



**TOWN OF MILLVILLE**  
 36404 Club House Road, Millville, DE 19967  
 TEL (302) 539-0449 FAX (302) 539-0879  
 www.millville.delaware.gov

Event Permit No. \_\_\_\_\_

**PUBLIC EVENT PERMIT APPLICATION**

***The Public Event Permit is \$15.00 per day.... per event***

**CONTACT INFORMATION**

Name of Applicant:	Name of Onsite Contact:
Mailing Address:	Mailing Address:
Cell Phone #:	Cell Phone #:
Email address:	Email address:

**EVENT DETAILS**

Name of Event:	Event Date:	Start Time:	End Time:
Location/Address of Event:	# of Expected Attendees:	# of Organizers/Volunteers:	
Purpose of Event:			
Description of Event:			

**VENDOR/FOOD TRUCK DETAILS**

*If any mobile food vendor is operating at the public event, each vendor must have a mobile food vendor business license and a mobile food vendor permit issued by the Town. These documents can be found on the Town's website under Forms.*

Name of Vendor:	Address of Vendor:
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- Public Event Permit is required for the following events per the Town Code at Chapter 90 “[a]ny event, not otherwise against any provision of this Code or Town ordinances, which is offered to attract members of the public, including, but is not limited to, any performance, exhibition, exposition, circus, fair, festival, food festival, pageant, regatta, sports event, dance, and lecture, but excluding any yard sale.”
- Submit the completed signed application along with a copy of your DE State Business License and Fee.

I/We will comply with the provision of Chapter 90 of the Town of Millville Code entitled “Licenses.” I/We swear or affirm under penalty of perjury that all of the information provided on this license application is true and correct.

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2<sup>ND</sup> Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWN OFFICIAL USE ONLY**

Cost of Permit \_\_\_\_\_ Received by: \_\_\_\_\_ Date of Payment: \_\_\_\_\_

\_\_\_\_\_  
 (Authorized Town of Millville signature)