	<u>90,374</u>	<u>80,000</u>	<u>112.97%</u>
		<u>148,857</u>	<u>1,100,802</u>	<u>852,541</u>	<u>129.12%</u>
	<b>Restricted Revenue</b>	0	3,862	3,221	119.90%
49100	Grant - MSA	0	0	0	0.00%
49115	Economic Development Income	0	4,518	8,574	52.69%
49125	Interest Income - Restricted	556	615,208	448,503	137.17%
49200	Transfer Tax - Gross	75,202	0	0	0.00%
49250	Duke Rd Park-Grant/Donation	0	0	12,500	100.00%
49450	Sussex Cnty Rev Sharing Law Enforcement	0	12,500	0	0.00%
49850	MVFC Impact Fees	10,500	47,500	0	0.00%
49851	MVFC Amulance Fees	0	45,255	46,410	97.51%
	<b>Total Restricted Revenue</b>	<u>86,258</u>	<u>728,843</u>	<u>519,208</u>	<u>140.38%</u>
	<b>Total Income</b>	<u>235,115</u>	<u>1,829,645</u>	<u>1,371,749</u>	<u>133.38%</u>
<b>Expense</b>					
	General Fund Expense	0	13,250	13,250	100.00%
50100	Accounting/Financial Services	49	332	600	55.33%
50200	Advertising	0	177	0	0.00%
50210	Automated Messages	0	319	2,250	14.18%
50300	Awards, Gifts, Flowers	0	12,596	20,360	61.87%
50400	Build.& Gr.--Maint./Landscaping	935	740	1,200	61.67%
50410	Building/Grounds - Equip/Tools/Uniforms	0	1,733	3,505	49.44%
50500	Cable/Internet/Security System	76	8,566	13,497	63.47%
50600	Computer Maintenance/Copier/Software	1,151	100	0	0.00%
50700	Donations	0	100	3,436	60.91%
50800	Dues/Member./Subscr/Mtgs.	78	2,093	6,150	26.81%
50850	Educational Training	32	1,649	225	0.00%
50900	Elections	0	0	24,600	102.06%
50950	Fire Company-Millville	0	25,107	2,234	85.99%
50960	Truck Maintenance/Ins/Gas	175	1,921	273	55.31%
51100	Insurance--Bonding	21	151	1,380	56.09%
51110	Insurance--Flood	110	774	7,830	64.50%
51120	Insurance--Gen. Lia./Property	813	5,050	29,502	65.82%
51125	Insurance--Health	2,349	19,419	2,500	208.48%
51130	Insurance--Prof. Liability	208	5,212	1,908	59.49%
51140	Insurance--Worker's. Comp.	162	1,135		

Statement of Income & Expenses with Variance to Budget  
November '17

	Nov '17	May '17 - Nov '17	Approved Budget	YTD
<b>General Fund Expense (cont)</b>				
51200 Legal				
51300 Mileage/Other Reimbursements	2,285	13,222	25,000	52.89%
51400 Other Misc Expense	147	475	750	63.33%
51500 Office Equipment/Furniture	0	10.00	50	20.00%
51510 Office Supplies	0	116	1,000	11.60%
51600 Payroll	95	2,155	3,300	65.30%
51605 Payroll Processing Fees	25,746	180,223	337,684	53.37%
51610 Payroll Taxes	27	189	314	60.19%
51620 Town Match 401k (3% max)	1,893	14,011	27,870	50.27%
51625 IRA Administrative Fees	1,440	10,080	20,081	50.20%
51800 Postage/Postage Meter	0	0	0	0.00%
51900 Printing	0	2,128	2,500	85.12%
53100 Professional Services (URS Engineering)	487	2,456	2,721	90.26%
53110 Professional Planning Services	510	8,266	30,000	27.55%
53300 Service Charges (Transfer Tax Processing)	0	0	18,000	0.00%
53500 Trash Collection	1,575	4,722.00	4,495	105.05%
53600 Utilities--Electric	0	247	345	71.59%
53605 Utilities-Propane	534	3,593	10,000	35.93%
53610 Utilities--Street Lights	296	296	1,200	24.67%
53620 Utilities--Telephone	0	1,956	3,221	60.73%
53630 Utilities--Water Conditioning	150	2,377	5,112	46.50%
53640 Utilities --Sewer Usage	0	1,375	2,208	62.27%
53700 Contingency	445	1,410	1,260	111.90%
<b>Total General Expense</b>	<b>41,789</b>	<b>349,631</b>	<b>852,541</b>	<b>41.01%</b>
<b>Restricted Expense</b>				
<b>Paid From Transfer Tax</b>				
55001 Capital Building Improvements	1,390	1,390	2,500	55.60%
55002 Capital Furniture/Equipment	0	4,157	0	0.00%
55003 Capital Hardware /Software Purchases	0	0	2,500	0.00%
55004 Building Addition-Garage/Police Addition	0	137,906	0	0.00%
55005 Police Coverage	0	0	1,498	0.00%
55006 Neighborhd Watch Car Insur, Gas, Maint	0	0	0	0.00%
55007 Capital Land Acquisition	0	0	0	0.00%
55008 Public Safety Expense (S.P. Field Office)	0	0	200	0.00%
55009 MV Vol Training & Background Checks	0	0	0	0.00%
55010 Capital Land Improvement	0	0	3,500	0.00%
55011 Codification of General Code	0	1,936	6,500	29.78%
55012 Volunteer Group Uniforms	0	0	0	0.00%
55013 Police Coverage - Police Fund	0	0	0	0.00%
55014 Dukes Road Park Improvements	8,073	44,314	84,637	52.36%
55015 Dukes Road Park Expenses	5,191	379,402	3,000,000	12.65%
55016 Road Sign Maintenance	171	6,896	6,525	105.69%
<b>Total Transfer Tax Expense</b>	<b>14,825</b>	<b>576,103</b>	<b>3,107,860</b>	<b>18.54%</b>
<b>Paid From Grants/Other</b>				
59100 MSA Grant Expense	650	2,572	3,221	79.85%
59115 Economic Development Expense	859	14,918	32,760	45.54%
59450 Sussex Cnty Rev Sharing Law Enforcement	0	0	12,500	0.00%
59850 MVFC Grant Reimbursement	0	0	0	0.00%
<b>Total Grant Expense</b>	<b>1,509</b>	<b>17,490</b>	<b>48,481</b>	<b>36.08%</b>
<b>Total Restricted Expense</b>	<b>16,334</b>	<b>593,593</b>	<b>3,156,341</b>	<b>18.81%</b>
<b>Total Expense</b>	<b>58,123</b>	<b>943,224</b>	<b>4,008,882</b>	<b>23.53%</b>