TREASURER'S REPORT
November 2019

General Fund Revenue	**$176,541**
General Fund Expenditures	**$72,637**
Restricted Revenue	**$74,864**
Restricted Expense	**$232,926**

Interest Income from WSFS Accounts		
Month of		
November 2019		
General Interest Income	$	888
Restricted Interest Income	$	4,115

CD Notes:

CD matured-Transferred money to Money Market Account

11/21/2019 - State BK India NY, NY CD matured
Purchasing CD the 1st week in December

Town of Millville
Assets
As of 11/30/19

GL	**Unrestricted - General Fund:**	
10001	WSFS General Checking	1,105,699
10003	Petty Cash	200
10010	Artisans' Unrestricted CD	259,318
10015	Commonwealth Unrestricted CD	243,896
10016	Commonwealth Unrestricted CD	251,315
10017	Commonwealth Unrestricted CD	112,511
10018	Commonwealth Unrestricted MM	258,107
10020	Commonwealth Unrestricted CD	250,185
10021	Commonwealth Unrestricted CD	250,092
10022	Commonwealth Unrestricted CD	250,000
10023	Commonwealth Unrestricted CD	251,039
10024	Commonwealth Unrestricted CD	251,207
10025	Commonwealth Unrestricted CD	251,095
10026	Commonwealth Unrestricted CD	14,063
10027	Commonwealth Unrestricted CD	251,589
10028	Commonwealth Unrestricted CD	251,442
10029	Commonwealth Unrestricted CD	251,553
10030	First Shore Federal Unrestricted CD	250,873
10031	Commonwealth Unrestricted CD	251,140
10032	Commonwealth Unrestricted CD	251,147
10033	Commonwealth Unrestricted CD	250,000
10034	Commonwealth Unrestricted CD	71,101
10035	Commonwealth Unrestricted CD	250,082
10036	Commonwealth Unrestricted CD	210,050
10037	Commonwealth Unrestricted CD	250,508
10038	Commonwealth Unrestricted CD	51,066
10039	Commonwealth Unrestricted CD	44,024
10040	Commonwealth Unrestricted CD	250,227
10041	Commonwealth Unrestricted CD	28,026
	Total Unrestricted Funds	**6,661,555**
	Restricted Funds:	
	Checking Accounts:	
15001	Fulton Transfer Tax	645
15006	WSFS Police Dept	641,526
15007	WSFS Realty Transfer Tax	3,947,762
15017	WSFS Economic Development	251,347
15024	WSFS Escrowed Funds	106,785
15025	WSFS Millville Fire Co Grant	83,845
	Savings Account:	
15021	Capital One 360	201,143
	Certificates of Deposit:	
15018	Bank of Delmarva	261,737
	Grant Funds:	
15025	WSFS Municipal Street Aid	2,130
	Total Restricted Funds	**5,496,920**

Town of Millville
Assets (cont)
As of 11/30/19

	Other Assets	
11102	Property Taxes Receivable	848
15100	Accounts Receivable	0
16500	Prepaid Insurance	17,898
16501	Prepaid Expenses	1,240
	Total Other Assets	**19,986**
	Total Assets	**12,178,461**

Town of Millville
Liabilities
As of 11/30/19

	Liabilities	
20000	Accounts Payable	0
20200	Escrow Payable	106,785
20300	Grants Payable - MVFC	0
21000	Payroll Liabilities	4,443
21100	Simple IRA Liability	0
26100	Deferred Property Tax	400
	Total Liabilities	**111,628**

Statement of Income & Expenses with Variance to Budget
November 2019

GL	Income	Month November 2019	Year to Date May '19 - Nov '19	FY '20 Approved Budget	% of Budget YTD (7 mo into year; 5 mo remaining)	
	General Fund Revenue					
40025	Building Permit Review/Inspections	23,105	88,119	63,000	139.87%	
40075	Building Permits	112,124	450,917	315,000	143.15%	
40100	Review re-site/TOPO	4,800	20,800	18,000	115.56%	
40150	Subdivision Fees	810	810	47,160	1.72%	
40200	Building Rent	120	450	0	0.00%	
40250	Plan Review - Concept / Site	1,250	4,000	3,000	133.33%	
40275	Zoning Review	0	0	0	0.00%	
40300	Licenses-Business, Rental, Realtor	1,050	55,850	40,000	139.63%	
40350	Miscellaneous Income	0	160	0	0.00%	
40400	Sale of Sub./Ord./Rezoning Books	60	70	0	0.00%	
40500	Mediacom Franchise	10,954	31,645	38,990	81.16%	
40600	Police Fines--Vendor	130	592	0	0.00%	
40650	Town Issued Fines	225	6,769	3,000	225.63%	
40660	Property maintenance violations	0	0	0	0.00%	
40750	Refunds, Reimbursements, Other Gen Revenue	0	0	0	0.00%	
40800	Sign Permits. Review	1,900	2,606	500	521.20%	
40850	Variances / Special Exceptions	0	0	0	0.00%	
40875	Interest Income - Unrestricted	9,726	69,424	60,000	115.71%	
41320	Property Taxes	136	500,430	505,830	98.93%	
41330	Property Tax Penalty	0	40	0	0.00%	
41400	Gross Rental Receipts Taxes	10,151	101,375	85,000	119.26%	
	Total General Revenue	**176,541**	**1,334,057**	**1,179,480**	**113.11%**	
	Restricted Revenue					
49100	Grant - MSA	0	4,607	4,607	100.00%	
49115	Economic Development Income	0	0	7,000	0.00%	
49125	Interest Income - Restricted	4,710	41,124	19,800	207.70%	
49200	Transfer Tax - Gross	57,619	737,397	517,770	142.42%	
49250	Duke Rd Park-Grant/Donation	0	0	0	0.00%	
49450	Sussex Cnty Rev Sharing Law Enforcement	0	15,000	12,500	120.00%	
49800	SCAT Dinner Hosted by Town	0	70	0	0.00%	
49850	MVFC Impact Fees	12,500	52,500	0	0.00%	
49851	MVFC Amubulance Fees	35	53,513	53,200	100.59%	
	Total Restricted Revenue	**74,864**	**904,211**	**614,877**	**147.06%**	
	Total Income	**251,405**	**2,238,268**	**1,794,357**	**124.74%**	
	Expense					
	General Fund Expense					
50100	Accounting/Financial Services	0	13,750	13,750	100.00%	
50200	Advertising	0	279	700	39.86%	
50210	Automated Messages	0	81	500	16.20%	
50300	Awards, Gifts, Flowers	10	1,022	1,875	54.51%	
50400	Build.& Gr.--Maint./Landscaping	810	17,050	26,275	64.89%	
50410	Building/Grounds - Equip/Tools/Uniforms	0	1,109	1,380	80.36%	
50500	Cable/Internet/Security System	(315)	1,766	3,029	58.30%	Reclass ck 6163-Hilyard's contract
50600	Computer Maintenance/Copier/Software	1,507	7,414	17,340	42.76%	
50800	Dues/Member./Subscr/Mtgs.	292	2,137	4,265	50.11%	
50850	Educational Training	1,893	3,582	6,580	54.44%	
50900	Elections	0	0	225	0.00%	
50950	Fire Company-Millville	0	30,046	31,350	95.84%	
50960	Truck Maintenance/Ins/Gas	222	1,454	3,415	42.58%	
51100	Insurance--Bonding	21	150	275	54.55%	
51110	Insurance--Flood	123	864	1,540	56.10%	
51120	Insurance--Gen. Lia./Property	905	6,106	10,720	56.96%	
51125	Insurance--Health	1,769	15,902	29,560	53.80%	
51130	Insurance-Prof. Liability	221	1,548	2,700	57.33%	
51140	Insurance--Worker's. Comp.	218	1,526	2,830	53.92%	

Statement of Income & Expenses with Variance to Budget
November 2019

		Month November 2019	Year to Date May '19 - Nov '19	FY '20 Approved Budget	% of Budget YTD
	General Fund Expense (cont)				
51200	Legal	3,164	7,389	25,000	29.56%
51300	Mileage/Other Reimbursements	104	566	1,500	37.73%
51400	Other Misc Expense	0	37	50	74.00%
51500	Office Equipment/Furniture	0	1,023	1,360	75.22%
51510	Office Supplies	85	1,954	2,635	74.16%
51600	Payroll	41,734	205,888	364,690	56.46%
51605	Payroll Processing Fees	41	216	360	60.00%
51610	Payroll Taxes	3,124	15,456	29,630	52.16%
51615	Property Maintenance Violation	0	0	0	0.00%
51620	Town Match 401k (3% max)	2,337	11,525	21,701	53.11%
51800	Postage/Postage Meter	137	2,292	3,500	65.49%
51900	Printing	0	2,129	3,155	67.48%
53100	Professional Services (Engineering)	3,999	26,380	50,000	52.76%
53110	Professional Planning Services	3,335	7,838	18,000	43.54%
53175	Review re-site/TOPO	2,803	9,772	18,000	54.29%
53300	Service Charges (Transfer Tax Processing)	1,987	8,887	5,560	159.84%
53500	Trash Collection	0	253	345	73.33%
53600	Utilities--Electric	589	3,728	10,000	37.28%
53605	Utilities-Propane	692	692	2,670	25.92%
53610	Utilities--Street Lights	0	1,514	3,980	38.04%
53620	Utilities--Telephone	375	2,437	4,140	58.86%
53630	Utilities--Water Conditioning	0	418	1,045	40.00%
53640	Utilities --Sewer Usage	455	1,364	1,895	71.98%
53700	Contingency	0	0	451,955	0.00%
	Total General Expense	**72,637**	**417,544**	**1,179,480**	**35.40%**
	Restricted Expense				
	Paid From Transfer Tax				
55001	Capital Building Improvements	3,857	8,357	5,700	146.61%
55002	Capital Furniture/Equipment	737	6,197	0	0.00%
55003	Capital Hardware /Software Purchases	0	1,050	2,500	42.00%
55008	Public Safety Expense (S.P. Field Office)	0	37	200	18.50%
55009	MV Vol Training & Background Checks	0	0	0	0.00%
55010	Capital Land Improvement	0	0	0	0.00%
55011	Codification of General Code	0	1,836	6,500	28.25%
55012	Volunteer Group Misc	0	41	100	41.00%
55013	Police Coverage - Police Fund	10,192	70,636	113,926	62.00%
55014	Dukes Road Park Improvements	216,835	374,566	2,434,927	15.38%
55015	Dukes Road Park Expenses	510	4,008	22,975	17.45%
55016	Road Sign Maintenance	0	0	506	0.00%
	Total Transfer Tax Expense	**232,131**	**466,728**	**2,587,334**	**18.04%**
	Paid From Grants/Other				
54100	MVFC Ambulance fees	0	53,340	53,200	100.26%
59100	MSA Grant Expense	626	2,496	4,606	54.19%
59115	Economic Development Expense	169	11,685	49,618	23.55%
59450	Sussex Cnty Rev Sharing Law Enforcement	0	0	12,500	0.00%
59800	SCAT Dinner Hosted by Town	0	0	0	0.00%
59850	MVFC Grant Reimbursement	0	49,500	0	0.00%
	Total Grant Expense	**795**	**117,021**	**119,924**	**97.58%**
	Total Restricted Expense	**232,926**	**583,749**	**2,707,258**	**21.56%**
	Total Expense	**305,563**	**1,001,293**	**3,886,738**	**25.76%**