

TOWN MANAGER'S REPORT
MAY 2020

➤ **Financial Report YTD FY20**

- Unrestricted General Funds Balance \$6,844,233; Restricted Funds Balance \$4,690,189
- General Revenue \$158,704; Budget \$1,308,695; 12.13% of budget
- General Expenses \$52,220; Budget-Total Actual General Expense \$746,494; Total General Expense with contingency \$1,308,695; 3.99% budget
- Restricted Revenue \$77,504; Budget \$812,373; 9.54% of budget
- Transfer Tax Expenses \$230,386; Budget \$1,219,920; 18.89% of budget
- Grants/Other Expenses \$.00; Budget \$193,093; 0.00% of budget
- Total Cash Assets \$12,177,866; Total Cash Liabilities \$138,799

➤ **Administration**

- Attended the Town Council Meeting on May 7th.
- Attended the Town Council Workshop on May 26th.
- May 27th, Andrew and I visited Pembroke Lane in Millville by the Sea to investigate the possibility of additional stop signs. We both found the request from some homeowners to be unjustified.
- Lots of visits to the park this month! Eric and I will be going through the park buildings on June 11th with Whayland, blue taping and discussing issues that have to be addressed before the final walk-thru and before the Certificate of Occupancy can be issued. We still do not have a "grand-opening" date due.

➤ **Planning and Zoning Commission (P&Z)**

- The P&Z Commission will meet on June 11th review the following application:

Preliminary Site Plan submitted by Plitko LLC, on behalf of Kevin Martin, for Atlantic Auto Shop and a restaurant. The proposed businesses are located on Tax Map Parcel #134-12.00-352.00 and zoned C1 - Commercial.

Synopsis: The Auto Shop and Restaurant Outdoor Seating received its conditional use approval from Town Council on March 10, 2020 with the condition of adding some sort of fencing around the restaurant's outdoor seating area, to ensure safety of patrons, especially children.

Attached are the following reports:

1. Crime Mapping for March
2. Code & Building Department Reports
3. Delaware State Police Patrol *- have pdf received*

Respectfully submitted,
Deborah Botchie
Town Manager