



# Town Manager's Monthly Report

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**To:** Honorable Mayor and Council  
**From:** Eileen Scerra, Town Manager  
**Subject:** January 2025

## UPCOMING MEETINGS & EVENTS....

Town Council meeting: Tuesday, February 25 at 7:00pm

## TOWN MANAGER'S UPDATE

- Prepared documents and timeline for Town elections.
- Prepared for winter storm.
- Continued progress on the Town of Millville Personnel Policy.
- Attended DLLG Dinner.
- Assisted & met with various Council Members.
- Assisted residents w/ various questions.
- Met w/ staff to review Fire & Ice plan.
- Met w/ builders to review plans.
- Met w/ James to review annexation checklist and application.
- Met w/ William to discuss timeline of upcoming FY26 budget.

Evans Park was a host site for Fire & Ice Sunday, February 2<sup>nd</sup>. Special thanks to staff, council and volunteers for making this day successful!



Booke theme Magic Tree House, live carve was done on site.

## UPDATE FROM DEPARTMENTS

- ❖ CODE & BUILDING DEPT- Eric Evans
- ❖ FINANCE-William Mumford
- ❖ DSP Activity Report- see attached.
- ❖ MVFC Activity Report- see attached.

***Town Hall Closed Monday, February 17 Presidents' Day***