

**MINUTES OF THE MILLVILLE
TOWN COUNCIL TELECONFERENCE WORKSHOP
May 26, 2020 (7:00 p.m.)**

In attendance were Mayor Steve Maneri, Deputy Mayor Ronald Belinko, Treasurer Sharon Brienza, Secretary Barbara Ryer, Council Member Peter Michel, Town Solicitor Seth Thompson, Town Manager Debbie Botchie, and GMB Representative Andrew Lyons Jr.

1. CALL TO ORDER

Mayor Steve Maneri called the meeting to order at 7:00 p.m. Town Manager Debbie Botchie stated this open workshop meeting of the Millville Town Council is being conducted remotely consistent with Governor Carney's Executive Order of March 13, 2020, due to the current State of Emergency regarding the Coronavirus pandemic. Ms. Botchie stated in order to mitigate the transmission of the virus and reduce risk of COVID-19 illness, the Town has been advised and directed by the Governor to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Freedom of Information Act (FOIA) to have all meetings in a publicly accessible physical location. Ms. Botchie further stated all members of public bodies are allowed and encouraged to participate remotely. Ms. Botchie stated the Order allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting and hear the comments of the Councilmembers, who must in turn be able to hear the comments of all those participating. Ms. Botchie stated the other rules and procedures applicable to open meetings, including public hearings, remain in effect. Ms. Botchie stated ensuring public access does not mandate public participation unless the opportunity for such participation is otherwise required by law. Ms. Botchie stated this meeting will feature agenda items that do not require a public hearing and one item that does require a public hearing during which public comments will be received. Ms. Botchie stated for matters that are not listed on the agenda with public comment, the Town Council's Policies and Procedures give discretion to the Mayor whether to permit public comment before or during consideration of such matters. Ms. Botchie stated even if members of the public do not provide comment on any given agenda item, participants are advised that people may elect to still listen, and those persons are not required to identify themselves. Ms. Botchie stated for this meeting, the Millville Town Council is convening by teleconference, as posted on the Town's website identifying how the public may join, and to please note that this meeting is being recorded. Ms. Botchie stated all supporting materials of this body are available on the Town's website and the public is encouraged to follow along using the posted agenda.

2. ROLL CALL

All Council members were present.

3. NEW BUSINESS

A. Discuss and possible vote on a request for a lot line adjustment by H&D Development LLC for the Sea Edge development, located at 134-16.00-5.00 and 7.01. Synopsis: Lot lines need to be adjusted due to the Fire Marshal's requirements.

Mr. Tom Ford, of Land Design, stated the builder notified the developer of news from the Fire Marshal stating once the property line is placed on a plan, there cannot be windows on the end

units; therefore, there is a request tonight to alter the lot line so the windows on the end units can be installed. Mr. Ford stated his office has been asked to do the revision based on the premise of the Fire Resistant Construction Code section R302. Mr. Andrew Lyons Jr., of GMB, stated he reviewed the plan both when it was first recorded and now with the lot line change, and it is a building requirement mostly, but because it changes the building, it will change the site to add the six (6) feet onto the end units on the property line. Mr. Lyons stated this is a straight-forward revision and he has no problem with this request.

Deputy Mayor Ronald Belinko stated he has no problem with this revision based on Mr. Lyons' recommendation as well as the Fire Marshal's recommendation. Treasurer Sharon Brienza, Treasurer Barbara Ryer and Council Member Peter Michel stated they have no issues with this request. Mayor Maneri stated he also has no issues with this request.

Ms. Brienza motioned to amend the final subdivision plat as shown in this application. Ms. Ryer seconded the motion. Motion carried 5-0.

B. Discuss and possible vote on tables and chairs to be purchased for the Town park community building.

Town Manager Debbie Botchie stated the tables Council reviewed are the granite white plastic folding tables, which are much lighter than the wood tables, are easier to store, easier to clean; and Ms. Botchie looked at four (4) different companies, which Ms. Botchie labeled one (1) through four (4) in Council's packets. Ms. Botchie stated the first table she realizes has a larger plastic top; however the tables are less in cost, but the shipping fee costs more than the tables themselves. Ms. Botchie would not recommend the first table. Ms. Botchie stated with pick number four (4) the price was much less so when she went to the reviews, this site had terrible reviews of the table. Ms. Botchie stated this leaves the Town with picks two (2) and three (3), which are identical but just come from different websites. Ms. Botchie stated number three (3) had a ten percent (10%) discount at two-hundred-eighty-seven dollars and twenty-eight cents (\$287.28), so this would be Ms. Botchie's recommendation, but today the company did not offer the ten percent (10%), so Ms. Botchie recommends either choice two (2) or three (3) because they are the exact same product. Ms. Botchie stated as far as the chair choices go, it's the same as the tables; they are the same in price and the reviews were good on all of them, but number one (1) has the best reviews and the best customer service. Ms. Botchie stated for the community building, her recommendation to Council is number three (3) for the tables, and number one (1) on the chairs.

Mr. Belinko stated he just wanted to make sure the weight capacity for the chairs and wanted to make sure they could hold heavy weight as well as last for a long time. Ms. Botchie stated the sites did not list the weight capacity but when you look at the metal structure frame, they're the same as those which could hold heavy weight. Ms. Ryer stated she's pleased with the pricing the Town has received as well as the color, style and durability. Ms. Brienza stated she's happier with these tables as opposed to the wooden tables. Mr. Michel stated he agrees with Ms. Botchie's choices and thanked Ms. Botchie for her research. Mayor Maneri agreed and asked Ms. Botchie if the Town had looking into the racks for these tables and chairs. Ms. Botchie stated she already has the pricing for the racks and she has the prices listed on the list she showed Mayor Maneri, and will have it for the rest of Council for the June 9 meeting. Mayor

Maneri asked if the round tables get racks. Ms. Botchie stated yes.

Ms. Ryer motioned to purchase option number three (3) for the tables, and option number one (1) on the chairs. Mr. Belinko seconded the motion. Motion carried 5-0.

4. CITIZENS' PRIVILEGE

There were no comments.

5. ANNOUNCEMENT OF NEXT MEETING – TOWN COUNCIL MEETING, TUESDAY, JUNE 9, 2020

6. ADJOURNMENT

Ms. Brienza motioned to adjourn at 7:16 p.m. Mr. Belinko seconded the motion. Motion carried 5-0.

Respectfully submitted,
Matt Amerling, Town Clerk