



**TOWN OF MILLVILLE  
AD HOC Commission  
Millville Community Building  
Meeting Minutes  
June 10, 2025 @ 1:00 p.m.**

***Committee Present:*** Mayor Ron Belinko, Coventry HOA Resident/Committee Member Pat Plocek, Parkside HOA President/Committee Member Michael Weglein, Committee Member Robert Wisgirda, and Eric Evans Code & Building Officer ***Town Employees Present:*** Eileen Scerra Town Manager, and Trish Marcules Administrator to Town Manager. ***Absent:*** None

**1. Call Meeting to Order/Pledge of Allegiance / Roll Call**

Mayor Belinko called the meeting to order at 1:00 p.m. with the **Pledge of Allegiance.**

**2. Citizens' Privilege:** - None – Zoom - None

**3. Approval of Ad Hoc Park Plan Meeting Minutes**

A. May 20, 2025

***Mike Weglein made a motion to approve the Ad Hoc Meeting Minutes for May 20, 2025. Pat Plocek second the motion. Motion passed unanimously 5-0.***

**4. Old Business**

**A. Discuss, review, and possible recommendations to TC on border idea around the pickleball courts. Eric Evans, Code & Building Supervisor.**

Mr. Evans discussed the options for building a retaining wall including using six by sixes, pavement walls, building the retaining walls in-house, etc. Discussion on using wood and requiring significant ongoing maintenance was discussed.

The committee suggested using pavers instead of six by six and agreed it would be more durable and aesthetically pleasing.

***Mr. Plocek made a motion to pass to get pricing on pavers by Eric Evans. Mike Weglein second the motion. Motion passed unanimously 5-0.***

## **5. New Business**

### **A. Review and discuss the Town of Millville Facility Use Reservation Form.**

Ms. Scerra discussed the form and updating fees, which may be too low. Mr. Evans suggested charging nonprofits and residents who use the facilities frequently citing the cost of electricity and maintenance. Mayor Belinko and Mr. Evans agree that nonprofits should not be exempt from fees if they use the facilities frequently. The committee discussed the need to balance the cost of maintaining the facilities with the need to support nonprofit activities.

***Mayor Belinko made a motion to table the Town of Millville Facility Use Reservation Form allowing staff to prepare recommendations on new fees and bring it back to ADHOC. Mr. Weglein second the motion. Motion carried unanimously 5-0.***

### **B. Review and discuss maintenance of the butterfly garden. Eric Evans, Code & Building Supervisor.**

Mr. Evans discussed that the butterfly garden is not being maintained and is more like a potted plant garden. Ms. Scerra mentioned a resident who offered to care for the garden but awaiting committee members' return that had made the garden. Mayor Belinko suggested it may be best to wait for a new Park & Rec employee is in place to manage volunteer efforts. The committee discussed the importance of having a coordinator to oversee volunteer activities and maintain community facilities.

***Pat Plocek made a motion to table the maintenance of the butterfly garden until the Parks and Recreation Coordinator is in her position allowing further discussion. Mike Weglein second the motion. Motion carried unanimously 5-0.***

Eric Evans also presented a new proposed layout for the park, including two ponds connected by bridge, walking trails, and parking lots. Mr. Evans also brought up suggestions of having a possible food truck Wednesday from 10am – 2pm. The discussion of electrical outlets, restrooms and charging stations in the future was discussed. The committee agreed to move forward with the proposed park layout.

***Pat Plocek made a motion to move forward with the new parking layout. Eric Evans second the motion. Motion carried unanimously 5-0.***

## **6. Announcement of Next Meeting – TBA**

**7. Adjournment:**

***Pat Plocek motioned to adjourn the meeting. Mike Weglein second the motion. Motion carried unanimously 5-0.***

***Mayor Belinko closed the meeting at 1:56 p.m.***

Respectfully submitted,

Trish Marcules  
Administrator to Town Manager