

TOWN MANAGER'S REPORT
JULY 2018

➤ **Financial Report YTD FY19**

- Unrestricted General Funds Balance \$5,599,405; Restricted Funds Balance \$4,669,919
- General Revenue \$671,253; Budget \$898,423; 74.71% of budget
Property Taxes, which is the Town's main revenue source, was billed at \$456,838.83; the Town has received \$436,555.91 by the due date of July 31, 2018.
- General Expenses \$179,728; Budget \$898,423; 20% of budget
- Restricted Revenue \$275,798; Budget \$434,799; 63.43% of budget
- Transfer Tax Expenses \$118,176; Budget \$2,546,366; 4.64% of budget
- Grants/Other Expenses \$1,746; Budget \$96,827; 1.80% of budget
- Total Cash Assets \$10,309,968; Total Cash Liabilities \$117,495

➤ **Planning & Zoning Commission**

The commission will hold a public hearing on August 17, 2018 @ 2:00 p.m., to review and possible vote on the following applications:

1. Review and possible vote on a Subdivision Preliminary Site Plan submitted by Civil Engineering Associates, LLC on behalf of Millville by the Sea Development, for a minor subdivision located on Tax Map Parcel 134-15.00-93.00, to subdivide 27.36 acres to construct a new medical facility zoned Master Planned Community.
2. Review and possible vote on a Preliminary Site Plan submitted by the Becker Morgan Group on behalf of Beebe Health Care for the proposed Beebe South Coastal Campus ED & Cancer Center. The proposed site plan is located on Tax Map Parcel 134-15.00-93.00 zoned Master Planned Community.
3. Review and possible vote on a Preliminary Site Plan submitted by Plitiko, LLC on behalf of Scott & Jennifer Edmonston for the proposed Sea Studio Architects. The site is located on Tax Map Parcel 134-12.00-284.00 zoned C1 Town Commercial.

If the commission recommends the applicants to move forward to the final site plan stage, a public hearing will be held at a Town Council meeting.

➤ **Administration**

1. John Donato has been on site painting the mural in the Council Chambers.
2. Two properties on Atlantic Ave have been demolished. The owners of the property stated they would be submitting a site plan to us soon; however, we don't know what will be proposed at this time.
3. To date, the Town has received 404 surveys from property owners and businesses with regards to the Comprehensive Plan.

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➤ **Great Pumpkin Festival**

The staff is in full swing organizing the upcoming festival to be held on Saturday, September 29, 2018. Hopefully, by moving the festival up a week, we will avoid a Nor'easter!

To date:

1. Band-The Funsters are under contract for \$2,000.00. We have received \$1,000.00 from Schiff/Richardson (Parkside developers) towards the cost.
2. Morris & Ritchie Associates (engineering firm for Parkside) is sponsoring the "Buccaneer Pirate Ship" at a cost of \$900.00.
3. Christopher Companies (MBTS builders) are sponsoring the "Surfboarding" simulator at a cost of \$1,200.
4. George, Miles & Buhr, LLC (Town's engineering firm) is sponsoring the "Sea Park Fun Park" at a cost of \$700.00.
5. Beazer Homes (developer of Bishop's Landing & Dove Landing) is sponsoring the "3D Wall Climber" at a cost of \$1,820.00.
6. Millville Town Center (developer of Millville by the Sea) is sponsoring the "Gone Fishing Shark Slide" at a cost of \$1,600.00.
7. Beebe Healthcare has been notified regarding the sponsorship of the pumpkin decorating.
8. Band Stand has been rented from the Town of Georgetown.
9. Delaware State Police will have 3 Troopers on site.
10. Trash receptacles, dumpster, port-a-potties, tables, chairs, and generators have all been ordered and are under contract.
11. Receiving vendor forms on a daily basis; still working on 2 more food trucks... we have Hockers, Mother's Cantina, Blue Scoop Ice Cream and Doric Lodge is cooking up their famous BBQ Chicken.
12. John Donato will be having a "Paint the Community Board" project going on for anyone who wants to join in! The Town will be paying for some supplies for the project, but the good news is we'll be able to place the artwork in the lobby by our new entrance.
13. Gunny Sergeant has been notified regarding the use of the JROTC Cadets for the day.
14. John Watson of the MVFC will have an ambulance on site for the day.

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July

15. Advertising has been set up for WBOC website, flyers to be distributed (attached), Hocker's electronic sign (attached), and WGMD radio station.

16. Our carnival games are ready along with all the prizes; helium ordered for our GIANT PUMPKIN that will fly above the festival; and we'll have our own Pumpkin Mascot this year.... Pray it's not too hot for her!

We will be ordering signs for the sponsors of this event to be placed in front of the apparatus they are sponsoring. I apologize if I have omitted something.... More to follow next month.

Attached are the following reports:

1. Crime Mapping for July 2018
2. Delaware State Police Patrols
3. MVFC June report

Respectfully submitted,
Deborah Botchie
Town Manager