



MINUTES OF THE MILLVILLE TOWN COUNCIL MEETING

October 10, 2023 @ 7:00 p.m.

Regular Meeting

1. **Call to Order:**

Mayor Belinko called the meeting to order at 7:00 p.m. with the **Pledge of Allegiance**.

Present: Mayor Ronald Belinko, Deputy Mayor Sharon Brienza, Secretary Joseph Parent, Councilman Robert Wisgirda, Town Manager Deborah Botchie, Asst. Town Manager Eileen Scerra and Town Clerk Wendy Mardini. Treasurer Peter Michel was absent.

2. **Citizens' Privilege:** Mr. David Holmes, 33701 Tudor Place, Millville, DE 19967. Mr. Holmes wanted to see if there was any progress on the recommendations that he had for the Town. Ms. Botchie advised Mr. Holmes about what CD's were opened. Mr. Holmes also wanted to know if the audit had been finished and Ms. Botchie advised that it will be done shortly.

Jean Handley, 32305 Peregrine Way, Millville, DE 19967. Ms. Handley wanted clarification as to what a bond reduction is. Ms. Botchie explained that it is for the council to approve or not and that it is between the Parkside developers and the Town, there are no public comments. Mr. Lyons also added to the explanation of how the process works.

3. **Approval of Town Council Meeting Minutes** – not all minutes were available, they will be approved at the next meeting on October 24, 2023.

4. **Administrative Matters** – Town Manager, Deborah Botchie - report will be available for the next meeting.

5. **New Business**

A. Discuss, consider and possible vote on Resolution 24-07, Dukes Lane, LLC has requested a bond reduction pertaining to Parkside Subdivision Development Agreement Phase 2. If approved, the bond would be reduced by 52.46% from \$546,801.63 to \$259,923.38.

Mr. Andrew Lyons of GMB Engineering explained that on September 19, 2023 Eric Evans, Mr. Lyons and T.J. Shiff performed a bond reduction walk for Phase 2 in Parkside. He said that during that walk, they looked at all the different bonding improvements and how complete they were. It was found that through a cost percentage

that the project on Phase 2 is 76% complete, there is quite a bit of sidewalk that still needs to be installed along with the landscaping and the final paving. It looks to be about 76% complete by way of the estimate. Mr. Lyons said that their recommendation is for 52.46% reduction. Mr. Belinko also added that there is a warranty bond that will remain with the Town. Mr. Lyons added that once everything is completed and turned over and approved by council the developer will be required to have a 10% bond for all items for a year and a 3-year maintenance bond on the top layer of pavement.

Ms. Brienza made a motion to approve Resolution 24-07. The motion was seconded by Mr. Wisgirda. Motion carried 4-0.

B. Discuss, consider and possible vote on Resolution 24-08, regarding Evans Park grant application for construction of two Bocce Ball Courts.

Mr. Belinko gave a brief explanation of what the Town is trying to accomplish. He explained that the Town will be applying for a grant for the construction of two bocce ball courts that will be opened to all citizens along with a special grant involving Special Olympics. Ms. Brienza questioned where the courts will be placed. Mr. Belinko answered that they will be located across the street on Dukes Drive.

Ms. Brienza made a motion to approve Resolution 24-08. The motion was seconded by Mr. Michel. Motion carried 4-0.

6. Announcement of next meeting – October 24, 2023

7. Adjournment –

Ms. Sharon Brienza made a motion to adjourn the meeting at 7:26 p.m. Mr. Bob Wisgirda seconded the motion. Motion carried 5-0.

Respectfully submitted,

Wendy Mardini
Town Clerk