



**TOWN OF MILLVILLE**  
**Town Council Meeting Minutes**  
**May 20, 2025**

**Council Present:** Mayor Ronald Belinko, Deputy Mayor Sharon Brienza, Secretary Deborah Sosnoski, Treasurer Joseph Parent. **Town/Trade Employees Present:** Town Manager Eileen Scerra, Code & Building Officer Eric Evans, Finance William Mumford, and Town Clerk Wendy Mardini. **Absent:** Council Member/Co-Treasurer Robert Wisgirda.

1. **Call Meeting to Order/Pledge of Allegiance/ Roll Call**

Mayor Ronald Belinko called the meeting to order at 7:00 p.m. with the **Pledge of Allegiance**.

2. **Motion to enter Executive Session.**

Discussion of personnel matters in which the names, competency, qualifications, and abilities of individual employees will be discussed.

***Debbie Sosnoski made a motion to enter Executive Session at 6:31pm. Sharon Brienza second the motion. Motion carried 4-0-1.***

3. **Motion to close Executive Session**

***Ms. Brienza made a motion to close the Executive Session at 7:00pm. Ms. Sosnoski second the motion. Motion carried 4-0-1.***

4. **Citizens Privilege – No one attended via Zoom.**

**Mike Weglein – 32325 Peregrine Way, Millville DE 19967** – Mr. Weglein thanked the council for allowing community to provide input into decisions made.

**Pat Plocek – 30423 Blue Heron Dr, Millville DE 19967** – Mr. Plocek arrived to discuss the rejection of the original park design due to insufficient parking and emphasized designing for 99% usage. He argued against designing for special events, suggesting overflow parking or busing as alternatives. He recommended that the current design is sufficient for present and future uses, advising against designing for special events.

**Jean Hanley – 32305 Peregrine Way, Millville DE 19967** - Ms. Hanley inquired about the removal of citizen privilege at the end from regular meetings stating in past years there was one at the beginning and one at the end. Mayor Belinko and Town Manager Ms. Scerra explained citizens' privilege is your chance to discuss concerns not on the agenda and the town is only required to have one. The protocol is to have one during meetings and one during public hearings based on topic of discussion at that public hearing.

**David Lasher – 36347 Ridgeshore Lane, Millville DE 19967** – Mr. Lasher expressed his concern about the lack of an off-leash dog park in Millville, suggesting the park's pond could be repurposed for this need.

5. **Approval of Town Council Meeting Minutes**

A. **April 8, 2025**

***Ms. Brienza made a motion to approve April 8, 2025, Town Council Meeting minutes. Joe Parent second the motion. Vote 4-0-1.***

6. **Administrative Matters**

A. **Town Manager Report – Reviewed and Entered**

B. **Code & Building Department – Reviewed and Entered**

C. **Financial Report – Reviewed and Entered**

D. **MVFC Report – Reviewed and Entered**

E. **DSP Report – Reviewed and Entered**

7. **New Business**

A. **Discuss and possible vote on Executive Session items.**

Discussion was had during Executive Session to hire (1) Full-Time Receptionist, and (1) Full-Time Park and Recreation Coordinator.

***Ms. Brienza made a motion to hire (1) Full-Time Receptionist, and (1) Full-Time Park and Recreation Coordinator as recommended by the Town Manager. Joe Parent second the motion. Motion passed 4-0-1.***

B. **Discuss, consider, and possible vote on introducing a new format of the Charter into Articles and Sections.**

**SYNOPSIS:** It was recommended at the Charter Committee meeting on April 10, 2025, to recommend the reformation of the Charter to be done by Contractor into Articles and Sections. If approved, this would result in a new task item and renewal of contract.

APPROVED:

Ms. Brienza explained the need for a contractor to reorganize the charter into more readable articles and sections.

***Ms. Brienza made a motion to extend the contract to 20 hours. Ms. Sosnoski second the motion. Motion passed 4-0-1.***

C. Discuss and possible vote to accept or reject the report provided by the Annexation Committee with their findings.

**SYNOPSIS:** If approved, the report will move forward to Planning and Zoning for review regarding Petition for Annexation submitted by Club House Crossing LLC for proposed annexation into Millville Town limits. The proposed properties are located at 36587 and 36610 Club House Road, Tax Map Parcel # 134-12.00-138.01 and 134-12.00-151.00. This proposed will be R2 zoning.

The Council reviewed the annexation committee's report. Mr. Parent stated he saw no problems with it. Ms. Brienza confirmed that the minutes of TC would go with everything back to the PZ Committee.

***Ms. Brienza made a motion to approve the petition for annexation onto Planning and Zoning. Ms. Sosnoski second the motion. Motion passed 4-0-1.***

D. Review, discuss, and possible vote on AdHoc Committee on two recommendations and bocce court update.

**Recommendation 1: Phase 1 Concept Plans for Evans Park along with park picnic tables.**

**Recommendation 2: Fencing/Boulders project.**

Eric Evans presented the ADHOC Committee's recommendations for parking at Evans Park, showing an older map of approximately 150 spaces and a newer map with more parking. ADHOC had denied the new map and wanted the older map. The council discussed the need for additional parking and the potential impact of stormwater ponds on the park design. Ms. Brienza mentioned that she wasn't aware of the 150 spaces and thought it was closer to 100. She felt 150 would be plenty.

***Ms. Brienza made a motion to move forward with the concept plan for Evans Park parking with the older map of 150 parking spaces recommended by ADHOC. Ms. Sosnoski second the motion. Motion carried 3-1-1. (Mr. Parent abstained)***

Mr. Evans suggested using large boulders to protect grassy areas and block off certain areas from vehicle access. He mentioned this is temporary for 2-3 years but could then be moved elsewhere. Mr. Evans mentioned that this was in the budget for 26FY.

APPROVED:

***Ms. Brienza made a motion to move forward with the boulders. Mr. Parent second the motion. Motion passed 4-0-1.***

Mr. Evans then discussed the picnic tables he would like to add to the park. The new tables would mirror what currently is in the park. They would be based on a concrete pad. They would be wheelchair accessible tables. Ms. Scerra mentioned she wants them to match what is already in the park.

***Ms. Sosnoski made a motion to move forward with the picnic tables. Mr. Parent second the motion. Motion carried 4-0-1.***

Mr. Evans provided updates on the bocce courts and maintenance garage. The council discussed the challenges of finding contractors to build the bocce ball courts and the need for inclusive design. Mr. Evans mentions the progress on the maintenance garage, including the removal of trees and the installation of a fire hydrant. Mr. Evans also mentioned the border idea around the pickleball courts that he hopes to bring back to the council in June. Mr. Evans concluded by bringing up sealing the pavilion and that this would also be brought to them at the June meeting. Mayor Belinko thanked Eric Evans and the ADHOC Committee for their hard work. The Council acknowledged the ongoing efforts to improve park facilities and ensure they meet community needs.

8. **Announcement of next meeting** – Tuesday, June 10, 2025, at 7:00 P.M.

Mayor Belinko announced the next meeting, as well as the next ADHOC Meeting which will be on June 10, 2025, at 10:00AM at the Community Center. He also discussed the importance of Memorial Day and wished everyone a nice weekend.

9. **Adjournment** – Meeting was adjourned at 7:57 P.M.

***Ms. Brienza made a motion to adjourn the meeting, Ms. Sosnoski second the motion. Vote 4-0-1.***

Respectfully submitted,  
Trish Marcules  
Administrator to the Town Manager