



TOWN OF MILLVILLE
 36404 Club House Road, Millville, DE 19967
 TEL (302) 539-0449 FAX (302) 539-0879
 www.millville.delaware.gov

DATE OF APPLICATION: _____
 BOA#: _____

BOARD OF ADJUSTMENT - VARIANCE APPLICATION

INSTRUCTIONS:

Submit the following items with the completed and signed application.

1. Justification for the variance (Explanation of hardship).
2. Location survey.
3. Elevation Survey (when requesting floor or height variance).
4. Construction drawings for each type of variance.
5. Subdivision modification plot and drawings.
6. Any other supporting documents and/or photos.
7. Application fee payable to the Town of Millville (see Fee Schedule). Additional professional fees billed to applicant as incurred.

CURRENT PROPERTY OWNER INFORMATION			
NAME(S) / APPLICANT(S)			
MAILING ADDRESS			
PHONE		EMAIL	
PROPERTY INFORMATION			
SUSSEX COUNTY		CURRENT ZONING	
TAX MAP PARCEL #		DISTRICT	
PROPERTY LOCATION			
PROPERTY SIZE/ DIMENSION			
VARIANCE INFORMATION			
VARIANCE REQUESTED:			
AS FOUND IN TOWN CODE-ARTICLE(S) _____ SECTION(S) _____			

I/We hereby apply for a conditional use on the property described above. I/We certify that all the information and attached documentation provided in this application is correct and further understand that a Public Hearing will not be scheduled until this application is complete as determined by a town official.

Owner/Applicant Signature: _____ Date: _____

Owner/Applicant Signature: _____ Date: _____

TOWN OFFICIAL USE ONLY	
Received by: _____	Amount: _____ Check : _____ Date: _____
TOWN COUNCIL USE ONLY	
APPROVED DATE: _____	DENIED DATE: _____
BY: _____	BY: _____
Board of Adjustment	Board of Adjustment