



# Town Manager's Monthly Report

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**To:** Honorable Mayor and Council  
**From:** Eileen Scerra, Town Manager  
**Subject:** August 2025

## UPCOMING MEETINGS & EVENTS....

Charter Meeting: September 29, 2025, at 10am  
Last concert of the season: Charlie and the Cool Tones October 2, Evans Park 6 pm.  
Community Workshop: September 30, 2025, location Evans Park Community Center held by Resident Joseph Ehrhardt to discuss Community Risk Reduction.

## TOWN MANAGER'S UPDATE

- ❖ Assisted & met with various Council Members.
- ❖ Assisted & responded to residents via email, phone and in- person.
- ❖ Attended Ad Hoc meeting, worked on fee schedule.
- ❖ Coordinated with the Food bank to schedule Evans Park as a pop-up host site for Food drive on October 16<sup>th</sup> from 10am-noon.
- ❖ Created and advertised snack drive collection to be distributed to local schools in the area.
- ❖ Worked on Resolutions.
- ❖ New alarm company has started working at both locations, community center has been completed.
- ❖ Advertised and collected for DSP Operation School Backpack program. Thank you was posted & printed in Coastal Point to all that have contributed to the DSP Backpack collection.
- ❖ Attended ribbon cutting for Riptide Restoration.
- ❖ Another successful Blood drive! 46 units were collected, enough to help 138 patients. Goal was exceeded, thanks to all blood donors. 😊
- ❖ Submitted Annexation Plan of Services for Club House Crossing to County.
- ❖ Set up two workshops for the Fall, Professional- Ethics & FOIA  
Community- workshop on 9/30 Community Risk Reduction.
- ❖ Met w/ Fire & Ice for preliminary meeting theme 250 years. They would like for us to host on Sunday, February 1, 2026.
- ❖ Audit accepted and posted on the Website.

## UPDATES FROM DEPARTMENTS

- ❖ CODE & BUILDING DEPT, Eric Evans
- ❖ FINANCE, William Mumford
- ❖ MVFD Activity Report
- ❖ DSP Activity Report