



TOWN OF MILLVILLE
Planning & Zoning Commission Meeting
May 9, 2024, 7:00 p.m.
AGENDA

1. Call Meeting to Order/ Pledge of Allegiance/ Roll Call

2. Approval of Meeting Minutes

A. April 11, 2024, Planning & Zoning Meeting Minutes

3. Citizens' Privilege

The Chairman shall invite members of the public to address the Commission concerning any topic not subject to a public hearing. No member of the public may speak until recognized by the Chairman. No person shall be permitted to speak more than three (3) minutes without the approval of the Chairman. Members of the public shall address their remarks on issues of the public interest in the community, shall conduct themselves civilly, and shall not make personal attacks on any citizen or any Town employee or official. Notwithstanding these guidelines, the Chairman may terminate further public comment on any topic where it appears that the comments are repetitive, abusive, or otherwise making no contribution to the purpose of the meeting.

4. New Business

Per Town Charter §33-3: The Commission shall elect annually a Chairperson and Secretary from among its members and may enlist experts, clerical and other assistants. The Commission may also appoint a custodian of its records. The Planning and Zoning Commission shall make its own rules of procedure and determine its time of meeting. Meetings and records of the Commission shall be open to the public according to the provisions of 29 Del. C. Chapter 100.

A. Planning & Zoning Appointments

- a. Chairperson
- b. Secretary

B. Set Regular Meeting Times

The Planning & Zoning Commission shall meet regularly during the year. The time and place of each regular meeting shall be set by the Commission each year at their organizational meeting, but the Commission shall not hereby be prohibited from rescheduling such meetings from time to time during the year as need arises.

Synopsis: If approved, the Commission will set the second Thursday of the month for the Planning and Zoning regular meeting.

- C. Review and discuss a Preliminary Site Plan submitted by Century Engineering, LLC on behalf of Foot Fixers, LLC for the proposed Millville Professional Service Office. The proposed site is located on Tax Map Parcel 134-12.00-342.00 and zoned C-1 located at the intersection of Warren Road and SR26, Atlantic Avenue.

5. Adjournment

NOTE: THE ABOVE AGENDA IS INTENDED TO BE FOLLOWED, BUT IS SUBJECT TO CHANGES, DELETIONS, ADDITIONS, AND MODIFICATIONS, AS PERMITTED UNDER THE FREEDOM OF INFORMATION ACT OF THE STATE OF DELAWARE. COPIES MAY BE OBTAINED AT THE TOWN HALL.

To attend the meeting via webinar online/teleconference, you must register or call in AT LEAST 15 minutes prior to the start of the meeting at:

<https://attendee.gotowebinar.com/register/3459578591358806368>

Once you join the webinar, a window will pop up and you will click on "Open GoTo Opener."

Phone Number (for those who do not have a microphone on computer/laptop):

1 (631) 992-3221

Audio Access Code: 130-025-837

Audio PIN (which will appear in the "Audio" box dropdown within your control panel window) must be entered over the phone before being able to be unmuted by the Town.

Please note if your computer/laptop/tablet does not have a microphone and/or speakers, you will have to use the phone option for attending the meeting so we can hear you when/if you want to talk. Cell phones will require the free "GoToWebinar" app downloaded. After registering, you will receive a confirmation email containing information about joining the webinar.