

**TREASURER'S REPORT**  
**Sep '20**

<b>General Fund Revenue</b>	<b>\$156,876</b>
<b>General Fund Expenditures</b>	<b>\$63,139</b>

<b>Restricted Revenue</b>	<b>\$345,917</b>
<b>Restricted Expense</b>	<b>\$48,547</b>

<b>Interest Income from</b>	
<b>WSFS Checking Accounts</b>	
<b>Month of</b>	
<b>September-20</b>	
General Interest Income	\$ 496
Restricted Interest Income	\$ 718

**Town of Millville**  
**Assets**  
**As of 09/30/2020**

GL	Unrestricted - General Fund:	
10001	WSFS General Checking	3,073,622
10003	Petty Cash	200
10010	Artisans' Unrestricted CD	262,137
10015	Commonwealth Unrestricted CD	243,104
10016	Commonwealth Unrestricted CD	250,709
10017	Commonwealth Unrestricted CD	112,230
10018	Commonwealth Unrestricted MM	675
10021	Commonwealth Unrestricted CD	230,509
10022	Commonwealth Unrestricted CD	250,000
10023	Commonwealth Unrestricted CD	250,266
10024	Commonwealth Unrestricted CD	250,309
10025	Commonwealth Unrestricted CD	250,280
10026	Commonwealth Unrestricted CD	14,008
10028	Commonwealth Unrestricted CD	250,000
10030	First Shore Federal Unrestricted CD	251,317
10031	Commonwealth Unrestricted CD	253,814
10032	Commonwealth Unrestricted CD	253,947
10033	Commonwealth Unrestricted CD	250,000
10034	Commonwealth Unrestricted CD	71,101
10035	Commonwealth Unrestricted CD	250,082
10036	Commonwealth Unrestricted CD	246,104
10037	Commonwealth Unrestricted CD	250,508
10038	Commonwealth Unrestricted CD	51,066
10039	Commonwealth Unrestricted CD	75,001
10040	Commonwealth Unrestricted CD	251,276
	<b>Total Unrestricted Funds</b>	<b>7,642,265</b>

**Town of Millville  
Assets (cont)  
As of 09/30/2020**

**Restricted Funds:**

	<i>Checking Accounts:</i>	
15001	Fulton Transfer Tax	1,900
15006	WSFS Police Dept	623,390
15007	WSFS Realty Transfer Tax	3,560,664
15017	WSFS Economic Development	253,032
15024	WSFS Escrowed Funds	171,554
15025	WSFS Millville Fire Co Grant	147,794
	 <i>Savings Account:</i>	
15021	Capital One 360	201,813
	 <i>Certificates of Deposit:</i>	
15018	Bank of Delmarva	267,167
	 <i>Grant Funds:</i>	
15025	WSFS Municipal Street Aid	4,594
	<b>Total Restricted Funds</b>	<b>5,231,908</b>

**Other Assets**

11102	Property Taxes Receivable	9,559
15100	Accounts Receivable	982
16500	Prepaid Insurance	2,355
16501	Prepaid Expenses	4,673
	<b>Total Other Assets</b>	<b>17,569</b>
	<b>Total Assets</b>	<b>12,891,742</b>

**Town of Millville  
Liabilities  
As of 09/30/2020**

**Liabilities**

20000	Accounts Payable	8,444
20200	Escrow Payable	171,554
21000	Payroll Liabilities	1,174
21100	Simple IRA Liability	0
26100	Deferred Property Tax	923
	<b>Total Liabilities</b>	<b>182,095</b>

**Statement of Income & Expenses with Variance to Budget  
Sep '20**

	Month	Year to Date	FY '21	% of Budget
	Sep '20	May '20 - Sept '20	Approved Budget	YTD
<b>Income</b>				
				5 mo into year, 7 mo remaining
<b>GL General Fund Revenue</b>				
40025 Building Permit Review/Inspections	18,360	64,011	66,350	96.47%
40075 Building Permits	95,886	336,825	331,750	101.53%
40100 Review re-site/TOPO	4,812	16,612	23,400	70.99%
40150 Subdivision Fees	19,440	33,750	71,280	47.35%
40200 Building Rent	0	0	0	0.00%
40250 Plan Review - Concept / Site	0	2,500	0	0.00%
40275 Zoning Review	0	500	0	0.00%
40300 Licenses-Business, Rental, Realtor	1,050	54,250	47,500	114.21%
40300 Licenses-Business, Rental, Realtor	0	0		
40305 Mobile Food Vendor License	0	0		
40310 Public Event Application	0	0		
40320 Mobile Food Vendor Applicaton	0	0		
40350 Miscellaneous Income	0	1,580	0	0.00%
40400 Sale of Sub./Ord./Rezoning Books	0	0	0	0.00%
40500 Mediacom Franchise	0	20,399	41,730	48.88%
40600 Police Fines--Vendor	175	733	0	0.00%
40650 Town Issued Fines	100	250	3,000	8.33%
40660 Property maintenance violations	0	0	0	0.00%
40750 Refunds, Reimbursements, Other Gen Revenue	0	0	0	0.00%
40800 Sign Permits. Review	0	2,300	500	460.00%
40850 Variances / Special Exceptions	0	0	0	0.00%
40875 Interest Income - Unrestricted	6,758	36,472	100,000	36.47%
41320 Property Taxes	10,295	534,045	538,185	99.23%
41330 Property Tax Penalty	0	0	0	0.00%
41400 Gross Rental Receipts Taxes	0	52,834	85,000	62.16%
<b>Total General Revenue</b>	<b>156,876</b>	<b>1,157,061</b>	<b>1,308,695</b>	<b>88.41%</b>
<b>Restricted Revenue</b>				
49100 Grant - MSA	4,575	4,575	4,606	99.33%
49115 Economic Development Income	0	0	10,000	0.00%
49125 Interest Income - Restricted	1,320	8,653	42,000	20.60%
49200 Transfer Tax - Gross	327,345	711,678	624,167	114.02%
49250 Duke Rd Park-Grant/Donation	0	0	0	0.00%
49450 Sussex Cnty Rev Sharing Law Enforcement	0	15,000	15,000	100.00%
49800 SCAT Dinner Hosted by Town	0	0	0	0.00%
49850 MVFC Impact Fees	12,500	42,000	58,500	71.79%
49851 MVFC Amubulance Fees	177	56,855	58,100	97.86%
<b>Total Restricted Revenue</b>	<b>345,917</b>	<b>838,761</b>	<b>812,373</b>	<b>103.25%</b>
<b>Total Income</b>	<b>502,793</b>	<b>1,995,822</b>	<b>2,121,068</b>	<b>94.10%</b>
<b>Expense</b>				
<b>General Fund Expense</b>				
50100 Accounting/Financial Services	3,500	13,750	13,750	100.00%
50200 Advertising	32	32	700	4.57%
50210 Automated Messages	0	0	500	0.00%
50300 Awards, Gifts, Flowers	0	232	2,000	11.60%
50400 Build. & Gr.--Maint./Landscaping	2,925	15,600	29,478	52.92%
50410 Building/Grounds - Equip/Tools/Uniforms	69	69	1,380	5.00%
50500 Cable/Internet/Security System	551	1,793	4,098	43.75%
50600 Computer Maintenance/Copier/Software	1,729	8,125	17,317	46.92%
50800 Dues/Member./Subscr/Mtg.	230	2,107	5,985	35.20%
50850 Educational Training	0	0	7,080	0.00%
50900 Elections	0	0	225	0.00%
50910 Emergency Supplies	31	436	0	0.00%
50950 Fire Company-Millville	0	32,544	32,291	100.78%
50960 Truck Maintenance/Ins/Gas	220	963	3,815	25.24%
51100 Insurance--Bonding	21	107	275	38.91%
51110 Insurance--Flood	127	633	1,580	40.06%
51120 Insurance--Gen. Lia./Property	905	4,527	11,300	40.06%
51125 Insurance--Health	1,297	7,585	22,052	34.40%
51130 Insurance--Prof. Liability	226	1,131	2,714	41.67%
51140 Insurance--Worker's. Comp.	185	926	2,830	32.72%

**Statement of Income & Expenses with Variance to Budget  
Sep '20**

	Month	Year to Date	FY '21	% of Budget
	Sep '20	May '20 - Sept '20	Approved Budget	YTD
<b>General Fund Expense (cont)</b>				
51200 Legal	0	0	25,000	0.00%
51300 Mileage/Other Reimbursements	0	97	1,500	6.47%
51400 Other Misc Expense	0	33	50	66.00%
51500 Office Equipment/Furniture	0	0	1,250	0.00%
51510 Office Supplies	117	1,569	3,375	46.49%
51600 Payroll	28,311	136,640	377,491	36.20%
51605 Payroll Processing Fees	27	135	360	37.50%
51610 Payroll Taxes	2,173	10,739	30,609	35.08%
51615 Property Maintenance Violation	0	0	0	0.00%
51620 Town Match 401k	1,415	7,217	22,469	32.12%
51700 Back Ground/Finger Prints-Staff	0	152	0	0.00%
51800 Postage/Postage Meter	180	2,150	4,865	44.19%
51900 Printing	0	2,195	3,005	73.04%
53100 Professional Services (Engineering)	10,147	27,946	57,700	48.43%
53110 Professional Planning Services	0	0	0	0.00%
53175 Review re-site/TOPO	3,399	6,032	23,400	25.78%
53300 Service Charges (Transfer Tax Processing)	2,207	5,353	14,225	37.63%
53500 Trash Collection	0	165	340	48.53%
53520 Town Park Repairs/Maintenance	965	1,942	0	0.00%
53525 Town Park Supplies	0	793	0	0.00%
53530 Town Park Utilities	303	3,164	0	0.00%
53540 Town Park Misc Expenses	470	2,379	0	0.00%
53600 Utilities--Electric	413	2,401	9,000	26.68%
53605 Utilities-Propane	0	0	2,670	0.00%
53610 Utilities--Street Lights	627	3,141	2,960	106.11%
53620 Utilities--Telephone	109	2,017	4,155	48.54%
53630 Utilities--Water Conditioning	228	440	880	50.00%
53640 Utilities --Sewer Usage	0	910	1,820	50.00%
53700 Contingency	0	0	562,201	0.00%
<b>Total General Expense</b>	<b>63,139</b>	<b>308,170</b>	<b>1,308,695</b>	<b>23.55%</b>
<b>Restricted Expense</b>				
<b>Paid From Transfer Tax</b>				
55001 Capital Building Improvements	0	0	10,700	0.00%
55002 Capital Furniture/Equipment	0	0	3,352	0.00%
55003 Capital Hardware /Software Purchases	0	1,763	2,500	70.52%
55008 Public Safety Expense (S.P. Field Office)	0	0	200	0.00%
55009 MV Vol Training & Background Checks	0	0	0	0.00%
55010 Capital Land Improvement	0	0	0	0.00%
55011 Codification of General Code	1,644	1,644	3,500	46.97%
55012 Volunteer Group Misc	0	0	100	0.00%
55013 Police Coverage - Police Fund	11,582	56,008	180,055	31.11%
55014 Dukes Road Park Improvements	35,315	270,170	1,019,007	26.51%
55015 Dukes Road Park Expenses	0	0	0	0.00%
55016 Road Sign Maintenance	0	0	506	0.00%
<b>Total Transfer Tax Expense</b>	<b>48,541</b>	<b>329,585</b>	<b>1,219,920</b>	<b>27.02%</b>
<b>Paid From Grants/Other</b>				
54100 MVFC Ambulance fees	0	0	58,100	0.00%
59100 MSA Grant Expense	6	6	4,606	0.13%
59115 Economic Development Expense	0	199	24,975	0.80%
59450 Sussex Cnty Rev Sharing Law Enforcement	0	0	15,000	0.00%
59800 SCAT Dinner Hosted by Town	0	0	0	0.00%
59850 MVFC Grant Reimbursement	0	0	90,412	0.00%
<b>Total Grant Expense</b>	<b>6</b>	<b>205</b>	<b>193,093</b>	<b>0.11%</b>
<b>Total Restricted Expense</b>	<b>48,547</b>	<b>329,790</b>	<b>1,413,013</b>	<b>23.34%</b>
<b>Total Expense</b>	<b>111,686</b>	<b>637,960</b>	<b>2,721,708</b>	<b>23.44%</b>