TOWN MANAGER’S REPORT
October 2021

- Unrestricted General Funds Balance $9,008,525; Restricted Funds Balance $7,118,055
- General Revenue $1,389,918; Budget $1,429,140; 97.26% of budget
- General Expenses $403,120; Budget $1,429,140; 28.21% of budget
- Restricted Revenue $1,736,927; Budget $778,271; 223.18% of budget
- Transfer Tax Expenses $363,632; Budget $388,885; 93.51% of budget
- Grants/Other Expenses $66,528; Budget $96,281; 69.10% of budget
- Total Cash Assets $16,170,298; Total Cash Liabilities $275,332
- Total Income $3,126,845; Budget $2,207,411; 141.65% of budget
- Total Expense $833,280; Budget $1,914,306; 43.53% of budget

➢ Evans Park:
  - Wally’s tail has been installed.
  - The sail shades and metal tables have been installed and are being utilized! The 6 benches have been installed for the pickleball courts.
  - Unfortunately, I had to let go the previous grounds keeper at the park. They were not completing their job to my satisfaction. I’ve hired a new company, Shore Thing Property, which will only have a few more cuts in this budget cycle.

➢ Upcoming Events:
  - Millville’s first ever Holiday Tree lighting will be held on Wednesday, December 1st at 6:15 p.m. as our representative from Christmas Décor found the Town a tree! The park will be open at 5:00 p.m., so residents and visitors can enjoy food and drink from our local restaurants and enjoy several activities.

  We will also have an “Ugly Sweater/Hat Contest,” a visit from Santa, and “Carols by Candlelight” once the tree is lit. Also, holiday music will be playing throughout the event. A lot to work to do within the next few weeks and I’ll keep Council updated.

  - Plans for the 2022 Bethany-Fenwick Chamber of Commerce Fire & Ice Festival are in the works and scheduled for January 28th through the 30th. Rock-n-Roll is the theme this year. I’ve met with Lauren Weaver to discuss how Millville can participate. Here’s what I know thus far:

    - The Town will purchase the double ice sliding board. Coastal Events will sponsor the large tent with lights to house the slide.
    - The Town will host a “Chili Cook-off” on Saturday and the proceeds will go to the Millville Volunteer Fire Company’s Capital Campaign. I’ll be working with the volunteers at the fire company who already know how to organize a chili cook-off.
    - Banks Wines & Spirits will be hosting a “Beer” tasting and will be raffling off a Solo Fire Pit. We’re reaching out to a local winery for a wine tasting as well.
    - Chamber will have sponsored ice sculptures along the walking trail.
    - We’re working with Christmas Décor to have Snowflake pole lights installed in Evans Park.
- I’ve contacted a Rock-n-Roll band for Friday night the 28th.
- I’ve had several of our businesses notify me that they would like to participate in this event.
- I’ll be sending out letters to our developers and contractors asking if they would like to help sponsor the band or ice slide. For our last Great Pumpkin Festival we held, we received $7,220.00, and we have many more players in the game now.
- More details to follow as we are still brain storming ideas for the first actual 2-day festival in Evans Park at Millville.

Attached are the following reports:
  1. Code & Building Department Report
  2. October DSP Report
  3. October MVFC Activity Report

Respectfully submitted,
Deborah Botchie
Town Manager
Code & Building Department
Monthly Report for October 2021

BUILDING PERMITS

Total BP Issued: 49

- Single Family Homes 6
- Townhouse Units 11
- Minor 30
- Commercial 0
- Signs 2

Certificates of Occupancy/Completion Issued: 19

Total Revenue $95,281.00
- BP SFH $33,419.00
- BP SFTH $58,596.00
- BP Commercial $0.00
- BP Minor $2,866.00
- Sign Permits $400.00
- BP Violations $0.00

DEVELOPMENT ACTIVITY

BL2: Work continues. Infrastructure continues. All lots built on in phase 3. Phase 4 into the construction phase all lots up to phase 4 are being built on. Best guess all homes should be under construction for Bishops Landing by this time next year.

MBTS Sea Breeze: Site work is almost completed. The home construction is in full force. Last looked there is only 5 lots left that haven’t been bought.

PARKSIDE: Construction underway and removal of trees and grubbing is starting in their phase 2 area. It looks like Ryan Homes will be pulling a permit a month for the next few months. Last counted they had 8 lots left in the first section.

SEA EDGE: Building in process. Last building started should be sold out and done by February as per site supervisor.

SOUTHERN LANDING: Infrastructure continues, Sewer connection along School Lane completed. Building construction has begun.

MBTS PENINSULA VILLAGE: Storm water pipe and drainage being worked on, as well as starting to dig in the pond area. Since most of the underground infrastructure is already in this site should move quick and houses should start popping up by 1st of next year.

TOWN PARK: There is still 4 light poles around the track not operating properly. Order has been placed with electrician. Ice machine working.

CODE ENFORCEMENT: VIOLATIONS

TOTAL VIOLATIONS: $0.00
## Millville Troop 4 Deployment Reporting – October 2021

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Traffic Contact Totals for Millville Contract Policing Patrols

52 Total Traffic Stops; 13 Traffic Warnings and 45 Traffic Charges issued.
Crime Mapping - [www.dsp.delaware.gov](http://www.dsp.delaware.gov)

Public has access to this site for greater details if needed
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**Types of Fire Calls**
- Assist other Fire Companies: 2 (October-21), 3 (October-20)
- Automatic Fire Alarms: 12 (October-21), 13 (October-20)
- Carbon Monoxide Detector Activation: 0 (October-21), 2 (October-20)
- Gas Leaks: 0 (October-21), 1 (October-20)
- Medical Assist: 1 (October-21), 4 (October-20)
- Motor Vehicle Accident: 5 (October-21), 3 (October-20)
- Other Type Alarms: 2 (October-21), 4 (October-20)
- Outside Fires: 1 (October-21), 2 (October-20)
- Structure Fires: 4 (October-21), 1 (October-20)
- Vehicle Fires: 0 (October-21), 0 (October-20)

**Types of EMS Calls**
- Assist: 10 (October-21), 7 (October-20)
- Cancellation: 13 (October-21), 16 (October-20)
- DOA: 4 (October-21), 4 (October-20)
- Patient Refusals: 26 (October-21), 39 (October-20)
- Public Service: 3 (October-21), 4 (October-20)
- Stand By: 8 (October-21), 21 (October-20)
- Transfer of Care: 0 (October-21), 0 (October-20)
- Transports: 117 (October-21), 106 (October-20)
- Unable to locate: 2 (October-21), 0 (October-20)

**Geographic Locations of Calls**
- County In District, out of town(s): 116 (October-21), 148 (October-20)
- Millville, town of: 33 (October-21), 22, MMC-1 (October-20)
- Ocean View, town of: 39 (October-21), Fire-7, EMS-17 (October-20)
- Out of District: 12 (October-21), 10 (October-20)

**Personnel, Hours, Miles**
- Hours in Service: 295.36 (October-21), 337.14 (October-20)
- Personnel in Service: 727 (October-21), 797 (October-20)
- Personnel Hours: 741.92 (October-21), 851.02 (October-20)
- Miles Traveled: 5763.54 (October-21), 8541.4 (October-20)

**Incidents of Notable Interest**
- None
- Millville Medical Center - 1