

**TOWN MANAGER'S REPORT**  
**NOVEMBER 2019**

➤ **Financial Report YTD FY20**

- Unrestricted General Funds Balance \$6,661,555; Restricted Funds Balance \$5,496,920
- General Revenue \$1,334,057; Budget \$1,179,480; 113.11% of budget
- General Expenses \$417,544; Budget \$1,179,480; 35.40% budget
- Restricted Revenue \$904,211; Budget \$614,876; 147.06% of budget
- Transfer Tax Expenses \$466,728; Budget \$2,587,334; 18.04% of budget
- Grants/Other Expenses \$117,021; Budget \$119,924; 97.58% of budget
- Total Cash Assets \$12,178,461; Total Cash Liabilities \$111,628

➤ **Administration**

- Christmas Lights RT 26 Corridor: Lights are up; however, we've had some timing issues and we still have 2 more that DPL has to connect.
- Holiday Market: Scheduled for Saturday, Dec 6<sup>th</sup>, 9 till 1. Over 20 new vendors this year.... 32 total. We changed up the criteria to be part of the market... you make it... you can sell it.
- Councilmembers Pete Michel and Ron Belinko and myself attended the October SCAT monthly meeting in Bridgeville on November 6<sup>th</sup>. Councilmember Ron Belinko and myself attended the SCAT Steering breakfast meeting on November 8<sup>th</sup>.
- Finance Assistant confirmed that she has collected 100% of the Town's property taxes. As always, thank you Anna Scarola for all your hard work.
- Finance Dept. prepping to send out the supplemental tax bills in a few weeks

➤ **Planning and Zoning Commission**

- The P&Z Commission met on Wednesday, November 20<sup>th</sup> to review the following applications:
  1. A revised Final Subdivision Site Plan submitted by Land Design Inc. on behalf of H&D Development LLC, for the removal of the pool and pool house, to be replaced by a pavilion and dog park; and add 28 additional parking spaces for Sea Edge development. P&Z voted 4-1 recommending the Town Council to approve.

Attached are the following reports:

1. Crime Mapping for October
2. Delaware State Police Patrols
3. Code & Building Department Reports

Respectfully submitted,  
Deborah Botchie  
Town Manager