



TOWN OF MILLVILLE
Town Council Meeting Minutes
October 8, 2024 @ 7:00 pm

1. **Call Meeting to Order/Pledge of Allegiance/ Roll Call**

Mayor Belinko called the meeting to order at 7:00 p.m. with the **Pledge of Allegiance**. **Present:** Mayor Ronald Belinko, Deputy Mayor Sharon Brienza, Treasurer Joseph Parent, Secretary Deborah Sosnoski, Council Member Robert Wisgirda, Town Manager Eileen Scerra, Town Clerk Wendy Mardini, and Finance Administrator William Mumford were present. **Absent:** Eric Evans, Code & Building Officer

2. **Citizens' Privilege –**

Dave Holmes – 33701 Tudor Place, Millville, DE 19967 (MBTS Community) – Mr. Holmes questioned progress on financial training for the council and staff. He highlighted budgeting issues, noting a surplus after five months, despite concerns about budgeting accuracy. He also raised concerns about the overdue audit and suggests adding timely audits to the town charter. He brought up failure to catch gross negligence at the peninsula pool, emphasizing the need for better checks and balances in inspections. He had further questions directed for Eric Evans regarding GFI breakers, but Eric wasn't in attendance. The council noted all issues and thanked him for his time.

3. **Approval of Town Council Meeting Minutes**

- A. August 27, 2024
- B. September 10, 2024

A motion was made by Mr. Parent and seconded by Mrs. Sosnoski to approve the meeting minutes of August 27, 2024 (Motion carried 5-0) and September 10, 2024 (Motion carried 3-0. Bob Wisgirda and Sharon Brienza abstained)

4. **Administrative Matters**

- A. Town Manager Report - Eileen Scerra – read and entered.
- B. Code & Building Dept - Eric Evans – Eric was absent, report was viewed by council and entered.
- C. Financial Report - Will Mumford – read and entered.
- D. Delaware State Police Report – read and entered.
- E. MVFC Report – read and entered.

5. **New Business**

- A. **Discuss, consider, and possible vote on proposed Resolution 25-14, tentative approval for a grant from the Delaware Department of Natural Resources and Environmental Control’s Outdoor Recreation, Parks & Trails Program. *Synopsis: If approved, we could receive grant funds in the amount of \$18,029.75 half the cost of the project to apply a maintenance coating of the poured in place surfacing underneath the playground equipment at Evans Park.***

The council discussed and approved a resolution to move forward with a grant from the Delaware Department of Natural Resources for playground surface coating at Evans Park.

Vote to move forward Resolution 25-14; Motion made by Ms. Brienza, Second by Ms. Sosnoski (Motion 5-0)

- B. **Discuss, consider, and possible vote on task order regarding personnel manual with contractor.**

Mrs. Eileen Scerra explained the need for a task order to extend the contract for updating the town’s personnel policy manual. The council considers the possibility of utilizing resources from the University of Delaware for reviewing the personnel policy and family leave act.

Vote to approve the extension on task order regarding personnel manual; Motion made by Ms. Brienza, Second by Mr. Parent. (Motion 5-0)

- C. **Discuss & consider Charter sections you would like the Charter Committee to review.**

The council discussed potential charter amendments, including the possibility of districting for council elections. Ms. Brienza suggests addressing immediate election-related items and charter clarifications before delving into more complex issues like districting. The council considered the benefits and

challenges of districting, including ensuring fair representation and addressing community concerns. Mayor Belinko emphasized the importance of a thorough review and potential involvement of the University of Delaware to ensure unbiased analysis. The Council agreed to take a two-step approach to address charter amendments, focusing on immediate needs and long-term goals. Ms. Brienza highlighted the need for clear guidelines on election procedures and charter requirements.

No Motion was made at this time.

6. **Announcement of next meeting** – October 22, 2024 at 7:00 p.m.
7. **Adjournment** – Meeting was adjourned at 7:39 p.m.

Ms. Brienza made a motion to adjourn the meeting. Ms Sosnoski seconded the motion. Motion carried 5-0.

Respectfully submitted,
Trish Marcules