

TOWN MANAGER'S REPORT
SEPTEMBER 2020

➤ **Financial Report YTD FY21**

- Unrestricted General Funds Balance \$7,642,265; Restricted Funds Balance \$5,231,908
- General Revenue \$1,157,061; Budget \$1,308,695; 88.41% of budget
- General Expenses \$308,170; Budget \$1,308,695; 23.55% budget
- Restricted Revenue \$838,761; Budget \$812,373; 103.25% of budget
- Transfer Tax Expenses \$329,585; Budget \$1,219,920; 27.02% of budget
- Grants/Other Expenses \$205; Budget \$193,093; 0.11% of budget
- Total Cash Assets \$12,891,742; Total Cash Liabilities \$182,095

➤ **Participated in the following meetings:**

- Sept 1st- Met with Bill Lord of Lord's Landscape at the park to review lay for trees and grasses.
- Sept 1st - ZOOM meeting with GMB on Long Term Reserve Study. Treasurer Brienza and Finance Director Lisa Wynn was also in attendance.
- Sept 3rd - The first Town Charter Review Committee meeting was held at 10 a.m. Committee Chairwoman Barbara Ryer, Committee members Sharon Brienza, Pat Plocek, and Tim Roe, and I have begun reviewing and making suggestions for amendments to the Charter.
- Sept 3rd - Lunch meeting with Mr. Rod Hart of Ardent to discuss the Millville by the Sea development.
- Sept 4th - Attended the SCAT Steering Committee Meeting with Deputy Mayor Ron Belinko in Georgetown.
- Sept 4th - Met with Mr. Rich Bloch and Cheryl DuBois on their application to expand Dicken's Parlor Theater. Andrew Lyons was also in attendance.
- Sept 8th - Attended the Council meeting.
- Sept 10th - Met with Interiors by Kim at the Community Center to discuss window treatments.
- Sept 10th - Attended the P&Z meeting.
- Sept 11th - Met with Creative Concepts at the Community Center to discuss window treatments.
- Sept 14th - Met with A Shade Above at the Community Center to discuss window treatments. They will supplying the plantation shutters.
- Sept 16th - Lunch meeting with Frawn Morgan to discuss the sale of Millville by the Sea.
- Sept 17th - Met with Steve Marsh and Andrew Lyons regarding ongoing projects in Millville.
- Sept 17th - Conference call with Rod Hart of Ardent to continue discussions on Millville by the Sea.
- Sept 21st thru 25th - Vacation

➤ **Planning and Zoning Commission (P&Z)**

- The P&Z Commission will meet on October 8th to review the following applications:
 1. A change in zoning of a property within the limits of the Town of Millville owned by E. Johnson Holdings LLC, Tax Map Parcel #134-16.00-17.00, totaling 49.98+/- acres located on Substation Road, from the current zoning of AR - Agricultural to R - Residential.

2. A concept site plan submitted by E. Johnson Holdings, LLC, located on Substation Road; Tax Map Parcel #134-16.00-17.00; consisting of 49.98+/- acres. The proposed subdivision will consist of 135 Single-Family Units.
 3. A sketch plan for a Master Planned Community (MPC) submitted by Christopher at Millville LLC for the Hudson Property/Summer's Edge Reserve, located at Tax Map Parcel #134-15.00-115.00, consisting of 41.51 acres, and currently zoned MPC.
- The P&Z Commission will meet on October 14th to review the following application:
 1. Public Hearing on a revision to the preliminary subdivision site plan submitted by Civil Engineering Associates Inc. on behalf of Ardent Companies LLC, for the proposed Millville by the Sea's Peninsula Village subdivision located on Tax Map Parcels #134-16.00-03.02, 134-16.00-19.00, 134-16.00-20.00, and 134-15.00-121.00, zoned MPC, consisting of 46.48+/- acres. The applicant is requesting to revise by adding 12 lots and removing the alleys.

Attached are the following reports:

1. Crime Mapping for September
2. Code & Building Department Report

Respectfully submitted,
Deborah Botchie
Town Manager