



## Town Manager's Monthly Report

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**To:** Honorable Mayor and Council  
**From:** Eileen Scerra, Town Manager  
**Subject:** May 2025

### UPCOMING MEETINGS & EVENTS....

Concert in the Park Wednesday, June 11, 2025 the Funsters 6pm-8pm  
Planning & Zoning meeting: June 12, 2025  
Charter meeting: June 16, 2025  
Music Bingo at Community Center Monday, June 23, 2025  
Town Council Meeting: Tuesday, June 24, 2025  
Concert in the Park Wednesday, June 25, 2025, Dustin Showers 6pm-8pm

### TOWN MANAGER'S UPDATE

- ❖ Attended SCAT breakfast & dinner
- ❖ Attended DLLG dinner
- ❖ Assisted & met with various Council Members.
- ❖ Selected two applicants to fill each open position.
- ❖ Assisted residents w/ various questions via email, phone and in person meetings.
- ❖ Attended various Commission meetings.
- ❖ Attended Chamber of Commerce breakfast hosted at Evans Community Center.
- ❖ Attended ribbon cutting for Core Club.
- ❖ Renewed Cd with Community bank at 4.25% for 7 mos.
- ❖ Submitted pre application grant for Outdoor Recreation Parks & trails Program for proposed parking lot project at Evans Park.
- ❖ Completed orientation with receptionist Julie.
- ❖ Worked on resolutions.
- ❖ Continue to process tax payments and renewal of rental & business licenses.

### UPDATES FROM DEPARTMENTS

- ❖ CODE & BUILDING DEPT, Eric Evans
- ❖ FINANCE, William Mumford
- ❖ MVFD Activity Report
- ❖ DSP Activity Report