



MINUTES OF THE MILLVILLE TOWN COUNCIL MEETING

July 11, 2023 @ 7:00 P.M.

Regular Meeting

1. **Call to Order:**

Mayor Belinko called the meeting to order at 7:05 p.m. with the **Pledge of Allegiance**. ***Present:*** Mayor Ronald Belinko, Deputy Mayor Sharon Brienza, Secretary Joseph Parent, Treasurer Peter Michel, Council Member Robert Wisgirda, Asst. Town Manager Eileen Scerra, and Town Manager Deborah Botchie.

2. **Citizens' Privilege:** Dave Holmes of Millville by the Sea gave suggestions on financial training to the Council.

3. **Approval of Meeting Minutes**

Ms. Sharon Brienza made a motion to approve the June 13, 2023, and June 27, 2023 minutes Mr. Peter Michel seconded the motion. Motion carried 5-0.

4. **Financial Report:** Treasurer Peter Michel read the treasurers report:
General revenue was \$183,304.00, General fund expenditures were \$94,685.00.
Restricted revenue \$181,462.00, Restricted expenses \$16,497.00

5. **Administrative Matters:** Mayor Ron Belinko said there will not be an administrative report until July 25, 2023. He also talked about how the Code & Building Dept. reports that permits are down. However, according to the Millville Fire Company, the fire calls tremendously increased mostly due to the people visiting during our peak season now.

6. **New Business:**

A. Mayor Ron Belinko opened a discussion and held a vote on the final site plans for Dukes Drive Medical Office. The Planning & Zoning Committee reviewed the preliminary site plan for 32412 Dukes Drive and voted 5-0 to recommend the Town Council approve the application. Mayor Belinko asked the applicant to provide an update on the scope of the project. Allan Decktor of Pennoni Associates, the engineer on the project, spoke on behalf of the property owners, Donaway Investments, LLC. They are proposing to expand their Dukes Drive property to include a new location for an already established business on Atlantic Avenue called Rejuvenation, Skin Wellness and Aesthetics. The expansion would include an addition to the existing building on

Dukes Drive and additional parking spaces.

Mr. Andrew Lyons, Town Engineer gave further details on the Dukes Drive project and confirmed that all conditions have been met.

Mayor Ron Belinko opened the floor for questions by the Council.

Mr. Wisgirda commented on the history of the Dukes Drive home and believes the new owners would be good stewards of the property.

Ms. Brienza questioned if the property is designated a historic building.

Mr. Decktor confirmed that it does not have an historic designation, it is just very old.

Property owner Amanda Donaway gave further details explaining that only the first floor of the building will be utilized for the business. The second floor will be used for storage.

Mr. Parent asked about signage for the business. Designs for a double-sided sign were presented to the Council.

Mayor Belinko asked about the aesthetics of the addition onto the building.

Property owner, Jamie Donaway replied that they will have white siding on it with bricks and recycle as many bricks as possible and the timeline after approval will be approximately 5-6 months.

Ms. Brienza motioned to approve the final site plans for 32412 Dukes Drive. Mr. Wisgirda seconded the motion. Motion carried 5-0.

B. Mayor Belinko opened a discussion on Ordinance 24-02 to amend the Town of Millville Code Chapter 90, Entitled “Licenses, 90-3 Application and Forms for Public Event Permits or Licenses.

Ms. Brienza explained that as the town grows some of the older ordinances should be updated and this is one of them. The proposed amendment would exempt private subdivisions from having to obtain a permit for public events. The food trucks, however, would not be exempt from having to obtain a mobile food truck permit.

Mayor Belinko agreed that since private communities are having more and more events, the ordinance should be updated.

Town Manager, Debbie Botchie stated that the town will reimburse the communities for any permits that have already been paid out this year.

Mr. Wisgirda was concerned about the wording on the ordinance and asked if there is a

charge for the event, would the communities still be exempt?

Ms. Botchie explained that Title 9 of the Delaware code states that if communities don't charge for amenities, and events at their amenities, that they are property tax exempt, so should not be charged a permit fee for events at their amenities.

Mr. Wisgirda made a motion to table the vote. Mayor Belinko asked for a second. Hearing none, motion to table the vote failed.

Ms. Brienza made a motion to accept the ordinance. Mr. Michel seconded the motion. Motion carried 4-1 with Mr. Wisgirda voting no.

Mayor Belinko asked the Council if they have any concerns in the future about an interpretation on something to meet with the Town Manager for clarification prior to the Council meetings.

Mr. Wisgirda made comments about a new CERT Team (Citizens Emergency Response Team) that is forming in the area and training classes are being scheduled.

7. **Announcement of next meeting** – July 25, 2023, at 7:00 p.m.

8. **Adjournment**

Ms. Sharon Brienza made a motion to adjourn the meeting at 7:50 p.m. Mr. Wisgirda seconded the motion. Motion carried 5-0.

Respectfully submitted,

Elizabeth Kain-Bolen
Parks & Recreation Administrator