

**TREASURER'S REPORT**  
**April 2020**

<b>General Fund Revenue</b>	<b>\$70,882</b>
<b>General Fund Expenditures</b>	<b>\$68,643</b>
<b>Restricted Revenue</b>	<b>\$152,330</b>
<b>Restricted Expense</b>	<b>\$268,846</b>

<b>Interest Income from</b>		
<b>WSFS Checking Accounts</b>		
<b>Month of</b>		
<b>April 2020</b>		
General Interest Income	\$	426
Restricted Interest Income	\$	1,630

<b><i>CD Notes</i></b>
<b><i>Matured/Called</i></b>
<b>Balance with interest was transferred to Money Market Account</b>
First Oklahoma CD was called 3/30/20 \$ 210,000
Bank OZK CD matured 4/14/20 \$ 250,000
Pinnacle BK CD matured 4/21/20 \$ 44,000
Envision CDE matured 4/22/20 \$ 250,000
<b><i>Purchased</i></b>
<b>Transferred money from Money Market</b>
Bank of China NY CD 4/15/20 \$ 250,000
Bell St CD 4/17/20 \$ 246,000
Bank OZK CD 4/27/20 \$ 75,000
<b><i>Future Purchase</i></b>
Bank of India NY CD 5/7/20 \$ 230,000

**Town of Millville  
Assets  
As of 04/30/2020**

GL	<b>Unrestricted - General Fund:</b>	
10001	WSFS General Checking	1,134,802
10003	Petty Cash	200
10010	Artisans' Unrestricted CD	260,716
10015	Commonwealth Unrestricted CD	243,506
10016	Commonwealth Unrestricted CD	250,997
10017	Commonwealth Unrestricted CD	112,364
10018	Commonwealth Unrestricted MM	230,540
10019	Commonwealth Unrestricted CD	251,653
10020	Commonwealth Unrestricted CD	251,747
10021	Commonwealth Unrestricted CD	0
10022	Commonwealth Unrestricted CD	250,000
10023	Commonwealth Unrestricted CD	250,659
10024	Commonwealth Unrestricted CD	250,766
10025	Commonwealth Unrestricted CD	250,695
10026	Commonwealth Unrestricted CD	14,036
10027	Commonwealth Unrestricted CD	253,671
10028	Commonwealth Unrestricted CD	250,000
10029	Commonwealth Unrestricted CD	251,159
10030	First Shore Federal Unrestricted CD	250,429
10031	Commonwealth Unrestricted CD	250,460
10032	Commonwealth Unrestricted CD	250,436
10033	Commonwealth Unrestricted CD	250,000
10034	Commonwealth Unrestricted CD	71,101
10035	Commonwealth Unrestricted CD	250,082
10036	Commonwealth Unrestricted CD	246,104
10037	Commonwealth Unrestricted CD	250,508
10038	Commonwealth Unrestricted CD	51,066
10039	Commonwealth Unrestricted CD	75,000
10040	Commonwealth Unrestricted CD	250,071
10041	Commonwealth Unrestricted CD	28,195
	<b>Total Unrestricted Funds</b>	<b>6,730,963</b>

**Town of Millville**  
**Assets (cont)**  
**As of 04/30/2020**

**Restricted Funds:**

	<i>Checking Accounts:</i>	
15001	Fulton Transfer Tax	15,920
15006	WSFS Police Dept	613,620
15007	WSFS Realty Transfer Tax	3,311,229
15017	WSFS Economic Development	225,639
15024	WSFS Escrowed Funds	132,881
15025	WSFS Millville Fire Co Grant	105,640
	 <i>Savings Account:</i>	
15021	Capital One 360	201,477
	 <i>Certificates of Deposit:</i>	
15018	Bank of Delmarva	264,435
	 <i>Grant Funds:</i>	
15025	WSFS Municipal Street Aid	23
	<b>Total Restricted Funds</b>	<b>4,870,864</b>

**Other Assets**

11102	Property Taxes Receivable	923
15100	Accounts Receivable	52,440
16500	Prepaid Insurance	12,432
16501	Prepaid Expenses	8,024
	<b>Total Other Assets</b>	<b>73,819</b>
	<b>Total Assets</b>	<b>11,675,646</b>

**Town of Millville**  
**Liabilities**  
**As of 04/30/2020**

**Liabilities**

20000	Accounts Payable	337
20200	Escrow Payable	132,881
20300	Grants Payable - MVFC	0
21000	Payroll Liabilities	4,561
21100	Simple IRA Liability	2,963
26100	Deferred Property Tax	400
	<b>Total Liabilities</b>	<b>141,142</b>

**Statement of Income & Expenses with Variance to Budget  
April 2020**

	Month	Year to Date	FY '20 Approved Budget	% of Budget
	April 2020	May '19 - April '20		YTD
<b>Income</b>				12 mo into year; 0 mo remaining
<b>GL General Fund Revenue</b>				
40025 Building Permit Review/Inspections	9,569	124,389	63,000	197.44%
40075 Building Permits	46,348	639,695	315,000	203.08%
40100 Review re-site/TOPO	2,000	29,400	18,000	163.33%
40150 Subdivision Fees	0	810	47,160	1.72%
40200 Building Rent	0	610	0	0.00%
40250 Plan Review - Concept / Site	0	5,000	3,000	166.67%
40275 Zoning Review	0	0	0	0.00%
40300 Licenses-Business, Rental, Realtor	75	57,425	40,000	143.56%
40350 Miscellaneous Income	4,069	4,418	0	0.00%
40400 Sale of Sub./Ord./Rezoning Books	0	70	0	0.00%
40500 Mediacom Franchise	0	41,729	38,990	107.02%
40600 Police Fines--Vendor	155	927	0	0.00%
40650 Town Issued Fines	500	8,143	3,000	271.43%
40660 Property maintenance violations	0	1,000	0	0.00%
40750 Refunds, Reimbursements, Other Gen Revenue	0	0	0	0.00%
40800 Sign Permits. Review	0	3,006	500	601.20%
40850 Variances / Special Exceptions	0	0	0	0.00%
40875 Interest Income - Unrestricted	8,166	115,873	60,000	193.12%
41320 Property Taxes	0	518,357	505,830	102.48%
41330 Property Tax Penalty	0	40	0	0.00%
41400 Gross Rental Receipts Taxes	0	103,666	85,000	121.96%
<b>Total General Revenue</b>	<b>70,882</b>	<b>1,654,558</b>	<b>1,179,480</b>	<b>140.28%</b>
<b>Restricted Revenue</b>				
49100 Grant - MSA	0	4,607	4,607	100.00%
49115 Economic Development Income	0	0	7,000	0.00%
49125 Interest Income - Restricted	2,232	59,093	19,800	298.45%
49200 Transfer Tax - Gross	143,098	1,221,744	517,770	235.96%
49250 Duke Rd Park-Grant/Donation	0	0	0	0.00%
49450 Sussex Cnty Rev Sharing Law Enforcement	0	15,000	15,000	100.00%
49800 SCAT Dinner Hosted by Town	0	70	0	0.00%
49850 MVFC Impact Fees	7,000	78,500	80,000	98.13%
49851 MVFC Amulance Fees	0	53,513	53,450	100.12%
<b>Total Restricted Revenue</b>	<b>152,330</b>	<b>1,432,527</b>	<b>697,627</b>	<b>205.34%</b>
<b>Total Income</b>	<b>223,212</b>	<b>3,087,085</b>	<b>1,877,107</b>	<b>164.46%</b>
<b>Expense</b>				
<b>General Fund Expense</b>				
50100 Accounting/Financial Services	0	13,750	13,750	100.00%
50200 Advertising	631	1,372	700	196.00%
50210 Automated Messages	243	324	500	64.80%
50300 Awards, Gifts, Flowers	50	2,005	1,875	106.93%
50400 Build. & Gr.--Maint./Landscaping	1,050	22,140	26,275	84.26%
50410 Building/Grounds - Equip/Tools/Uniforms	0	1,195	1,380	86.59%
50500 Cable/Internet/Security System	332	3,191	3,029	105.35%
50600 Computer Maintenance/Copier/Software	1,182	14,833	17,340	85.54%
50800 Dues/Member./Subscr/Mtgs.	0	3,636	4,265	85.25%
50850 Educational Training	0	4,105	6,580	62.39%
50900 Elections	0	191	225	84.89%
50910 Emergency Supplies	150	150	0	0.00%
50950 Fire Company-Millville	0	31,121	31,350	99.27%
50960 Truck Maintenance/Ins/Gas	161	2,544	3,415	74.49%
51100 Insurance--Bonding	21	258	275	93.82%
51110 Insurance--Flood	127	1,497	1,540	97.21%
51120 Insurance--Gen. Lia./Property	905	10,633	10,720	99.19%
51125 Insurance--Health	1,518	25,014	29,560	84.62%
51130 Insurance-Prof. Liability	226	2,664	2,700	98.67%
51140 Insurance--Worker's. Comp.	182	2,454	2,830	86.71%

**Statement of Income & Expenses with Variance to Budget  
April 2020**

	Month	Year to Date	FY '20 Approved Budget	% of Budget
	<u>April 2020</u>	<u>May '19 - April '20</u>		<u>YTD</u>
<b>General Fund Expense (cont)</b>				
51200 Legal	0	15,691	25,000	62.76%
51300 Mileage/Other Reimbursements	0	989	1,500	65.93%
51400 Other Misc Expense	0	37	50	74.00%
51500 Office Equipment/Furniture	0	1,203	1,360	88.46%
51510 Office Supplies	201	2,955	3,135	94.26%
51600 Payroll	43,086	360,264	364,690	98.79%
51605 Payroll Processing Fees	52	376	360	104.44%
51610 Payroll Taxes	3,444	28,428	29,630	95.94%
51615 Property Maintenance Violation	0	0	0	0.00%
51620 Town Match 401k (3% max)	2,244	20,002	21,701	92.17%
51800 Postage/Postage Meter	86	2,988	4,500	66.40%
51900 Printing	0	2,129	3,155	67.48%
53100 Professional Services (Engineering)	7,041	38,185	58,500	65.27%
53110 Professional Planning Services	922	8,761	18,000	48.67%
53175 Review re-site/TOPO	2,043	15,417	18,000	85.65%
53300 Service Charges (Transfer Tax Processing)	1,104	12,959	13,500	95.99%
53500 Trash Collection	0	335	345	97.10%
53600 Utilities--Electric	672	7,253	10,000	72.53%
53605 Utilities--Propane	0	1,173	2,670	43.93%
53610 Utilities--Street Lights	630	2,540	3,980	63.82%
53620 Utilities--Telephone	340	4,137	4,140	99.93%
53630 Utilities--Water Conditioning	0	841	1,045	80.48%
53640 Utilities --Sewer Usage	0	1,819	1,895	95.99%
53700 Contingency	0	0	434,015	0.00%
<b>Total General Expense</b>	<b>68,643</b>	<b>671,559</b>	<b>1,179,480</b>	<b>56.94%</b>
<b>Restricted Expense</b>				
<b>Paid From Transfer Tax</b>				
55001 Capital Building Improvements	0	17,614	16,700	105.47%
55002 Capital Furniture/Equipment	0	6,197	6,200	99.95%
55003 Capital Hardware /Software Purchases	0	1,050	2,500	42.00%
55008 Public Safety Expense (S.P. Field Office)	0	62	200	31.00%
55009 MV Vol Training & Background Checks	0	0	0	0.00%
55010 Capital Land Improvement	0	0	0	0.00%
55011 Codification of General Code	0	2,840	6,500	43.69%
55012 Volunteer Group Misc	0	41	100	41.00%
55013 Police Coverage - Police Fund	10,832	111,421	113,926	97.80%
55014 Dukes Road Park Improvements	257,488	1,438,731	2,434,927	59.09%
55015 Dukes Road Park Expenses	526	6,784	22,975	29.53%
55016 Road Sign Maintenance	0	0	506	0.00%
<b>Total Transfer Tax Expense</b>	<b>268,846</b>	<b>1,584,740</b>	<b>2,604,534</b>	<b>60.85%</b>
<b>Paid From Grants/Other</b>				
54100 MVFC Ambulance fees	0	53,445	53,445	100.00%
59100 MSA Grant Expense	0	4,606	4,606	100.00%
59115 Economic Development Expense	0	51,107	49,618	103.00%
59450 Sussex Cnty Rev Sharing Law Enforcement	0	15,000	15,000	100.00%
59800 SCAT Dinner Hosted by Town	0	0	0	0.00%
59850 MVFC Grant Reimbursement	0	49,500	49,500	100.00%
<b>Total Grant Expense</b>	<b>0</b>	<b>173,658</b>	<b>172,169</b>	<b>100.86%</b>
<b>Total Restricted Expense</b>	<b>268,846</b>	<b>1,758,398</b>	<b>2,776,703</b>	<b>63.33%</b>
<b>Total Expense</b>	<b>337,489</b>	<b>2,429,957</b>	<b>3,956,183</b>	<b>61.42%</b>