



TOWN OF MILLVILLE
 36404 Club House Road, Millville, DE 19967
 TEL (302) 539-0449 FAX (302) 539-0879
 www.millville.delaware.gov

DATE RECEIVED: 8/7/23
 APPLICATION REVIEW FEE: \$500.00
 ESCROW FEE: \$1,500.00

SITE PLAN APPLICATION

Check if this application is a REVISION to the original site plan

PROPOSED PROPERTY OWNER INFORMATION			
NAME(S)	RICKARDS REAL ESTATE DELAWARE, LLC		
MAILING ADDRESS	63 CENTRAL AVENUE, OCEAN VIEW, DE 19970		
TELEPHONE	302-841-4843	EMAIL	jprlmr@yahoo.com
APPLICANT NAME(S)	JIM RICKARDS	EMAIL	SAME ↑
CONTACT PERSON & TITLE	JIM RICKARDS		
TELEPHONE	302-841-4843	EMAIL	jprlmr@yahoo.com
PROPERTY INFORMATION			
TAX MAP PARCEL #	134-12.00-282.00		
PROPERTY LOCATION	35715 ATLANTIC AVENUE		
CURRENT ZONING DISTRICT	C1 - TOWN CENTER COMMERCIAL		
CURRENT PROPERTY USE	RESTAURANT / BAKE SHOP / OUTBUILDINGS		
BRIEFLY DESCRIBE PROPOSED SITE PLAN REVISIONS	TO CONVERT EXISTING OUTBUILDINGS TO OFFICE/RETAIL USE.		

NOTE:

1. Three (3) copies of 24x36" proposed plans are REQUIRED to be included with application and survey. Plans must contain information as required in Town Code § 155-66(E).
2. Payment of the application review fee and escrow must be submitted. Per the Town Fee Schedule, the site plan review fee for structures 7,500 sq. ft. & under is \$500.00 and the escrow requirement fee is \$1,500.00; for structures above 7,500 sq. ft., the review cost is \$750.00 and the escrow requirement fee is \$2,500.00.
3. Additional professional fees shall be charged to applicant to cover Professional Engineer and Legal fees. The final site plan will not be approved by the Town Council should any fees remain outstanding. The Town Council shall authorize and require the recording of the final plan in the Sussex County Recorder of Deeds

office within 90 days. The applicant must provide proof of recordation to the Town. If the final site plan is not filed within this period, the approval shall expire.

4. **PLEASE NOTE ALL CORRESPONDENCE OVER ESCROW ISSUES WILL BE VIA EMAIL.**

I/We hereby apply to the Town of Millville for a Site Plan Approval on the property described above and certify that all the information and attached documentation provided by me in this application is correct.

J.P. [Signature]

8-4-23

Current Owner/Applicant Signature

Date

TOWN COUNCIL USE ONLY

APPROVAL DATE: _____

DENIED DATE: _____

BY: _____, Mayor