



TOWN OF MILLVILLE HOLIDAY MARKETPLACE

Saturday, November 23, 2024
(Rain Date: November 24, 2024)
10:00 – 2:00 P.M.

EVANS PARK, 32517 Dukes Drive, Millville, DE

Holiday Marketplace Vendor Application

****ONLY HAND-CRAFTED ARTISANS** will be accepted for this Marketplace. No resale items. Artisans must submit photos to be reviewed and will be selected based on the nature of their craft. **\$35.00 table fee will be charged**

CONTACT INFORMATION

Vendor/ Business: _____

Contact Person: _____

Address: _____

Email: _____

VENDOR INFORMATION

Vendor Website or social media page: _____

Description of Craft/Product: _____

Photos of Craft EMAILED ATTACHED (email to wmardini@mvtown.com)

Mail, e-mail or drop off form by August 30, 2024 to secure your space. Your \$35.00 fee is due within 5 days of receipt of your application if e-mailed. E-mail application and photos to wmardini@mvtown.com. Mail or drop off to: Millville Town Hall, Atten: Wendy Mardini, 36404 Club House Rd., Millville, DE 19967. Your space will ONLY be reserved when reviewed by the Town Committee. You will receive a confirmation e-mail that you are accepted no later than September 13, 2024. Questions: call Wendy at Town Hall 302-539-0449 or email:

SIGNATURE

DATE

Conditions of Contract. Please read, sign and date:

Yuletide Festival Vendor Space Information:

- Vendors will be displaying at Evans Park located at 32517 Dukes Drive, Millville, DE.
- Vendor display space is a 10' x 10' area.
- Indoor and outdoor space will be available for vendors to reserve space.
- Vendors must provide their own tables and tablecloths, preferably white.
- Tents/canopies are permitted for outside use only.
- Electricity cannot be guaranteed.
- Vendors are responsible for all licenses that may be required for the sale of their product. All vendors are responsible for the cleaning of their space at the end of the show.

Vendor Set-Up and Breakdown Information:

- Millville town staff will be on-site during show hours.
- The Town of Millville is not responsible for lost or stolen items.
- Vendors must remain at their booth space during posted show hours. No early breakdown permitted.
- Specific set-up times and instructions will be e-mailed to accepted vendors prior to the show.
- Vendors will be given a minimum of 2 hours for set-up.
- Vendors displaying outside will be allowed to drive on the field to unload and load only.
- No parking permitted on the field.
- No vehicles are to drive on the paved path at any time.

Contract Conditions:

- Notification of acceptance or non-acceptance will be sent to vendor via email no later than 30 days prior to event.
- No-shows without notification may be denied space at future events.
- This is a juried show. Products deemed by the Town of Millville not to be in the best interest of the show will not be accepted.
- Limit 1 (one) artist per 10'x10' vendor space. (No sharing of single space)
- Only items pre-approved by the Town of Millville are permitted for sale/display at booth space.
- No knives, guns or other weapons permitted.
- No commercial clothing, jewelry, etc. sales permitted; only handmade items.
- No open flames. No burning of candles and/or incense.
- The Town of Millville has the authority to request the removal of unapproved merchandise from a vendor space at any time. When possible, Heritage/Artisan Crafters may be asked to demonstrate their craft during the show.

Waiver: I assume all risks associated with participating in the Town of Millville Yuletide Festival including but not limited to merchandise being damaged, broken or stolen, the effects of the weather including rain, wind and temperature, all such risks being known and appreciated by me. Having read this waiver and knowing these facts and in consideration of accepting this entry, I, for myself and anyone entitled to act on my behalf, waive and release the Town of Millville and all sponsors, their representatives and successors, from all liabilities of any kind arising out of my participating in this event even though the liability may arise out of carelessness on the part of the person named in this waiver. I grant permission to all of the foregoing to use any photograph, motion pictures, or any other record of this event for any legitimate purpose. By signing below, I am indicating that I have read and understand the above conditions of this contract.

AUTHORIZED SIGNATURE

DATE

FOR TOWN USE ONLY

_____ Accepted

_____ Denied

DATED: _____

