

**MINUTES OF THE MILLVILLE
TOWN COUNCIL MEETING
June 12, 2018 @ 7:00 PM**

In attendance were Mayor Bob Gordon, Deputy Mayor Steve Maneri, Treasurer Susan Brewer, Secretary Peter Michel, Council Member Ronald Belinko, Town Manager Debbie Botchie, Town Solicitor Seth Thompson, and Town Clerk Matt Amerling.

1. CALL MEETING TO ORDER

Mayor Bob Gordon called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

Mayor Gordon stated everyone was present. Mayor Gordon stated item nine (9)-A on tonight's agenda will not be discussed tonight as there needs to be more research done on the matter.

4. ADOPTION OF TOWN COUNCIL MINUTES AND NOTES

A. Adoption of Town Council Minutes – May 8, 2018

B. Adoption of Town Council Workshop Minutes – May 22, 2018

Council Member Susan Brewer motioned to adopt the May 8, 2018, Town Council meeting minutes, and the May 22, 2018, Town Council Workshop meeting minutes. Council Member Peter Michel seconded the motion. Motion carried 5-0.

5. FINANCIAL REPORT – Treasurer Susan Brewer

A. May 2018

Treasurer Susan Brewer read the Financial Report for the month ending 5/31/18.

May 31, 2018:

General Revenue: \$ 260,916. Restricted Revenue: \$ 174,347.

General Expenses: 48,945. Restricted Expenses: 1,944.

6. ADMINISTRATIVE MATTERS

A. Administrative Report for May 2018 – Town Manager

There were no comments.

7. CITIZENS' PRIVILEGE, VISITORS, PRESENTATIONS & APPOINTMENTS

There were no comments.

8. OLD BUSINESS

A. Discuss and possible vote on mural options designed by artist John Donato to be placed in the Council Chambers.

John Donato stated he gave the Council four (4) options based on how Council sounded like they wanted the mural, giving recommendations for all four (4), and Mr. Donato brought in a sample piece of the PVC board the mural would be painted on, noting the board holds up to wear and tear and will last a very long time. Mr. Donato stated he left some extra wood grain shelves in the mural so more objects may be painted in at a future date. Ms. Brewer asked Mr. Donato to explain why the mural will be painted on the PVC board and not the wall. Mr. Donato stated the reason for not painting on the wall is because sheetrock doesn't hold the paint well over time and if and/or when the wall gets scuffed, the mural gets ruined and it's a cumbersome process to repaint. Mr. Donato stated this PVC is very durable and the primer used works directly on the PVC so it will stay on and fresh-looking, plus if the mural ever needs to be moved, it's easy to do on these PVC panels.

Mayor Bob Gordon asked if the Town decides to add new items to the mural, will the paint look from the new items look as fresh as the older items. Mr. Donato stated he goes back and retouches different spots of the colors so it all looks fresh and new. All Council members agreed they liked option number two (2).

Council Member Peter Michel motioned to accept option number two (2) for the mural design. Ms. Brewer seconded the motion. Motion carried 5-0.

9. NEW BUSINESS

- A.** Discuss and possible vote on Ordinance 19-04; an Ordinance to amend the Town of Millville Code at Chapter 111 entitled Property Maintenance. *Synopsis:* If approved, Ordinance 19-04 would have additional regulations regarding garbage and dumpsters.

Mayor Gordon stated this item will be tabled for tonight as the Town needs more information on the matter.

- B.** Discuss and possible vote on Ordinance 19-05; an Ordinance to amend the Town of Millville Code at Chapter 132, Article III – Gross Rental Receipt Tax, Definitions, and Imposition of tax. *Synopsis:* If approved, Ordinance 19-05 would clarify the properties subject to the State lodging tax are exempt from the Town's Gross Rental Receipt Tax ordinance.

Town Solicitor Seth Thompson stated he cleared up some language in this ordinance, changing "commercially zoned" to "commercially used" property as well as excluding vacant lots. Mr. Thompson stated businesses such as motels and hotels are getting hit with an eight percent (8%) lodging tax from the State, so this ordinance codifies the Town not charging the motels and hotels the gross rental receipt tax if they are paying the State's lodging tax.

Mayor Gordon motioned to approve Ordinance 19-05. Ms. Brewer seconded the motion. Motion carried 5-0.

C. Discuss and possible vote on Resolution No. 19-02 entitled “Resolution Establishing a Community Information Session for the Town of Millville.”

Synopsis: At the Town Workshop held on May 22nd, Council discussed different options on how the Town Council and staff could get more information out to the residents, property owners, and businesses.

Mr. Thompson stated at the last Council meeting, Council discussed having a community information session and Mr. Thompson envisioned getting information to the public but also setting meeting parameters, and this will not be an opportunity for everyone to just bring up any topic. Mr. Thompson stated this is a good idea and the execution of it will be very important. Mr. Thompson stated he added topics such as the Town’s land development processes, the Town’s Code enforcement processes, and the Town’s interaction with homeowners’ associations (HOAs), but there is room for other topics depending on what comes up, including issues such as budgeting processes. Mr. Thompson stated he also added language stating local representatives such as Representative Gray or Senator Hocker may also be invited. Town Manager Debbie Botchie asked if a resolution would have to be drafted each time a different area of discussion for an educational session were to arise. Mr. Thompson stated yes, this resolution would be approved for each different occasion educational session, with the date and time limits placed in the resolution. Ms. Brewer asked if the educational session would be held at Town Hall. Mr. Thompson stated yes, and minutes would have to be taken but there is no vote taken, so the minutes are more for informational and recordation purposes. Ms. Botchie stated she went over this with Town staff and everyone likes the idea of it. Deputy Mayor Steve Maneri stated this is a good start.

Mr. Thompson stated he can add the element of “budgeting processes” to the topics, as well as changing the word “shall” in inviting local representatives to “may,” and the time and date may be approved by either the Town Manager or Council. Ms. Botchie asked if Council could approve this resolution as a form and come back later to fill out according to community needs. Mr. Thompson stated yes, the Town could get a list of topics from the public, and it could be any time of day, with language, “The Mayor and Town Council resolve that a community session shall be held at the Town Hall on a date and time to be set by the Town Manager.”

Mr. Dave Moeller, of Blue Heron Drive, stated he envisioned this as more than just one meeting, making it more of an ongoing thing; and he likes the idea of having a main topic, and his recommendation would be to have a set amount of time so the meeting won’t drag on for two (2) hours or more. Mayor Gordon stated he saw this as having a meeting when a hot button topic arises. Town Clerk Matt Amerling stated he would like to know exactly what defines a “hot button topic” because everyone who could send in their issue or topic might consider it a “hot button topic” and the Town could be having one of these meetings once a week. Mr. Thompson stated he wasn’t looking for this to replace reaching out to a Council member or Town staff, but rather an opportunity for the Town to reach out to the public. Ms. Botchie stated as for herself and Town staff, we prefer as outlined in the resolution to have a particular topic discussed and open it to question and answers for a short time; otherwise, this will turn

into just one long complaining session. Ms. Brewer stated she would like to have a set time and day, otherwise, she's not sure how this will work. Mayor Gordon stated he thinks the Town should get some show of interest in a particular topic before setting the day and time. Ms. Brewer asked how the Town will send out the request for topics. Mayor Gordon stated the Town can send it out either on the Town website or through the HOA presidents or representatives.

Ms. Valerie Faden, of Beach Plum Drive, stated this is a good thing for public engagement but there are two (2) sets of processes: one being an educational forum for the Town which would perhaps be a more efficient use of the Town's time if people were addressed in a group rather than one-on-one. Ms. Faden stated she sees this as perhaps a quarterly thing where the Town decides whether or not they have a topic that is of interest to the general public, and it can be held on a specific date, using some kind of RSVP or acknowledgement to know whether having the meeting is worth the time. Ms. Faden stated the other piece is information coming in, and the Town is asking the people now if there is something they want to talk to the Town about which may be of interest to others in Town.

Mayor Gordon stated he thinks some more time needs to be spent on this before being voted on. Council agreed. Mr. Thompson stated he will take the comments and make some revisions, and make some suggestions.

10. PARK AND RECREATION COMMITTEE REPORT

Deputy Mayor Steve Maneri stated the Town is hoping to receive approval from the Fire Marshall. Mr. Maneri stated GMB and RMF are going to go over the sewer connections and the well location. Mr. Maneri stated RMF is working on the lighting system around the entire park. Mr. Maneri stated he met with Mid-Atlantic Asphalt from Baltimore for the courts, and Mr. Maneri's waiting for a call from him. Mr. Maneri is also waiting for American Tennis who installs pickleball courts, to call him back.

11. CITIZENS' PRIVILEGE

There were no comments.

12. ANNOUNCEMENT OF NEXT MEETING – TOWN COUNCIL WORKSHOP MTG., JUNE 26, 2018

13. ADJOURNMENT

Ms. Brewer motioned to adjourn at 7:42 p.m. Mr. Michel seconded the motion. Motion carried 5-0.

Respectfully submitted,
Matt Amerling, Town Clerk