



TOWN OF MILLVILLE
Town Council Executive Session Meeting
Tuesday, November 12, 2024, at 6:00 p.m.
Regular Meeting Convenes at 7:00 p.m.
AGENDA

1. Call Meeting to Order/Pledge of Allegiance/ Roll Call

2. Motion to enter Executive Session

Discussion of personnel matters in which the names, competency, qualifications, and abilities of individual employees will be discussed.

3. Motion to close Executive Session

4. Citizens' Privilege

The Citizens' Privilege portion of the Town Council Meeting affords members of the public the opportunity to share with the Town Council questions, thoughts, comments, concerns, and/or complaints regarding the Town. Anyone interested in addressing the Town Council will be given three (3) minutes to do so. Members of the public shall conduct themselves civilly and shall not make personal attacks on any citizen, Town employee or official. The Town Council is interested in hearing from the public, but the purpose of Citizens' Privilege is for Council to listen to comments, and the Town Council is not required to answer questions or provide immediate responses to concerns raised during public comment. Council may act on items only when duly noticed on an agenda.

5. Approval of Town Council Meeting Minutes

- A. October 3, 2024, Executive Session
- B. October 3, 2024
- C. October 8, 2024
- D. October 22, 2024, Executive Session
- E. October 22, 2024

6. Administrative Matters

- A. Town Manager Report – Eileen Scerra
- B. Code & Building Dept – Eric Evans
- C. Financial Report – Will Mumford
- D. Delaware State Police Report
- E. MVFC

7. Presentation

Millville Volunteer Fire Company Vice President Guy Rickards will be present to accept ambulance fee check presented by Town Council.

8. New Business

- A. Discuss and possible vote on Executive Session items.

- B. **Public Hearing Notice** - Secretary Deborah Sosnoski: Notice of the following public hearing was posted on the Town's website and printed in the Coastal Point on October 25, 2024.

***Mayor Belinko opens Public Hearing - State Time
Written and oral comments-Town Manager***

Discuss the possible ordinance 25-01 to amend the Town of Millville Code regarding Administrative Variance Chapter 155 entitled “zoning”

SYNOPSIS: The purpose of this ordinance is to permit the Town Manager or designee to administratively review requests for relatively minor variances, i.e., the relief requested from the dimensional requirement is less than one foot. This is in lieu of the longer, more involved, more costly Board of Adjustment process that currently applies to variances of any size, even a single inch. The standard for receiving the variance remains the same.

- Code & Building Official, Eric Evans
- Town Council questions and discussion
- Public Comments

Mayor Belinko - Close Public Hearing - State Time

- C. Consider and possible vote on Ordinance 25-01. An Ordinance to amend the Town of Millville Code regarding Administrative Variance Chapter 155 entitled “zoning”

- D. Discuss, consider and possible vote to request GMB for a proposal to conduct a reserve study for Evans Park.

- E. Discuss, consider and possible vote on the Town's contribution to the Delaware Paid Family Leave Act.
- F. Discuss, consider and possible vote on proposed Resolution 25-15 change in employee position and compensation.
- G. Discuss, consider and possible vote on Ordinance 25-02 speed limit on Dukes Drive.

9. **Announcement of next meeting** – December 10, 2024, at 7:00 p.m.

10. **Adjournment**

NOTE: THE ABOVE AGENDA IS INTENDED TO BE FOLLOWED, BUT IS SUBJECT TO CHANGES, DELETIONS, ADDITIONS, AND MODIFICATIONS, AS PERMITTED UNDER THE FREEDOM OF INFORMATION ACT OF THE STATE OF DELAWARE. COPIES MAY BE OBTAINED AT THE TOWN HALL.