

**MINUTES OF THE MILLVILLE
TOWN COUNCIL MEETING
July 13, 2021 (7:00 p.m.)**

In attendance: Mayor Ron Belinko, Deputy Mayor Sharon Brienza, Treasurer Barbara Ryer, Council Member Steve Maneri, Town Manager Debbie Botchie, Town Solicitor Seth Thompson, Town Engineer Andrew Lyons, Administrative Assistant Jennifer Ireland, and Town Clerk Wendy Mardini. Secretary Robert Wisgirda was absent.

1. Call Meeting to Order

Mayor Ron Belinko called the meeting to order at 7:00 p.m.

2. Roll Call

Mayor Ron Belinko stated everyone was present. Secretary, Robert Wisgirda, was absent due to a death in the family.

3. Pledge of Allegiance

4. Adoption of Town Council Meeting Minutes

A. June 22, 2021 - Mayor Belinko asked for a motion to approve the meeting minutes. Ms. Brienza made the motion to approve, Ms. Ryer seconded the motion. Motion carried 4-0.

5. Financial Report- Treasurer Barbara Ryer

A. June 2021:

- General fund revenue up \$134,177.00
- General Fund Expenditures \$98,051.00
- Restricted Revenue \$372,300.00
- Restricted Expense \$142,120.00

6. Citizens' Privilege:

The Mayor invited members of the public to address the Council concerning any topic *not* listed on the agenda. If someone chooses to speak at the first Citizen's Privilege, she/he may *not* speak on the same topic at the second Citizens' Privilege. There were no comments.

Mayor Belinko introduced and acknowledged Ms. Botchie's appointment as an Honorary Commander with Troop 4 of the Delaware State Police.

7. Administrative Report- Town Manager, Debbie Botchie

Ms. Botchie introduced Lt. Mark Little and Cpl. Lewis Briggs, both from the Delaware State Police, Troop 4 in Georgetown. The Troopers stated they were attending the meeting to conduct a "meet and greet." Lt. Little introduced himself, advising Council he can be called upon regarding any problems that may need to be addressed in Millville. Cpl. Briggs spoke of the "Operation Troopers have your BACKpack" program, and thanked Millville for their participation in this program. He stated he

would like to reinstate the Community Outreach Programs once again in Millville. Cpl. Briggs will coordinate with Ms. Botchie on some dates.

Ms. Botchie stated that the Town of Millville was informed June 1, 2021, that we will be receiving \$337,965.97 from the American Rescue Plan Act of 2021 (ARPA). We have received the first installment of \$168,982.98. The Act states the final installment may be early 2022. Ms. Botchie has been working with several individuals throughout the State trying to get clearer understanding on the eligible uses of these funds since it is not clear.

8. New Business:

A. Long-Term Capital Reserve Study - Prepared by George, Miles & Buhr, LLC

Mayor Belinko discussed the Long-Term Capital Reserve Study report prepared by George, Miles & Buhr, LLC. It was suggested to open an account for Capital Reserves with a deposit of \$40,000.00 per year with a 3% per year increase. Barbara Ryer stressed that this is only an estimate, Sharon Brienza confirmed that funds can go up or down with the needs of the Town.

Mayor Belinko also reminded the room that we are looking for people to become members of the Park and Recreation Commission and that we did receive a few applications.

B. Proposed projects for Evans Park at Millville.

1. Discuss and possible vote on a proposal for Shade Umbrellas and Tables for the plaza area - Debbie Botchie

Ms. Botchie stated to Council that the park is in desperate need of shade and tables. She discussed the plans prepared by Brian Lewis from GameTime and came up with a rendition which was shown to the Council and included 3 large shades and 3 smaller shades along with 15 metal tables; 3 are ADA compliant. Council was also advised that the shade umbrellas will be taken down during the winter months to save on wear and tear. Ms. Botchie submitted a \$107,000.00 proposal for Council to vote on. She stated the estimated time would be 8-12 weeks for delivery. Steve Manieri asked about space for food trucks and was advised that food trucks are not necessary every day; however, shade is. She stated alternate locations for the food trucks have been reviewed. Motion to approve was made by Ms. Brienza and seconded by Ms. Ryer. Motion carried 4-0.

2. Discuss and possible vote for an “Invitation to Bid” to install irrigation - Eric Evans

Mr. Evans showed Council on a map where he felt the irrigation needs to be installed. He received an estimated proposal from Chester River which showed 19 different zones (approx. \$31,000.00). Eric advised Council that the project will be a “design build,” where bidders come in with their own design, using 35 gallons per minute for the irrigation system. He has submitted a proposal to Tidewater and DelDOT to tie into the Parkside development’s

water system, and if this is approved, he will be able to tie the park into Tidewater for all potable water. Andrew Lyons advised Council the hook-up had been discussed in detail with Tidewater. Motion to approve “Invitation to Bid” to install irrigation was made by Ms. Ryer and seconded by Ms. Brienza. Motion carried 4-0.

3. Discuss and possible vote for an “Invitation to Bid” to install black top and curbing in parking lot - Andrew Lyons

Mr. Evans pointed out that there were spots that the stone had compacted in and there were areas where stones had been thrown as people drive through the parking lot. Mr. Lyons advised the Council that the parking lot was in fact designed as a stone parking lot and to blacktop the parking lot, would entail removing all the present stone, adding 6” of aggregate basecoat, 4” of hot mix and installing flat curb that the cost would run approximately \$200,000.00. Ms. Ryer inquired as to the life expectancy of the blacktop and was advised by Mr. Lyons approximately 25 years if maintained correctly. Mr. Maneri inquired about a storm drain and Mr. Lyons advised that the flat curb was enough. Motion for “Invitation to Bid” to blacktop the parking lot was made by Ms. Brienza and seconded by Ms. Ryer. Motion approved 4-0

10. Citizens Privilege:

Ira Sharp, a part-time resident at Windhurst Manor, spoke about suggestions to Evans Park, to have concerts, lectures, and clubs i.e., chess and/or checkers. He also suggested some type of shuttle from Millville to Bethany Beach for special events i.e., July 4th, Memorial Day, beach concerts due to parking issues in Bethany Beach. Jennifer Ireland addressed Mr. Sharp regarding opening of the Community Center. Ms. Botchie addressed Mr. Sharp regarding use of the park pertaining to events and Community Center rental fees. Mayor Belinko advised Mr. Sharp that we have been in discussion with Ocean View regarding shuttle service for Bethany Beach events.

11. Announcement of next meeting: Town Council Meeting- August 27, 2021, at 7:00 p.m.

12. Adjournment: Ms. Brienza motioned to adjourn at 8:01 p.m., Ms. Ryer seconded the motion. Motion carried 4-0.

Respectfully submitted,
Wendy Mardini
Town Clerk