



TOWN OF MILLVILLE
Town Council Meeting
March 12, 2024 at 7:00 pm
AGENDA

1. **Call Meeting to Order/Pledge of Allegiance/ Roll Call**
2. **Citizens' Privilege**
The Citizens' Privilege portion of the Town Council Meeting affords members of the public the opportunity to share with the Town Council questions, thoughts, comments, concerns, and/or complaints regarding the Town. Anyone interested in addressing the Town Council will be given three (3) minutes to do so. Members of the public shall conduct themselves civilly and shall not make personal attacks on any citizen, Town employee or official. The Town Council is interested in hearing from the public, but the purpose of Citizens' Privilege is for Council to listen to comments, and the Town Council is not required to answer questions or provide immediate responses to concerns raised during public comment. Council may take action on items only when duly noticed on an agenda.
3. **Swearing-in of Town Council Members-** Town Clerk Wendy Mardini
 - A. Ronald Belinko
 - B. Debbie Sosnoski
4. **Town Council Appointments**
 - A. Mayor
 - B. Deputy Mayor
 - C. Treasurer
 - D. Secretary
 - E. Assistant Treasurer (optional)
 - F. Assistant Secretary (optional)
5. **Resolution 24-13 To Set Regular Town Council Meetings-** Town Mgr. Scerra
Discussion, consideration, and possible vote on Resolution 24-13. The Town of Millville's Section 9 of the Charter entitled "Regular and Special Meetings" states: (a) Regular Meetings. The Town Council shall meet regularly during the year. The time and place of each regular meeting shall be set by Council each year at their organizational meeting, but Council shall not hereby be

prohibited from rescheduling such meetings from time to time during the year as need arises.

Synopsis: *If approved, Resolution 24-13 will set the second Tuesday of the month for the Town Council's regular meeting.*

6. **Reappointment of Planning & Zoning Commissioners-** Mayor
 - A. Marshal Gevinson - 2 Year Term
 - B. Michael Burgo - 2 Year Term

7. **Official Check Signatures of Town of Millville Accounts-** Mayor
 - A. Treasurer
 - B. Town Manager Eileen Scerra
 - C. Mayor

8. **Approval of Town Council and Executive Session Meeting Minutes**
 - A. February 13, 2024, Town Council Meeting
 - B. February 13, 2024, Town Council Executive Session Meeting
 - C. February 27, 2024, Town Council Meeting

9. **Administrative Matters**
 - A. Town Manager Report - Eileen Scerra
 - B. Code & Building Dept - Eric Evans
 - C. Financial Report - Will Mumford

10. **New Business**
 - A. Discuss, consider, and possible vote on a final site plan submitted by True North Land Surveying on behalf of Miken Builders, located at 32769 Cedar Drive, TMP# 134-12.00-419.05, and zoned C-1 Town Center Commercial.

Synopsis:
The Planning and Zoning Commission reviewed the preliminary site plan at their meeting on October 12, 2023 for the proposal to construct a two-story medical building. The vote was carried at 4-0 recommending the Town Council approve the final site plan.

 - B. Discuss, consider, and possible vote on a bid prepared by GMB to renovate the Town Hall. - Morgan Helfrich

Three bids were received as follows:
GGI Builders, Inc. submitted a low bid of \$145,693.00.
Whayland Company submitted the second low bid of \$164,500.00.
Regional Builders, Inc. submitted the high bid of \$172,864.31.

The revised bids were received as follows:
GGI Builders, Inc. submitted a low final bid of \$141,671.00.
Whayland Company submitted the second low final bid of \$145,620.00.
Regional Builders, Inc. elected not to revise its initial bid resulting in a formal final bid of \$172,864.31.

11. Announcement of next meeting- March 26, 2024
12. Adjournment

NOTE: THE ABOVE AGENDA IS INTENDED TO BE FOLLOWED, BUT IS SUBJECT TO CHANGES, DELETIONS, ADDITIONS, AND MODIFICATIONS, AS PERMITTED UNDER THE FREEDOM OF INFORMATION ACT OF THE STATE OF DELAWARE. COPIES MAY BE OBTAINED AT THE TOWN HALL.

Meeting Available via Webinar

To attend the meeting via webinar online/teleconference, you must register or call in AT LEAST 15 minutes prior to the start of the meeting at:

<https://attendee.gotowebinar.com/register/5626061790950419292>

Once you join the webinar, a window will pop up and you will click on "Open GoTo Opener."

Phone Number (for those who do not have a microphone on computer/laptop):

+1 (415) 655-0052

Audio Access Code: 377-611-991

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