

TOWN MANAGER'S REPORT
MARCH 2020

➤ **Financial Report YTD FY20**

- Unrestricted General Funds Balance \$6,726,798; Restricted Funds Balance \$5,031,927
- General Revenue \$1,582,960; Budget \$1,179,480; 134.21% of budget
- General Expenses \$602,913; Budget-Total Actual General Expense \$745,465; Total General Expense with contingency \$1,179,480; 80.88% budget
- Restricted Revenue \$1,280,197; Budget \$697,627; 183.51% of budget
- Transfer Tax Expenses \$1,315,896; Budget \$2,604,534; 50.52% of budget
- Grants/Other Expenses \$173,658; Budget \$172,169; 100.86% of budget
- Total Cash Assets \$11,811,455; Total Cash Liabilities \$182,180

➤ **Administration**

- In light of the Governor's State of Emergency Declaration in response to the coronavirus outbreak, the Delaware Urban and Community Forestry Council has been unable to meet to review the applications for our tree grant we applied for. No date has been set to review.
- Met with Mike McCarthy on March 4th to discuss opening the building on the Millville Boardwalk property. The Town Council approved the Millville Boardwalk site plan in April which showed "future indoor amusements" for the building. Trimper's Rides from Ocean City will be opening an arcade with a small eating and dining area.
- Attended the SCAT Steering Committee meeting on March 6th with Deputy Mayor Belinko.
- Attended the Special Town Council Meeting on March 9th.
- Attended the Town Council Meeting on March 10th.
- Met with Josh Willey of Coastal Technology on March 16th regarding the microphone system in the Council Chambers.
- Met with residents of Windhurst Manor on March 19th to review the landscaping completed by Beazer Homes.
- Town Hall was closed with stay at home orders due to an employee being tested for COVID 19. Staff returned to work on March 30th.

➤ **Planning and Zoning Commission (P&Z)**

- The P&Z Commission will meet on April 16th to review the following application:
 1. Request submitted by Christopher Companies, for a waiver from the Millville by the Sea (MBTS) Development Standards for Sea Breeze Village (formerly Village 8).

Attached are the following reports:

1. Crime Mapping for March
2. Delaware State Police Patrols
3. Code & Building Department Reports

Respectfully submitted,
Deborah Botchie
Town Manager