



## **MINUTES OF THE MILLVILLE TOWN COUNCIL MEETING**

**December 12, 2023**

**Executive Session at 6:00 p.m.**

**Reconvene to Regular Meeting @ 7:00 p.m.**

1. **Call to Order:**

Mayor Belinko called the meeting to order at 6:00 p.m. with the **Pledge of Allegiance**.

**Present:** Mayor Ronald Belinko, Deputy Mayor Sharon Brienza, Secretary Joseph Parent, Treasurer Peter Michel, Council Member Robert Wisgirda, Town Manager Deborah Botchie, and Asst. Town Manager Eileen Scerra.

2. **Motion to enter Executive Session**

*A motion was made by Ms. Brienza to move into Executive Session. The motion was seconded by Mr. Michel. The motion was carried 5-0.*

*Executive Session ended at 6:45 p.m.*

3. **Motion to Reconvene the Regular Meeting**

*A motion was made by Ms. Brienza to reconvene the meeting at 7:00 p.m. The motion was seconded by Mr. Wisgirda. The motion was carried 5-0.*

**Present:** Mayor Ronald Belinko, Deputy Mayor Sharon Brienza, Secretary Joseph Parent, Treasurer Peter Michel, Council Member Robert Wisgirda, Town Manager Deborah Botchie, Asst. Town Manager Eileen Scerra, Parks and Recreation Administrator Liz Kain-Bolen and Town Clerk Wendy Mardini.

4. **Citizens' Privilege:** None.

5. **Approval of Town Council Meeting Minutes** –

A. November 14, 2023

B. November 2, 2023 – Executive Session

C. November 27, 2023 – Executive Session

*Ms. Brienza made a motion to approve the November 14, 2023 minutes. The motion was seconded by Mr. Wisgirda. Motion carried 5-0.*

6. **Treasurers Report** – Treasurer, Pete Michel. Read and entered by Mr. Michel.

7. **Administrative Matters** – Town Manager, Deborah Botchie. Read and entered by Ms. Botchie.

Ms. Brienza inquired about the broken fence on the corner of Windmill and Atlantic Avenue. Ms. Botchie advised that the State of Delaware owns the land, and we were notified that the Town needed to fix the fence. The Town did not agree and has sent the accident report to DelDOT so they can turn it into their insurance company and as of the date of this meeting, the Town was waiting for a response.

8. **Park & Recreation** – Park & Recreation Admin., Liz Kain-Bolen. Ms. Bolen reviewed the events of 2023 and listed the upcoming events for 2024:

March 23, 2024	Easter Egg Hunt
May 8, 2024	Concert in the Park
June 12, 2024	Concert in the Park
June 24, 2024	Music Bingo
July 10, 2024	Concert in the Park
August 19, 2024	Music Bingo
September 14, 2024	1 <sup>st</sup> Responders Day
September 23, 2024	Music Bingo
October 5, 2024	Oktoberfest
October 26, 2024	Trail of Treats
December 3, 2024	Evans Park Tree Lighting
December 7, 2024	Artisan Marketplace

There will be concerts in the park sponsored by the Fire Department every 4<sup>th</sup> Wednesday in May, June and July. Music Bingo will be held June, July, August & September. Bankstoberfest will be held on October 5, 2024 and will be promoted by Banks Wines & Liquors. The Trail of Treats will remain on Saturday, October 26, 2024 in the afternoon. The tree lighting will be held on Tuesday, December 3, 2024 (TBD). Ms. Bolen stated that they still have some other ideas that are being discussed for summer such as youth programs, storytelling, music program, animal adventures, etc. Also, for adults, she said she was looking into CPR courses, a food prep night, paint night, etc. Ms. Bolen also mentioned that there will be subcommittees formed with volunteers regarding specific events.

9. **New Business**  
**A. Discuss, consider and possible vote on Resolution 24-09, which will allow Town Manager to hire a Part-Time Maintenance/Groundskeeper.**

*Ms. Brienza made a motion to approve Resolution 24-09. The motion was seconded by Mr. Michel. Motion carried 5-0.*

**B. Discuss, consider and possible vote on Resolution 24-10, which will allow Town Manager to hire a Full-Time Finance Administrator.**

***Ms. Brienza made a motion to approve Resolution 24-10. The motion was seconded by Mr. Michel. Motion carried 5-0.***

Ms. Scerra introduced Mr. Will Mumford as the new Finance Administrator and Mr. Ray Loveland as the new part-time maintenance/groundskeeper.

6. Announcement of next meeting – January 9, 2024.
7. Adjournment –

***Ms. Sharon Brienza made a motion to adjourn the meeting at 7:17 p.m. Mr. Joe Parent seconded the motion. Motion carried 5-0.***

Respectfully submitted,

Wendy Mardini  
Town Clerk