

TREASURER'S REPORT
January 2019

General Fund Revenue	\$57,835
General Fund Expenditures	\$52,661
Restricted Revenue	\$26,951
Restricted Expense	\$21,855

Town of Millville
Assets and Liabilities
As of 1/31/19

Assets

GL	Unrestricted - General Fund:	
10001	WSFS General Checking	1,177,330
10003	Petty Cash	200
10010	Artisans' Unrestricted CD	256,552
10015	Commonwealth Unrestricted CD	244,701
10016	Commonwealth Unrestricted CD	250,103
10017	Commonwealth Unrestricted CD	112,796
10018	Commonwealth Unrestricted MM	8,004
10019	Commonwealth Unrestricted CD	251,751
10020	Commonwealth Unrestricted CD	250,906
10021	Commonwealth Unrestricted CD	250,033
10022	Commonwealth Unrestricted CD	250,000
10023	Commonwealth Unrestricted CD	251,825
10024	Commonwealth Unrestricted CD	252,121
10025	Commonwealth Unrestricted CD	251,923
10026	Commonwealth Unrestricted CD	14,119
10027	Commonwealth Unrestricted CD	250,051
10028	Commonwealth Unrestricted CD	252,131
10029	Commonwealth Unrestricted CD	250,049
10030	First Shore Federal Unrestricted CD	250,444
10031	Commonwealth Unrestricted CD	252,499
10032	Commonwealth Unrestricted CD	252,570
10033	Commonwealth Unrestricted CD	250,000
10034	Commonwealth Unrestricted CD	71,107

Total Unrestricted Funds 5,651,215

Restricted Funds:

<i>Checking Accounts:</i>		
15001	Fulton Transfer Tax	8,013
15006	WSFS Police Dept	616,009
15007	WSFS Realty Transfer Tax	3,504,339
15017	WSFS Economic Development	225,802
15024	WSFS Escrowed Funds	70,943
15025	WSFS Millville Fire Co Grant	58,500

<i>Savings Account:</i>		
15021	Capital One 360	200,409

<i>Certificates of Deposit:</i>		
15018	Bank of Delmarva	256,944

<i>Grant Funds:</i>		
15025	WSFS Municipal Street Aid	2,291

Total Restricted Funds 4,943,250

Other Assets

11102	Property Taxes Receivable	6,675
15100	Accounts Receivable	275
16500	Prepaid Insurance	12,588
16501	Prepaid Expenses	6,271

Total Other Assets 25,809

Total Assets 10,620,274

Liabilities

20000	Accounts Payable	0
20200	Escrow Payable	70,943
20300	Grants Payable - MVFC	0
21000	Payroll Liabilities	1,272
21100	Simple IRA Liability	0
21120	Accrued Wages	0
21130	Accrued Health & Dental	0
26000	Deferred Revenue	0
26100	Deferred Property Tax	8

Total Liabilities 72,223

Statement of Income & Expenses with Variance to Budget
January 2019

	Month	Year to Date	FY '19 Approved Budget	% of Budget
	Jan 2019	May '18 - Jan '19		YTD
Income				
				9 mo into year; 3 mo remaining
GL General Fund Revenue				
40025 Building Permit Review/Inspections	5,617	62,276	35,600	174.93%
40075 Building Permits	28,301	327,196	178,000	183.82%
40100 Review re-site/TOPO	1,300	14,100	10,600	133.02%
40150 Subdivision Fees	0	3,150	36,000	8.75%
40175 Road Inspection Fees	0	0	0	0.00%
40200 Building Rent	160	735	0	0.00%
40250 Plan Review - Concept / Site	1,150	6,400	1,350	474.07%
40275 Zoning Review	0	0	0	0.00%
40300 Licenses-Business, Rental, Realtor	850	52,000	38,000	136.84%
40350 Miscellaneous Income	0	317	0	0.00%
40400 Sale of Sub./Ord./Rezoning Books	0	8	0	0.00%
40500 Mediacom Franchise	9,931	29,241	33,000	88.61%
40600 Police Fines--Vendor	87	635	0	0.00%
40650 Town Issued Fines	300	3,170	2,000	158.50%
40660 Property maintenance violations	150	192	0	0.00%
40750 Refunds, Reimbursements, Other Gen Revenue	0	0	0	0.00%
40800 Sign Permits. Review	360	1,665	500	333.00%
40850 Variances / Special Exceptions	0	0	0	0.00%
40875 Interest Income - Unrestricted	4,507	48,480	40,873	118.61%
41320 Property Taxes	5,122	462,088	437,500	105.62%
41330 Property Tax Penalty	0	133	0	0.00%
41400 Gross Rental Receipts Taxes	0	100,474	85,000	118.20%
Total General Revenue	57,835	1,112,260	898,423	123.80%
Restricted Revenue				
49100 Grant - MSA	0	4,606	4,606	100.00%
49115 Economic Development Income	0	7,220	0	0.00%
49125 Interest Income - Restricted	272	3,846	6,213	61.90%
49200 Transfer Tax - Gross	23,679	589,260	364,309	161.75%
49250 Duke Rd Park-Grant/Donation	0	53,000	0	0.00%
49450 Sussex Cnty Rev Sharing Law Enforcement	0	12,500	12,500	100.00%
49800 SCAT Dinner Hosted by Town	0	0	0	0.00%
49850 MVFC Impact Fees	3,000	38,500	0	0.00%
49851 MVFC Amulance Fees	0	50,050	47,915	104.46%
Total Restricted Revenue	26,951	758,982	435,543	174.26%
Total Income	84,786	1,871,242	1,333,966	140.28%
Expense				
General Fund Expense				
50100 Accounting/Financial Services	0	13,500	13,500	100.00%
50200 Advertising	77	323	600	53.83%
50210 Automated Messages	0	176	500	35.20%
50300 Awards, Gifts, Flowers	168	1,219	2,250	54.18%
50400 Build. & Gr.--Maint./Landscaping	3,223	21,304	27,335	77.94%
50410 Building/Grounds - Equip/Tools/Uniforms	0	917	1,200	76.42%
50500 Cable/Internet/Security System	252	2,366	3,017	78.42%
50600 Computer Maintenance/Copier/Software	820	10,181	13,055	77.99%
50700 Donations	0	0	0	0.00%
50800 Dues/Member./Subscr/Mtgs.	250	2,834	3,710	76.39%
50850 Educational Training	1,374	4,385	5,795	75.67%
50900 Elections	165	165	225	73.33%
50950 Fire Company-Millville	700	28,110	28,750	97.77%
50960 Truck Maintenance/Ins/Gas	196	2,395	3,975	60.25%
51100 Insurance--Bonding	21	193	275	70.18%
51110 Insurance--Flood	123	1,089	1,500	72.60%
51120 Insurance--Gen. Lia./Property	859	7,499	11,330	66.19%
51125 Insurance--Health	2,465	20,177	29,502	68.39%
51130 Insurance-Prof. Liability	221	1,991	2,760	72.14%
51140 Insurance--Worker's. Comp.	199	1,940	2,320	83.62%

Statement of Income & Expenses with Variance to Budget
January 2019

	Month	Year to Date	FY '19 Approved Budget	% of Budget
	Jan 2019	May '18 - Jan '19		YTD
General Fund Expense (cont)				
51200 Legal	545	12,398	25,000	49.59%
51300 Mileage/Other Reimbursements	58	594	1,200	49.50%
51400 Other Misc Expense	0	22	50	44.00%
51500 Office Equipment/Furniture	0	458	1,000	45.80%
51510 Office Supplies	220	1,349	1,850	72.92%
51600 Payroll	26,817	253,361	351,617	72.06%
51605 Payroll Processing Fees	27	270	370	72.97%
51610 Payroll Taxes	2,402	19,367	28,630	67.65%
51615 Property Maintenance Violation	0	160	0	0.00%
51620 Town Match 401k (3% max)	1,502	14,183	20,917	67.81%
51800 Postage/Postage Meter	75	2,572	3,200	80.38%
51900 Printing	0	2,312	3,000	77.07%
53100 Professional Services (Engineering)	3,860	42,588	45,000	94.64%
53110 Professional Planning Services	2,543	12,744	26,000	49.02%
53175 Review re-site/TOPO	758	9,683	10,600	91.35%
53300 Service Charges (Transfer Tax Processing)	672	7,093	9,000	78.81%
53500 Trash Collection	83	330	345	95.65%
53600 Utilities--Electric	832	5,508	10,000	55.08%
53605 Utilities--Propane	821	1,740	1,770	98.31%
53610 Utilities--Street Lights	0	3,267	3,360	97.23%
53620 Utilities--Telephone	333	2,887	4,455	64.80%
53630 Utilities--Water Conditioning	0	681	1,935	35.19%
53640 Utilities --Sewer Usage	0	1,355	1,860	72.85%
53700 Contingency	0	0	218,365	0.00%
Total General Expense	52,661	515,686	921,123	55.98%
Restricted Expense				
Paid From Transfer Tax				
55001 Capital Building Improvements	0	6,751	12,500	54.01%
55002 Capital Furniture/Equipment	0	0	0	0.00%
55003 Capital Hardware /Software Purchases	0	1,654	2,500	66.16%
55004 Building Addition-Garage/Police Addition	0	0	0	0.00%
55007 Capital Land Acquisition	0	0	0	0.00%
55008 Public Safety Expense (S.P. Field Office)	0	79	200	39.50%
55009 MV Vol Training & Background Checks	0	0	0	0.00%
55010 Capital Land Improvement	0	0	0	0.00%
55011 Codification of General Code	0	2,474	6,500	38.06%
55012 Volunteer Group Uniforms	0	0	0	0.00%
55013 Police Coverage - Police Fund	19,848	65,438	102,889	63.60%
55014 Dukes Road Park Improvements	1,177	92,605	2,426,677	3.82%
55015 Dukes Road Park Expenses	171	9,455	10,100	93.61%
55016 Road Sign Maintenance	0	0	500	0.00%
Total Transfer Tax Expense	21,196	178,456	2,561,866	6.97%
Paid From Grants/Other				
54100 MVFC Ambulance fees	0	50,050	47,915	104.46%
59100 MSA Grant Expense	632	2,316	4,606	50.28%
59115 Economic Development Expense	27	20,296	32,550	62.35%
59450 Sussex Cnty Rev Sharing Law Enforcement	0	12,500	12,500	100.00%
59800 SCAT Dinner Hosted by Town	0	0	0	0.00%
59850 MVFC Grant Reimbursement	0	0	0	0.00%
Total Grant Expense	659	85,162	97,571	87.28%
Total Restricted Expense	21,855	263,618	2,659,437	9.91%
Total Expense	74,516	779,304	3,580,560	21.76%

Handwritten note:
 \$ 898,423
 SD reduced to 195,465
 due to revised FY19 Budget