

TOWN MANAGER'S REPORT
APRIL 2020

➤ **Financial Report YTD FY20**

- Unrestricted General Funds Balance \$6,730,963; Restricted Funds Balance \$4,870,864
- General Revenue \$1,654,558; Budget \$1,179,480; 140.28% of budget
- General Expenses \$671,559; Budget-Total Actual General Expense \$745,465; Total General Expense with contingency \$1,179,480; 56.94% budget
- Restricted Revenue \$1,432,527; Budget \$697,627; 205.34% of budget
- Transfer Tax Expenses \$1,584,740; Budget \$2,604,534; 60.85% of budget
- Grants/Other Expenses \$173,658; Budget \$172,169; 100.86% of budget
- Total Cash Assets \$11,675,646; Total Cash Liabilities \$141,142

➤ **Administration**

- The Delaware Urban and Community Forestry Council has approved our application for a \$5,000.00 tree grant. The work will be completed by Lord's Landscaping.
- Attended the Planning & Zoning Commission meeting on April 16th.
- Attended the Town Council Meeting on April 28th.
- I made several visits to the park during the month meeting with GameTime and Whyland to answer questions and tying up loose ends. All wheels are in motion to complete; however, we still do not have a "grand-opening" date due to the social distancing proclamation from Governor Carney.

➤ **Planning and Zoning Commission (P&Z)**

- The P&Z Commission met on April 16th to review the following application:
 1. Request submitted by Christopher Companies, for a waiver from the Millville by the Sea (MBTS) Development Standards for Sea Breeze Village (formerly Village 8).
 - a. The P&Z Commission voted 3-0-2 abstentions to approve the waiver and move forward to the Town Council which will be reviewed at their May 12th meeting.

Attached are the following reports:

1. Crime Mapping for March
2. Code & Building Department Reports
3. Delaware State Police Patrol

Respectfully submitted,
Deborah Botchie
Town Manager