

TOWN MANAGER'S REPORT
JUNE 2020

➤ **Financial Report YTD FY21**

- Unrestricted General Funds Balance \$6,948,953; Restricted Funds Balance \$4,873,580
- General Revenue \$312,926; Budget \$1,308,695; 23.91% of budget
- General Expenses \$102,618; Budget-Total Actual General Expense \$746,494; Total General Expense with contingency \$1,308,695; 7.84% budget
- Restricted Revenue \$182,776; Budget \$812,373; 22.50% of budget
- Transfer Tax Expenses \$259,528; Budget \$1,219,920; 21.27% of budget
- Grants/Other Expenses \$199; Budget \$193,093; 0.10% of budget
- Total Cash Assets \$12,365,773; Total Cash Liabilities \$141,137

➤ **Administration**

- June 2nd - Met with Mr. and Mrs. Carl Long from Windhurst Manor to address their concerns regarding illegal parking from residents in the neighboring community of Bishop's Landing II. I contacted Beazer and they placed temporary "no parking" barrels until the actual signage comes in.
- June 9th - Attended the Town Council Meeting.
- June 11th - Attended the Town Planning & Zoning (P&Z) Commission Meeting.
- June 17th - I had a conference call with Rod Hart of the Millville by the Sea group to review the Millville by the Sea Development Standards.
- June 23rd - Attended the Town Council Workshop, which was the Town's first in-person meeting since quarantine in mid-March.
- June 23rd - New computers were installed for the Town Clerk and Code & Building Official.
- June 24th - I attended the grand opening ribbon cutting for the Millville Boardwalk, which prominently features a miniature golf course, ice cream shop, and arcade/redemption center building. It was a wonderful turnout and I'm sure it will be a great new place for families to make plenty of fond memories.
- Vacation the week of June 29th.
- July 6th - The Town's new Code Enforcement & Building Administrator Jennifer Ireland will start work.

➤ **Planning and Zoning Commission (P&Z)**

- The P&Z Commission will meet on July 9th to review the following application:

Preliminary Site Plan submitted by Colleen Windrow and Melissa Nalewaik for a 1,200-square-foot office building. The proposed business is located at 35814 Atlantic Avenue, Tax Map Parcel #134-12.00-1739.00, and zoned C1 - Commercial.

Attached are the following reports:

1. Crime Mapping for June
2. Code & Building Department Report

Respectfully submitted,
Deborah Botchie
Town Manager