

TREASURER'S REPORT
September 2018

General Fund Revenue	\$11,350
General Fund Expenditures	\$31,567
Restricted Revenue	\$85,990
Restricted Expense	\$68,360

Town of Millville
Assets and Liabilities
As of 09/30/18

Assets		
GL	Unrestricted - General Fund:	
10001	WSFS General Checking	1,829,689
10003	Petty Cash	200
10010	Artisans' Unrestricted CD	255,437
10015	Commonwealth Unrestricted CD	243,104
10016	Commonwealth Unrestricted CD	250,709
10017	Commonwealth Unrestricted CD	112,230
10018	Commonwealth Unrestricted MM	67,646
10019	Commonwealth Unrestricted CD	251,290
10020	Commonwealth Unrestricted CD	251,461
10021	Commonwealth Unrestricted CD	250,025
10022	Commonwealth Unrestricted CD	250,000
10023	Commonwealth Unrestricted CD	250,266
10024	Commonwealth Unrestricted CD	250,309
10025	Commonwealth Unrestricted CD	250,280
10026	Commonwealth Unrestricted CD	14,008
10027	Commonwealth Unrestricted CD	250,678
10028	Commonwealth Unrestricted CD	250,699
10029	Commonwealth Unrestricted CD	250,801
10030	First Shore Federal Unrestricted CD	251,055
	Total Unrestricted Funds	5,529,887
Restricted Funds:		
	<i>Checking Accounts:</i>	
15001	Fulton Transfer Tax	923
15006	WSFS Police Dept	629,726
15007	WSFS Realty Transfer Tax	3,223,943
15017	WSFS Economic Development	219,902
15024	WSFS Escrowed Funds	101,644
15025	WSFS Millville Fire Co Grant	109,929
	<i>Savings Account:</i>	
15021	Capital One 360	200,208
	<i>Certificates of Deposit:</i>	
15018	Bank of Delmarva	255,866
15027	M & T Bank	116,848
	<i>Grant Funds:</i>	
15025	WSFS Municipal Street Aid	4,607
15026	WSFS P & Z Grant	0
	Total Restricted Funds	4,863,596
		Transferred to WSFS Trans Tax Acc't
Other Assets		
11102	Property Taxes Receivable	3,363
15100	Accounts Receivable	150
16500	Prepaid Insurance	1,855
16501	Prepaid Expenses	2,667
	Total Other Assets	8,035
	Total Assets	10,401,518
Liabilities		
20000	Accounts Payable	1,884
20200	Escrow Payable	101,644
20300	Grants Payable - MVFC	76,929
21000	Payroll Liabilities	891
21100	Simple IRA Liability	0
21120	Accrued Wages	0
21130	Accrued Health & Dental	0
26000	Deferred Revenue	0
26100	Deferred Property Tax	8
	Total Liabilities	181,356

Statement of Income & Expenses with Variance to Budget
September 2018

	Month	Year to Date	FY '19	% of Budget
	Sept '18	Sept '18 - Apr '19	Approved Budget	YTD
Income				
5 mo into year: 7 mo remaining				
GL General Fund Revenue				
40025 Building Permit Review/Inspections	100	21,058	35,600	59.15%
40075 Building Permits	1,465	117,939	178,000	66.26%
40100 Review re-site/TOPO	0	3,800	10,600	35.85%
40150 Subdivision Fees	0	1,350	36,000	3.75%
40175 Road Inspection Fees	0	0	0	0.00%
40200 Building Rent	175	255	0	0.00%
40250 Plan Review - Concept / Site	500	4,050	1,350	300.00%
40275 Zoning Review	0	0	0	0.00%
40300 Licenses-Business, Rental, Realtor	625	48,150	38,000	126.71%
40350 Miscellaneous Income	-	8	0	0.00%
40400 Sale of Sub./Ord./Rezoning Books	0	8	0	0.00%
40500 Mediacom Franchise	0	9,567	33,000	28.99%
40600 Police Fines--Vendor	87	615	0	0.00%
40650 Town Issued Fines	300	1,345	2,000	67.25%
40660 Property maintenance violations	150	150	0	0.00%
40750 Refunds, Reimbursements, Other Gen Revenue	0	0	0	0.00%
40800 Sign Permits. Review	360	515	500	103.00%
40850 Variances / Special Exceptions	0	0	0	0.00%
40875 Interest Income - Unrestricted	4,507	22,417	40,873	54.85%
41320 Property Taxes	3,001	453,831	437,500	103.73%
41330 Property Tax Penalty	80	87	0	0.00%
41400 Gross Rental Receipts Taxes	0	54,373	85,000	63.97%
Total General Revenue	11,350	739,518	898,423	82.31%
Restricted Revenue				
49100 Grant - MSA	0	4,606	3,862	119.26%
49115 Economic Development Income	7,220	7,220	0	0.00%
49125 Interest Income - Restricted	441	2,284	6,213	36.76%
49200 Transfer Tax - Gross	77,979	392,837	364,309	107.83%
49250 Duke Rd Park-Grant/Donation	0	53,000	0	0.00%
49450 Sussex Cnty Rev Sharing Law Enforcement	0	12,500	12,500	100.00%
49800 SCAT Dinner Hosted by Town	0	0	0	0.00%
49850 MVFC Impact Fees	0	13,000	0	0.00%
49851 MVFC Amulance Fees	350	49,840	47,915	104.02%
Total Restricted Revenue	85,990	535,287	434,799	123.11%
Total Income	97,340	1,274,805	1,333,222	95.62%
Expense				
General Fund Expense				
50100 Accounting/Financial Services	3,000	13,500	13,500	100.00%
50200 Advertising	32	149	600	24.83%
50210 Automated Messages	0	0	500	0.00%
50300 Awards, Gifts, Flowers	160	888	2,250	39.47%
50400 Build. & Gr.--Maint./Landscaping	3,619	14,967	26,335	56.83%
50410 Building/Grounds - Equip/Tools/Uniforms	42	890	1,200	74.17%
50500 Cable/Internet/Security System	251	1,924	3,017	63.77%
50600 Computer Maintenance/Copier/Software	759	5,940	13,055	45.50%
50700 Donations	0	0	0	0.00%
50800 Dues/Member./Subscr/Mtgs.	125	1,982	3,710	53.42%
50850 Educational Training	150	1,240	4,795	25.86%
50900 Elections	0	0	225	0.00%
50950 Fire Company-Millville	0	27,410	28,250	97.03%
50960 Truck Maintenance/Ins/Gas	228	1,458	3,975	36.68%
51100 Insurance--Bonding	21	107	275	38.91%
51110 Insurance--Flood	120	602	1,500	40.13%
51120 Insurance--Gen. Lia./Property	813	4,063	11,330	35.86%
51125 Insurance--Health	2,977	10,830	29,502	36.71%
51130 Insurance-Prof. Liability	221	1,106	2,760	40.07%
51140 Insurance--Worker's. Comp.	243	1,214	2,320	52.33%

Statement of Income & Expenses with Variance to Budget
September 2018

	Month	Year to Date	FY '19	% of Budget
	Sept '18	Sept '18 - Apr '19	Approved Budget	YTD
General Fund Expense (cont)				
51200 Legal	1,133	8,677	25,000	34.71%
51300 Mileage/Other Reimbursements	0	256	1,200	21.33%
51400 Other Misc Expense	-	22	50	44.00%
51500 Office Equipment/Furniture	0	458	1,000	45.80%
51510 Office Supplies	142	629	1,850	34.00%
51600 Payroll	13,408	134,030	351,617	38.12%
51605 Payroll Processing Fees	14	148	370	40.00%
51610 Payroll Taxes	987	10,133	28,630	35.39%
51615 Property Maintenance Violation	35	160	0	0.00%
51620 Town Match 401k (3% max)	751	7,506	20,917	35.88%
51800 Postage/Postage Meter	25	2,022	3,000	67.40%
51900 Printing	0	1,313	3,000	43.77%
53100 Professional Services (Engineering)	0	2,852	30,000	9.51%
53110 Professional Planning Services	0	3,880	26,000	14.92%
53175 Review re-site/TOPO	0	3,892	10,600	36.72%
53300 Service Charges (Transfer Tax Processing)	650	4,741	4,000	118.53%
53500 Trash Collection	0	165	345	47.83%
53600 Utilities--Electric	648	2,918	10,000	29.18%
53605 Utilities-Propane	0	0	1,770	0.00%
53610 Utilities--Street Lights	648	3,267	3,360	97.23%
53620 Utilities--Telephone	119	1,561	4,455	35.04%
53630 Utilities--Water Conditioning	246	467	1,935	24.13%
53640 Utilities --Sewer Usage	0	900	1,860	48.39%
53700 Contingency	0	0	218,365	0.00%
Total General Expense	31,567	278,267	898,423	30.97%
Restricted Expense				
Paid From Transfer Tax				
55001 Capital Building Improvements	0	6,751	0	0.00%
55002 Capital Furniture/Equipment	0	0	0	0.00%
55003 Capital Hardware /Software Purchases	0	1,654	2,500	66.16%
55004 Building Addition-Garage/Police Addition	0	0	0	0.00%
55007 Capital Land Acquisition	0	0	0	0.00%
55008 Public Safety Expense (S.P. Field Office)	0	79	200	39.50%
55009 MV Vol Training & Background Checks	0	0	0	0.00%
55010 Capital Land Improvement	0	0	0	0.00%
55011 Codification of General Code	0	681	6,500	10.48%
55012 Volunteer Group Uniforms	0	0	0	0.00%
55013 Police Coverage - Police Fund	7,108	40,541	102,889	39.40%
55014 Dukes Road Park Improvements	0	83,529	2,426,677	3.44%
55015 Dukes Road Park Expenses	3,042	7,684	7,100	108.23%
55016 Road Sign Maintenance	0	0	500	0.00%
Total Transfer Tax Expense	10,150	140,919	2,546,366	5.53%
Paid From Grants/Other				
54100 MVFC Ambulance fees	49,840	49,840	47,915	104.02%
59100 MSA Grant Expense	0	0	3,862	0.00%
59115 Economic Development Expense	8,370	14,614	32,550	44.90%
59450 Sussex Cnty Rev Sharing Law Enforcement	0	0	12,500	0.00%
59800 SCAT Dinner Hosted by Town	0	0	0	0.00%
59850 MVFC Grant Reimbursement	0	0	0	0.00%
Total Grant Expense	58,210	64,454	96,827	66.57%
Total Restricted Expense	68,360	205,373	2,643,193	7.77%
Total Expense	99,927	483,640	3,541,616	13.66%